



# Council

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**Wednesday 10 November 2021**  
**2.00 p.m.**

**Rotherham**  
Metropolitan  
Borough Council



# WELCOME TO TODAY'S MEETING

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## GUIDANCE FOR THE PUBLIC

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The Council is composed of 59 Councillors, who are democratically accountable to the residents of their ward.

The Council Meeting is chaired by the Mayor, who will ensure that its business can be carried out efficiently and with regard to respecting the rights and responsibilities of Councillors and the interests of the community. The Mayor is the Borough's first citizen and is treated with respect by the whole Council, as should visitors and member of the public.

All Councillors meet together as the Council. Here Councillors decide the Council's overall policies and set the budget each year. The Council appoints its Leader, Mayor and Deputy Mayor and at its Annual Meeting will appoint Councillors to serve on its committees.

Copies of the agenda and reports are available on the Council's website at [www.rotherham.gov.uk](http://www.rotherham.gov.uk). You may not be allowed to see some reports because they contain private information and these will be marked accordingly on the agenda.

Members of the public have the right to ask questions or submit petitions to Council meetings. A member of the public may ask one general question in person which must be received in writing to the Chief Executive by 10.00 a.m. on the Friday preceding a Council meeting on the following Wednesday and must not exceed sixty words in length. Questions can be emailed to [governance@rotherham.gov.uk](mailto:governance@rotherham.gov.uk)

Council meetings are recorded and streamed live or subsequently uploaded to the Council's website. At the start of the meeting the Mayor will confirm if the meeting is being filmed. You would need to confirm your wish not to be filmed to Democratic Services. Recording of the meeting by members of the public is also allowed.

Council meetings are open to the public, but occasionally the Council may have to discuss an item in private. If this occurs you will be asked to leave.

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## FACILITIES

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There are public toilets, one of which is designated disabled with full wheelchair access, with full lift access to all floors. Induction loop facilities are also available in the Council Chamber, John Smith Room and Committee Rooms 1 and 2.

Access for people with mobility difficulties can be obtained via the ramp at the main entrance to the Town Hall.

If you have any queries on this agenda, please contact:-

Contact:-

Emma Hill, Acting Head of Democratic Services  
[governance@rotherham.gov.uk](mailto:governance@rotherham.gov.uk)

Date of Publication:-

**2<sup>nd</sup> November, 2021**

# COUNCIL

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Wednesday 10 November 2021 at 2.00 p.m.

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THE MAYOR (Councillor Jenny Andrews)  
DEPUTY MAYOR (Councillor Tajamal Khan)

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CHIEF EXECUTIVE (Sharon Kemp)

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## MEMBERS OF THE COUNCIL

### ANSTON AND WOODSETTS

BAUM-DIXON, Timothy J.  
WILSON, Tracey H

### ASTON AND TODWICK

BACON, Joshua  
BARKER, Aaron

### AUGHTON AND SWALLOWNEST

PITCHLEY, Lyndsay

### BOSTON CASTLE

ALAM, Saghir  
MCNEELY, Rose M.  
YASSEEN, Taiba K.

### BRAMLEY AND RAVENFIELD

MILLS, Lewis H.M.  
REYNOLDS, Gregory

### BRINSWORTH

CARTER, Adam J.  
CARTER, Charlotte R.

### DALTON AND THRYBERGH

BAKER-ROGERS, Joanna  
BENNETT-SYLVESTER, Michael D.P.

### DINNINGTON

CASTLEDINE-DACK, Sophie  
WHOMERSLEY, Benjamin J.  
WOODING, Charlie Andrew

### GREASBROUGH

ALLEN, Sarah A.  
ELLIOTT, Robert W.

### HELLABY AND MALTBY WEST

ANDREWS, Jenny  
BALL, Simon A.

### HOOBER

BARLEY, Emily J.  
LELLIOTT, Denise  
ROCHE, David J.

### KEPPEL

BROWNE, Tony  
CLARK, Maggi  
HAGUE, Paul

### KILNHURST AND SWINTON (EAST)

CUSWORTH, Victoria  
SANSOME, Stuart J.

### MALTBY EAST

HUNTER, Lee J.  
TINSLEY, Adam J.

### RAWMARSH EAST

HUGHES, Rachel E.M.  
SHEPPARD, David

### RAWMARSH WEST

BIRD, Bob  
THOMPSON, Jill

### ROTHER VALE

BROOKES, Amy C.  
MIRO, Firas

### ROTHERHAM EAST

COOKSEY, Wendy  
HALEEM, Rukhsana B.  
KHAN, Tajamal

### ROTHERHAM WEST

AVEYARD, Ben  
JONES, Ian P.  
KEENAN, Eve

### SITWELL

BURNETT, Simon L.  
FISHER, David F.  
GRIFFIN, Tony

### SWINTON ROCKINGHAM

MONK, Gina  
WYATT, Ken

### THURCROFT & WICKERSLEY

COLLINGHAM, Zachary A.  
SINGLETON, Thomas R.

### WALES

BECK, Dominic E.  
HAVARD, Marnie A.

### WATH

ATKIN, Alan  
COWEN, Sheila A.

### WICKERSLEY NORTH

ELLIS, Sue  
HODDINOTT, Emma E.  
READ, Chris

# **Council Meeting Agenda**

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**Time and Date:-**

Wednesday 10 November 2021 at 2.00 p.m.

**Venue:-**

Dinnington Resource Centre, 31 Laughton Road, Dinnington, Sheffield, S25 2PS

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**1. ANNOUNCEMENTS**

To consider any announcements by the Mayor in accordance with Council Procedure Rule 3(2)(ii).

**2. ANNOUNCEMENT OF MAYOR'S CADETS**

To note the appointment of the Mayor's Cadets for the 2021-22 municipal year.

**3. APOLOGIES FOR ABSENCE**

To receive the apologies of any Member who is unable to attend the meeting.

**4. COMMUNICATIONS**

Any communication received by the Mayor or Chief Executive which relates to a recommendation of the Cabinet or a committee which was received after the relevant meeting.

**5. MINUTES OF THE PREVIOUS COUNCIL MEETING (Pages 10 - 50)**

To receive the record of proceedings of the ordinary meeting of the Council held on 29<sup>th</sup> September, 2021 and to approve the accuracy thereof.

**6. PETITIONS**

To report on any petitions received by the Council received by the Council and receive statements in support of petitions in accordance with Petitions Scheme and Council Procedure Rule 13.

**7. DECLARATIONS OF INTEREST**

To invite Councillors to declare any disclosable pecuniary interests or personal interests they may have in any matter which is to be considered at this meeting, to confirm the nature of those interests and whether they intend to leave the meeting for the consideration of the item.

## **8. PUBLIC QUESTIONS**

To receive questions from members of the public who may wish to ask a general question of the Mayor, Cabinet Member or the Chairman of a Committee in accordance with Council Procedure Rule 12.

## **9. EXCLUSION OF THE PRESS AND PUBLIC**

Should it be necessary, in the opinion of the Mayor, to consider excluding the press and public from the meeting in relation to any items of urgent business on the grounds that private information is likely to be divulged.

## **10. LEADER OF THE COUNCIL'S STATEMENT**

To receive a statement from the Leader of the Council in accordance with Council Procedure Rule 9.

## **11. MINUTES OF THE CABINET MEETINGS (Pages 51 - 62)**

To note the minutes of the Cabinet Meetings held on 20<sup>th</sup> September and 18<sup>th</sup> October, 2021.

## **12. RECOMMENDATION FROM CABINET - FINANCIAL OUTTURN 2020/21 AND CAPITAL PROGRAMME (Pages 63 - 111)**

To note the financial position and approve the updated Capital Programme.

## **13. APPOINTMENT OF AN ADDITIONAL INDEPENDENT (CO-OPTED MEMBER) TO THE POLICE AND CRIME PANEL (Pages 112 - 119)**

To consider and endorse the Police and Crime Panel's decision taken on 20<sup>th</sup> September 2021 to commence the process to appoint a third independent (co-opted) member.

## **14. AMENDMENTS TO APPOINTMENT OF MEMBERS TO COMMITTEES, BOARDS AND PANELS (Pages 120 - 124)**

To inform Council of amendments to the nomination of Members to serve on Committees, Boards and Panels.

## **15. OVERVIEW AND SCRUTINY UPDATE (Pages 125 - 164)**

To receive an update on the activities of the Council's Overview and Scrutiny bodies in accordance with Council Procedure Rule 14.

## **16. NOTICE OF MOTION - ONGOING CHILD SEXUAL EXPLOITATION IN ROTHERHAM**

This Council notes:-

- For many years Child Sexual Exploitation (CSE) in Rotherham was serious and widespread, but largely ignored by Rotherham Metropolitan Borough Council (RMBC) and South Yorkshire Police (SYP).
- Since 2014, progress has been made on many issues related to CSE, including improvements in taxi licensing.
- However, children continue to be sexually exploited in Rotherham, and girls and boys continue to be raped and trafficked by organised gangs. The model used by organised criminals has changed, with CSE linking into Child Criminal Exploitation (CCE), and private vehicles being used.
- In the six months since the local elections, Councillors have passed community gathered intelligence to RMBC and SYP regarding possible grooming and CSE in numerous locations in the Borough, including Wath, Rawmarsh, Greasbrough, Clifton, and Eastwood.
- The response to this intelligence has been poor, with slow or no action taken, obstructive and confrontational attitudes from the authorities, and a continual refusal to acknowledge that due to reactive, not proactive, Council and Police approaches to CSE, the true scale of the problem in Rotherham cannot be known at present.
- Lack of community confidence in the Council and the Police continue to be significant barriers to the reporting of CSE, as individuals fear reprisals from alleged perpetrators and that no action will be taken in response to their reports. Potential whistleblowers who work for the Council similarly fear for their jobs should they speak out, as they say they have been instructed by managers not to talk about CSE.
- While RMBC has performed well in Ofsted and other inspections, what matters is not that inspections are passed, but that children are protected from some of the most horrific crimes imaginable.
- In addition to these issues with current, active CSE, many survivors feel unsupported in their recoveries and targeted by social services in relation to their own children.

Therefore, we demand that the Council:-

- Acknowledges that the true scale of CSE in Rotherham is not and cannot be known at present due to reactive policies and under-reporting, and that CSE may be occurring on the same scale as in the past.

- Deliver, as a matter of urgency, proper, detailed, in-person training to Council staff and Council contractors who are in regular contact with members of the public or who work out in our communities, so that they can recognise grooming, and suspicious activities that may indicate CSE.
- Launch a comprehensive public information campaign to likewise help members of the public recognise behaviours, activities, and other signs which may indicate CSE.
- Review and improve internal procedures for handling reports and intelligence that may indicate CSE, with clear actions to be taken, deadlines for those actions, designated people responsible for taking them, and a clear escalation procedure.
- Gather and record intelligence that may or does indicate CSE in a joined-up way, including cross referencing reports to build a fuller picture, working with expert partners in the third sector to gather intelligence, and sharing all intelligence with the police.
- Takes a proactive approach to CSE, identifying and supporting children at risk and identifying people who may be perpetrators, whilst recognising that the criminal model used by perpetrators is likely to continue changing as the authorities act.
- Proactively target known and potential CSE hot spots, including but not limited to hotels, the night-time economy, parks, and gangs engaged in Child Criminal Exploitation and county lines drug dealing.
- Develop an 'exit strategy' to support children to leave CSE, and continually review the strategy to ensure that it is effective.
- Review the Council's whistleblowing policy and give consideration to improving protections for people who believe they are whistleblowing, protecting their jobs and pensions, and providing a specialist independent person to whistleblow to.
- Ensure that RMBC's and SYP's work on CSE is properly scrutinised through the appropriate committees of elected members, including regular, detailed updates and regular reviews of scrutiny arrangements to ensure that they are robust.
- Give a full and unreserved apology to survivors for Council failings that extended their abuse and continue to make their recoveries difficult.
- Look at ways to improve support for survivors of CSE, with the understanding that distrust and animosity towards the Council means that for many survivors, services that are as distant and as independent as possible from the Council would be most helpful, and that due to the life-long challenges many survivors face, support needs to be individualised and long-term.

- Put pressure on South Yorkshire Police to likewise recognise that CSE is a major and continuing problem in Rotherham and elsewhere in South Yorkshire, and likewise improve their response to reports and begin to proactively target known and potential perpetrators, locations, and victims.

Mover:- Councillor Barley

Seconder:- Councillor Thompson

#### **17. STANDARDS AND ETHICS COMMITTEE (Pages 165 - 168)**

To receive and consider reports, minutes and recommendations of the Standards and Ethics Committee.

To confirm the minutes as a true record.

#### **18. AUDIT COMMITTEE (Pages 169 - 176)**

To receive and consider reports, minutes and recommendations of the Audit Committee.

To confirm the minutes as a true record.

#### **19. HEALTH AND WELLBEING BOARD (Pages 177 - 186)**

To receive and consider reports, minutes and recommendations of the Health and Wellbeing Board.

To confirm the minutes as a true record.

#### **20. PLANNING BOARD (Pages 187 - 192)**

To receive and consider reports, minutes and recommendations of the Planning Board.

To confirm the minutes as a true record.

#### **21. STAFFING COMMITTEE (Pages 193 - 195)**

To receive and consider reports, minutes and recommendations of the Staffing Committee.

To confirm the minutes as a true record.

#### **22. LICENSING BOARD AND LICENSING COMMITTEE (Pages 196 - 197)**

To receive and consider reports, minutes and recommendations of the Licensing Board Sub-Committee.

To confirm the minutes as a true record.



## **23. MEMBERS' QUESTIONS TO DESIGNATED SPOKESPERSONS**

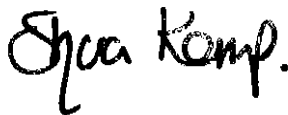
To put questions, if any, to the designated Members on the discharge of functions of the South Yorkshire Police and Crime Panel, South Yorkshire Fire and Rescue Authority, Barnsley, Doncaster, Rotherham and Sheffield Combined Authority and South Yorkshire Pensions Authority, in accordance with Council Procedure Rule 11(5).

## **24. MEMBERS' QUESTIONS TO CABINET MEMBERS AND CHAIRPERSONS**

To put questions, if any, to Cabinet Members and Committee Chairpersons (or their representatives) under Council Procedure Rules 11(1) and 11(3).

## **25. URGENT ITEMS**

Any other public items which the Mayor determines are urgent.

A handwritten signature in black ink that reads "Sharon Kemp". The signature is written in a cursive, flowing style.

**SHARON KEMP,**  
Chief Executive.

**The next meeting of the Council will be on  
Wednesday, 12<sup>th</sup> January, 2022 at 2.00 p.m.**

**COUNCIL MEETING**  
**29th September, 2021**

Present:- The Mayor (Councillor Jenny Andrews) (in the Chair); Councillors Alam, Allen, Atkin, Aveyard, Bacon, Baker-Rogers, Ball, Barker, Barley, Baum-Dixon, Beck, Bird, Brookes, Browne, Burnett, A Carter, C Carter, Castledine-Dack, Clark, Collingham, Cooksey, Cowen, Cusworth, R. Elliott, Ellis, Fisher, Griffin, Haleem, Havard, Hoddinott, Hughes, Hunter, Jones, Khan, Lelliott, Mills, Miro, Monk, Read, Reynolds, Roche, Sheppard, Singleton, Sylvester, Thompson, Tinsley, Whomersley, Wilson, Wooding and Yasseen.

The webcast of the Council Meeting can be viewed at:-  
<https://rotherham.public-i.tv/core/portal/home>

**42. ANNOUNCEMENTS**

The Mayor referred with sadness to the death of former Councillor and Leader of the Council, Roger Stone and sent her sincere condolences to his wife, daughters, grandchildren and all of those who had been close to him.

The Mayor offered her warmest congratulations to Councillor Michael Sylvester on his marriage on 24th September and noted that as a consequence Councillor Sylvester would be changing his surname to Bennett-Sylvester.

The Mayor referred to the many Mayoral events that she had attended since the previous Council meeting, including:

- attending the relaunch of the Rotherham Military Community Veterans Centre following the Covid pandemic and the launch of the Hidden Faces Project.
- taking part in the virtual judging of the Rotherham Garden Competition that had been organised by Housing Services.
- attending the three-day Rotherham Show.
- attending a Battle of Britain wreath laying and Memorial Service at the Clifton Park cenotaph.
- visiting Anston Cricket Club to celebrate another successful season for the club and joining club members for afternoon tea.

**43. APOLOGIES FOR ABSENCE**

Apologies for absence had been received from Councillors Austin, Keenan, McClure, McNeely, Pitchley, Sansome and Wyatt.

**44. COMMUNICATIONS**

There were no communications.

**45. MINUTES OF THE PREVIOUS COUNCIL MEETING**

**Resolved:** - That the minutes of the meeting of Council held on 21st July, 2021, be approved for signature by the Mayor.

Mover: - Councillor Allen

Seconder: - Councillor Read

**46. PETITIONS**

No petitions had been received since the previous Council meeting.

**47. DECLARATIONS OF INTEREST**

There were no declarations of interest.

**48. PUBLIC QUESTIONS**

- 1) Mr. L Harron was unable to attend the meeting. The Mayor advised that he would receive a written response to his question.
- 2) Mr. A Fenwick-Green was unable to attend the meeting. The Mayor advised that he would receive a written response to his question.
- 3) Mrs. D Fenwick-Green was unable to attend the meeting. The Mayor advised that she would receive a written response to her question.

**49. EXCLUSION OF THE PRESS AND PUBLIC**

There were no items that required the exclusion of the press or public.

**50. LEADER OF THE COUNCIL'S STATEMENT**

The Leader welcomed everyone to the meeting of Council being held at Magna.

The Leader advised how pleased he was to share some positive news with the meeting regarding the Council's long commitment to raise the incomes of the lowest paid staff. The Leader noted that 7 years ago it had been agreed with trade union colleagues that all directly employed staff would receive at least the level of the Real Living Wage and that in 2019 it had been agreed with the Council's home care providers that they too would pay at that level. The Leader advised that these actions had raised the incomes of more than 2,000 people in the Borough.

The Leader noted that in May 2021 the Council had made a commitment to achieve accredited “Real Living Wage Employer” status. The Leader advised that he was delighted to be able to confirm that this commitment had now been kept with the Council now being an accredited Living Wage employer. The Leader noted that the Real Living Wage, currently paid at a minimum of £9.50 per hour, was providing a major boost to the wellbeing of many families and local economies.

The Leader advised that since implementing the Council’s Social Value Policy, the Council had continued to negotiate Living Wage implementation with the Council’s contractors and, whilst there was still more to do, the Council would complete the remainder of the negotiations over the next few years as they came up for renewal in line with the Council’s Living Wage accreditation. The Leader noted that the accreditation of “Living Wage Employer” by the Living Wage Foundation was a key milestone in the Council’s journey of social value, adding that if it helped to keep more money in the local economy then that would be greatly welcomed.

The Leader advised that since the last Council Meeting Kimberworth Children’s Home had received an overall a rating of “good” during a recent inspection. The Leader stated that was positive achievement to have another home on its first Ofsted inspection to have achieved a “good” overall rating. The Leader advised that the Council’s investment in new, purpose built residential care facilities were delivering real improvements in the lives of the children for whom all Elected Members were corporate parents.

The Leader advised that he was sure that all Members would join him in thanking all of those who had worked to create a different but wonderful Rotherham Show, noting that it had been a wonderful weekend with much thought having been given to running a large outdoor event safely and that enabled much needed entertainment and joy. The Leader thanked the Events Team, staff and volunteers who had helped bring the event together.

The Leader provided an update on the latest situation with regard to Covid-19 in Rotherham and encouraged everyone to carry on acting safely and to get vaccinated when invited to do so.

## **51. MINUTES OF THE CABINET MEETINGS**

**Resolved:** - That the reports, recommendations and minutes of the meetings of the Cabinet held on 19th July and 16th August, 2021 be received.

Mover: - Councillor Read

Seconder: - Councillor Allen

**52. ASSISTANT DIRECTOR OF LEGAL SERVICES AND MONITORING OFFICER**

Consideration was given to a report that detailed the appointment of a new Assistant Director - Legal Services and that also sought Council approval for their appointment as the Council's Monitoring Officer.

**Resolved: -**

- 1) That the appointment of Mr. Philip Horsfield as Assistant Director - Legal Services, be noted.
- 2) That with effect of 8th November, 2021, Mr. Philip Horsfield be appointed as the Council's Monitoring Officer.

Mover: - Councillor Alam

Seconder: - Councillor Read

**53. AUDIT COMMITTEE ANNUAL REPORT 2020/21**

Consideration was given to a report that sought approval for the Audit Committee Annual Report 2020/21 that had been endorsed by the Audit Committee at its meeting held on 29th July, 2021 (Minute No.28).

It was noted that the purpose of the Audit Annual Report 2020/21 was to bring together in one document a summary of the work that had been undertaken by the Council's Audit Committee. The production of the report complied with current best practice for audit committees and allowed the Audit Committee to demonstrate that it had fulfilled its terms of reference and to share its achievements with the Council.

**Resolved: -** That the Audit Committee Annual Report 2020/21 be approved.

Mover: - Councillor Baker-Rodgers

Seconder: - Councillor Browne

**54. AMENDMENTS TO APPOINTMENT OF MEMBERS TO COMMITTEES, BOARDS AND PANELS**

Consideration was given to a report that sought approval for amendments to the membership of various Committees, Boards and Panels.

**Resolved: -**

That the amendments to the memberships of the following Committees, Boards and Panels of the Council, as detailed below, be approved, and that the amendments be implemented from 29th September, 2021:-

**Adoption Panel**

Councillor Hughes to be appointed.

**Corporate Parenting Panel**

Councillor Bird to be appointed.  
Councillor Brown to be appointed.  
Councillor Castledine-Dack to be appointed.  
Councillor Griffin to be appointed.  
Councillor McClure to be removed.  
Councillor Yasseen to be appointed.

**Fostering Panel:**

Councillor Bird to be appointed.

**Health Select Commission**

Councillor A. Carter to be removed.  
Councillor Miro to be appointed.

**Improving Lives Select Commission**

Councillor Burnett to be removed.  
Councillor Bacon to be appointed.

**Licensing Board**

Councillor Whomersley to be removed.

**Planning Board**

Councillor A. Carter to be appointed.  
Councillor Khan – to be appointed as a reserve member on the Planning Board.  
Councillor Miro to be removed.

**Standards and Ethics Committee**

Parish Council representatives to the Standards and Ethics Committee  
Councillor A. Buckley (Brinsworth Parish Council) to be appointed.  
Councillor M. Carroll (Woodsetts Parish Council) to be appointed.  
Councillor R. Swann (Woodsetts Parish Council) to be appointed.

Mover: - Councillor Read

Seconder: - Councillor Allen

**55. CONSTITUTION AMENDMENTS**

Consideration was given to a report that had been submitted for approval that detailed a series of amendments to various parts of the Council's Constitution following a periodic review of the Constitution by the Constitution Working Group.

**Resolved: -**

- 1) That the revised Financial and Procurement Procedure Rules be approved.
- 2) That the revisions to Constitution Appendix 4 - Council Procedure Rules (Part 1 - Procedure Rule 8 - Appointment of Mayor and Deputy Mayor of the Council and Part 1 - Procedure Rule 4 – Budget Council Meetings), be approved.
- 3) That the published Constitution be updated to reflect the approved amendments.

Mover: - Councillor Read

Seconded: - Councillor Allen

**56. CABINET RESPONSE TO RECOMMENDATIONS FROM SCRUTINY REVIEW OF BUILDING USE**

Consideration was given to a report that detailed the Cabinet's response to the Scrutiny Review of Building Use. It was noted that under the Overview and Scrutiny Procedure Rules, Cabinet was required to respond to any recommendations made by scrutiny. At its meeting held on 20th September, 2021, Cabinet had considered and agreed a response to the report (Minute No.52).

The full Cabinet response had been attached as an appendix to the officer's report.

**Resolved: -** That Cabinet's response to the scrutiny review of Building Use, as set out at Appendix A of the report, be noted.

Mover: - Councillor Alam

Seconded: - Councillor Lelliott

**57. NOTICE OF MOTION - UNIVERSAL CREDIT**

In accordance with Rule of Procedure 19 (2) Councillor Sheppard requested that a recorded vote should be taken on the proposed motion. In accordance with the Rule of Procedure 5 Members stood to show their support for a recorded vote to be taken on the motion.

It was moved by Councillor Sheppard and seconded by Councillor Allen:

"That this Council notes: -

The Government is currently continuing to press ahead with its plans to cut £20 per week from recipients of Universal Credit and Working Tax Credit on 6th October.

This means almost 30,000 households in our Borough will suffer from increased anxiety over how to make ends meet, as £20 each week is removed from an already extremely tight budget. Figures from the Joseph Rowntree Foundation show that 16,380 of the households in the Borough of Rotherham are families with children.

The devastating impact of this proposed cut is unimaginable, unnecessary and unconscionable.

Therefore, this Council resolves to call on the Government to protect the most vulnerable households in our Borough and across the country by not withdrawing £20 per week from those with the lowest incomes in our society.”

At this point it was moved by Councillor A. Carter and seconded by Councillor Miro that the motion be amended as follows.

“That this Council notes: -

The Government is currently continuing to press ahead with its plans to cut £20 per week from recipients of Universal Credit and Working Tax Credit on the 6th October.

This means almost 30,000 households in our Borough will suffer from increased anxiety over how to make ends meet, as £20 each week is removed from an already extremely tight budget. Figures from the Joseph Rowntree Foundation show that 16,380 of the households in the Borough of Rotherham are families with children.

The devastating impact of this proposed cut is unimaginable, unnecessary, and unconscionable.

**INSERT: -**

***The Joseph Rowntree Foundation reports that the number of workers in poverty has increased in recent years. Just under half of workers in poverty are full-time employees, just over 30 per cent are part-time employees and around 20 per cent are self-employed.***

Therefore, this Council resolves to call on the Government to: -

- protect the most vulnerable households in our Borough and across the country by not withdrawing £20 per week from those with the lowest incomes in our society;

**INSERT: -**

- ***increase the National Living Wage to the Living Wage recommended by the Joseph Rowntree Foundation to help improve the lives of workers who are living in poverty.”***



**COUNCIL MEETING - 29/09/21**

On being put to the vote the amendment to the motion was declared as lost.

The substantive motion (as moved by Councillor Sheppard and seconded by Councillor Allen) was now debated.

In accordance with Rule of Procedure 19 (1) a recorded vote was taken on the motion as follows:

**FOR:** Councillors Alam, Allen, Andrews, Atkin, Aveyard, Baker-Rogers, Beck, Bennett-Sylvester, Bird, Brookes, Browne, A. Carter, C. Carter, Clark, Cooksey, Cowen, Cusworth, Elliott, Ellis, Griffin, Haleem, Havard, Hoddinott, Hughes, Jones, Khan, Lelliott, Miro, Monk, Read, Roche, Sheppard, and Yasseen

**AGAINST:** Bacon, Ball, Barker, Barley, Baum-Dixon, Burnett, Collingham, Fisher, Hunter, Mills, Reynolds, Singleton, Thompson, Tinsley, Whomersley, Wilson and Wooding

**ABSTENSIONS:** None.

On being put to the vote the motion was declared as carried.

Mover: - Councillor Sheppard

Seconder: - Councillor Allen

**58. NOTICE OF MOTION - END 'FIRE AND REHIRE' NOW!**

It was moved by Councillor Cooksey and seconded by Councillor Yasseen that:

“This Council notes: -

- 1 in 10 workers have experienced ‘fire and rehire’ - told to reapply for their jobs on worse pay, terms and conditions or face the sack, with BME workers facing this at twice the rate of white workers since March 2020 (TUC research, January 2021). A quarter of all workers have experienced a worsening of their terms and conditions – including a cut in their pay - since the pandemic began.
- That while the Prime Minister has called the practice “unacceptable”, he has continually refused to take action to outlaw the practice, raising concerns that he will not intervene in this race to the bottom as an escalating number of employers, across all sectors, take advantage of our weak employment protections and force their staff to accept worse terms and conditions, leaving many having to work longer hours and for lower pay, with what can be devastating consequences for workers and their families.

- Even before the pandemic, 1 in 9 workers – 3.8 million people – were already ‘insecure’, meaning they did not have access to basic rights at work and could be dismissed at will; including those on zero hour contracts and agency workers.
- Despite austerity, as a Labour-led Council we pay our employees the Real Living Wage. It is important that working people have a decent wage to live off and the Council is committed to working towards being a Living Wage Employer and encouraging others to do the same.
- We have been committed to improving pay and conditions and preventing exploitation by signing up to initiatives such as Unison’s Ethical Care Charter and the Charter against Modern Slavery. The latter of which placed conditions on our suppliers including the right to join a trade union.
- We have strengthened our community wealth building approach and introduced a Social Value Policy to ensure that good employment practice and support for local business is prioritised.

This Council, therefore, resolves to: -

- Ensure local residents are protected against such unscrupulous employers and agrees to ask the Leader of the Council to write to the Prime Minister demanding he outlaw fire and rehire and act now to keep his promise to local residents to protect their employment terms and conditions.
- Not use fire and rehire itself as an employer and discourage its use by Council contractors, and to ensure the Council has a procurement practice that means we are working with contractors that have good employment, trade union, equality and environmental records.
- Promote the increasing number of progressive local employers prioritising their employees’ standard of living and their wellbeing, work with our anchor institutions and key partners to bring forward plans to ensure all have best practice employment and to work with recognised trade unions on this.
- Support the TUC campaign for a ‘New Deal for Working People’.”

At this point it was moved by Councillor Miro and seconded by Councillor C. Carter that the motion be amended as follows.

“This Council notes: -

- 1 in 10 workers have experienced ‘fire and rehire’ - told to reapply for their jobs on worse pay, terms and conditions or face the sack, with BME workers facing this at twice the rate of white workers since March 2020 (TUC research, January 2021). A quarter of all workers

have experienced a worsening of their terms and conditions – including a cut in their pay - since the pandemic began.

- That while the Prime Minister has called the practice “unacceptable,” he has continually refused to take action to outlaw the practice, raising concerns that he will not intervene in this race to the bottom as an escalating number of employers, across all sectors, take advantage of our weak employment protections and force their staff to accept worse terms and conditions, leaving many having to work longer hours and for lower pay, with what can be devastating consequences for workers and their families.
- Even before the pandemic, 1 in 9 workers – 3.8 million people – were already ‘insecure’, meaning they did not have access to basic rights at work and could be dismissed at will; including those on zero hour contracts and agency workers.
- Despite austerity, as a Labour-led Council we pay our employees the Real Living Wage. It is important that working people have a decent wage to live off and the Council is committed to working towards being a Living Wage Employer and encouraging others to do the same.
- We have been committed to improving pay and conditions and preventing exploitation by signing up to initiatives such as Unison’s Ethical Care Charter and the Charter against Modern Slavery. The latter of which placed conditions on our suppliers including the right to join a trade union.
- We have strengthened our community wealth building approach and introduced a Social Value Policy to ensure that good employment practice and support for local business is prioritised.

This Council, therefore, resolves to: -

- Ensure local residents are protected against such unscrupulous employers and agrees to ask the Leader of the Council to write to the Prime Minister demanding he outlaw fire and rehire and act now to keep his promise to local residents to protect their employment terms and conditions.
- Not use fire and rehire itself as an employer and discourage its use by council contractors.

**INSERT: -**

- ***Make sure the Council’s Social Value Policy is updated to ensure that preferential treatment is given to contractors who do not use fire and rehire and who have good employment, trade union, equality, and environmental records.***

- ***Create a Council Accreditation Scheme (within 6 months) to recognise employers in the Borough who have good employment, trade union, equality, and environmental records and who prioritise their employees' standard of living and their wellbeing.***
- ***Work with our anchor institutions and key partners to bring forward plans to ensure all have best practice employment and to work with recognised trade unions on this.***

***DELETE: -***

- ***Support the TUC campaign for a 'New Deal for Working People'.***

On being put to the vote the amendment to the motion was declared as lost.

At this point it was moved by Councillor Barley and seconded by Councillor Collingham that the motion be amended as follows.

***DELETE: -***

***"This Council notes: -***

- 1 in 10 workers have experienced 'fire and rehire' - told to reapply for their jobs on worse pay, terms and conditions or face the sack, with BME workers facing this at twice the rate of white workers since March 2020 (TUC research, January 2021). A quarter of all workers have experienced a worsening of their terms and conditions – including a cut in their pay - since the pandemic began.
- That while the Prime Minister has called the practice "unacceptable", he has continually refused to take action to outlaw the practice, raising concerns that he will not intervene in this race to the bottom as an escalating number of employers, across all sectors, take advantage of our weak employment protections and force their staff to accept worse terms and conditions, leaving many having to work longer hours and for lower pay, with what can be devastating consequences for workers and their families.
- Even before the pandemic, 1 in 9 workers – 3.8 million people – were already 'insecure', meaning they did not have access to basic rights at work and could be dismissed at will; including those on zero hour contracts and agency workers.

- Despite austerity, as a Labour-led Council we pay our employees the Real Living Wage. It is important that working people have a decent wage to live off and the council is committed to working towards being a Living Wage Employer and encouraging others to do the same.
- We have been committed to improving pay and conditions and preventing exploitation by signing up to initiatives such as Unison's Ethical Care Charter and the Charter against Modern Slavery. The latter of which placed conditions on our suppliers including the right to join a trade union.
- We have strengthened our community wealth building approach and introduced a Social Value Policy to ensure that good employment practice and support for local business is prioritised.

This Council, therefore, resolves to: -

- Ensure local residents are protected against such unscrupulous employers and agrees to ask the Leader of the Council to write to the Prime Minister demanding he outlaw fire and rehire and act now to keep his promise to local residents to protect their employment terms and conditions.

***INSERT: -***

The practice of fire and rehire (also called dismissal and re-engagement) occurs when an employer dismisses an employee and offers to rehire them on new, usually worse, terms.

This Council resolves to:

***DELETE: -***

- and to ensure the Council has a procurement practice that means we are working with contractors that have good employment, trade union, equality and environmental records.
- Promote the increasing number of progressive local employers prioritising their employees' standard of living and their wellbeing, work with our anchor institutions and key partners to bring forward plans to ensure all have best practice employment and to work with recognised trade unions on this.
- Support the TUC campaign for a 'New Deal for Working People'."

**The amended motion proposed now read: -**

“The practice of fire and rehire (also called dismissal and re-engagement) occurs when an employer dismisses an employee and offers to rehire them on new, usually worse, terms.

This Council resolves to:

Not use fire and rehire itself as an employer and discourage its use by Council contractors.”

On being put to the vote the amendment to the motion was declared as lost.

The substantive motion (as moved by Councillor Cooksey and seconded by Councillor Yasseen) was now debated.

On being put to the vote the motion was declared as carried.

Mover: - Councillor Cooksey

Seconder: - Councillor Yasseen

**59. NOTICE OF MOTION - REMEMBRANCE DAY PARADES**

It was moved by Councillor Barley and seconded by Councillor Tinsley:

“Each November, communities come together to honour those who have fought to defend our freedoms, and pay respects to our fallen soldiers.

Remembrance Day Parades are a feature of these acts of commemoration up and down the country, but in our Borough they are under threat.

In the past, road closures to allow parades to go ahead in villages across the Borough have been facilitated by South Yorkshire Police, but a change in police policy means this will no longer be the case. Instead, local event organisers will need to apply to RMBC for a temporary road closure, provide a traffic management plan, and use volunteers or a traffic management company to facilitate closures.

At present, the process for doing so is opaque and no information or guidance from RMBC is publicly available. The costs for smaller scale event organisers may also be prohibitive.

Unless the Council takes action, Remembrance Day Parades are unlikely to go ahead in villages where they usually take place.

Therefore, we call on the Council to: -

- Set out a clear process for community event organisers to apply for temporary road closures for Remembrance Day Parades and other community events;
- Provide written guidance, a template traffic management plan, a template risk assessment, and Officer support to event organisers;
- Share the costs associated with road closures to enable Remembrance Day Parades with organisers, in recognition of the important role these events have within communities and out of respect for the armed forces;
- Make all reasonable efforts to assist community organisers and enable Remembrance Day Parades to go ahead this year.”

At this point it was moved by Councillor C. Carter and seconded by Councillor A. Carter that the motion be amended as follows:

“Each November, communities come together to honour those who have fought to defend our freedoms,

***DELETE: -***

***The word “and”***

***INSERT: -***

***recognise the sacrifice that those abroad (such as interpreters) have made supporting our troops in conflicts, and acknowledge our responsibility to work for the peace that they fought to achieve.***

***TO READ:-***

***Each November, communities come together to honour those who have fought to defend our freedoms, pay respects to our fallen soldiers, recognise the sacrifice that those abroad (such as interpreters) have made supporting our troops in conflicts, and acknowledge our responsibility to work for the peace that they fought to achieve.***

Remembrance Day Parades are a feature of these acts of commemoration up and down the country, but in our Borough they are under threat.

In the past, road closures to allow parades to go ahead in villages across the Borough have been facilitated by South Yorkshire Police, but a change in police policy means this will no longer be the case. Instead, local event organisers will need to apply to RMBC for a temporary road closure, provide a traffic management plan, and use volunteers or a traffic management company to facilitate closures.

At present, the process for doing so is opaque and no information or guidance from RMBC is publicly available. The costs for smaller scale event organisers may also be prohibitive.

Unless the Council takes action, Remembrance Day Parades are unlikely to go ahead in villages where they usually take place.

Therefore, we call on the Council to: -

- Set out a clear process for community event organisers to apply for temporary road closures for Remembrance Day Parades and other community events;
- Provide written guidance, a template traffic management plan, a template risk assessment, and Officer support to event organisers;

**INSERT:-**

- ***Publicise to volunteers already known to the Council (e.g. Rotherham Heroes, Love Where You Live) any Remembrance Day Parade organisers that need volunteers to help the events run smoothly;***

**INSERT, AND DELETE THE WORDS “share the costs” TO READ: -**

- ***Waive the costs associated with road closures for up to one parade in each town and village in the Borough to enable Remembrance Day Parades with organisers, in recognition of the important role these events have within communities and out of respect for the armed forces;***
- Make all reasonable efforts to assist community organisers and enable Remembrance Day Parades to go ahead this year.”

Councillor Barley stated that she accepted the proposed amendment to the motion without a vote being taken.

At this point it was moved by Councillor Read and seconded by Councillor Beck that the amended motion (as moved by Councillor C. Carter and amended by Councillor A. Carter) be amended as follows:

“Each November, communities come together to honour those who have fought to defend our freedoms, and pay respects to our fallen soldiers.

Remembrance Day Parades are a feature of these acts of commemoration up and down the country, but in our Borough they are under threat.



In the past, road closures to allow parades to go ahead in villages across the Borough have been facilitated by South Yorkshire Police, but a change in police policy means this will no longer be the case. Instead, local event organisers will need to apply to RMBC for a temporary road closure, provide a traffic management plan, and use volunteers or a traffic management company to facilitate closures.

At present, the process for doing so is opaque and no information or guidance from RMBC is publicly available. The costs for smaller scale event organisers may also be prohibitive.

Unless the Council takes action, Remembrance Day Parades are unlikely to go ahead in villages where they usually take place.

Therefore, we call on the Council to:-

- Set out a clear process for community event organisers to apply for temporary road closures for Remembrance Day Parades and other community events;
- Provide written guidance, a template traffic management plan, a template risk assessment, and Officer support to event organisers;
- Publicise to volunteers already known to the Council (e.g. Rotherham Heroes, Love Where You Live) any Remembrance Day Parade organisers that need volunteers to help the events run smoothly;
- Waive the costs associated with road closures for up to one parade in each town and village in the Borough to enable Remembrance Day Parades with organisers, in recognition of the important role these events have within communities and out of respect for the armed forces;
- Make all reasonable efforts to assist community organisers and enable Remembrance Day Parades to go ahead this year.

***DELETE: -***

- **Provide written guidance, a template traffic management plan, a template risk assessment, and Officer support to event organisers;**

***INSERT: -***

- **Provide written guidance, and a template risk assessment, subject to applicants having the necessary public liability insurance.””**

On being put to the vote the amendment to the motion was declared as won.

The now substantive motion (as moved by Councillor Read and seconded by Councillor Beck) was now debated.

On being put to the vote the motion was declared as carried.

Mover: - Councillor Read

Second: - Councillor Beck

**60. AUDIT COMMITTEE**

**Resolved:** - That the reports, recommendations and minutes of the meeting of the Audit Committee held on 29th July, 2021, be adopted.

Mover: - Councillor Baker-Rodgers

Second: - Councillor Browne

**61. PLANNING BOARD**

**Resolved:** - That the reports, recommendations and minutes of the meetings of the Planning Board held on 22nd July and 12th August, 2021, be adopted.

Mover: - Councillor Atkin

Second: - Councillor Bird

**62. LICENSING BOARD SUB-COMMITTEE AND LICENSING SUB-COMMITTEE**

**Resolved:** - That the reports, recommendations and minutes of the meetings of the Licensing Sub-Committee held on 15th July and 16th September 2021 and of the meeting of the Licensing Board Sub-Committee held on 13th September, 2021, be adopted.

Mover: - Councillor Ellis

Second: - Councillor Hughes

**63. MEMBERS' QUESTIONS TO DESIGNATED SPOKESPERSONS**

No questions had been submitted.

**64. MEMBERS' QUESTIONS TO CABINET MEMBERS AND CHAIRPERSONS**

**(1) Councillor Hoddinott** referred to families feeling the pressure of increasing bills and costs, including the cost of school uniforms and asked how could the Council help low income families facing these problems?

The Cabinet Member for Social Inclusion explained the Council had been able to make good use of COVID response funding to support low income families and those struggling with utility costs. During 2021, the Council had been able to contribute to school uniform costs for 10,276 children. Support for low income households towards utility costs helped a further 4,535 households with their bills.

Prioritisation for school uniform support was based on children who qualified for free school meals which was then applied to year groups, with those starting in a new school, reception year children and year seven pupils being amongst the first to be supported. Children from asylum seeker families were also helped along with some siblings from larger families. Schools were directly involved in providing vouchers for the children. The combination of using free school meals eligibility and the engagement of schools to provide the vouchers meant that no-one missed out which was key or had to go through any application process. Everyone eligible received support.

Alongside welfare rights and advice, support with Council Tax, free school meals vouchers, and the Community Food Network, the Council was progressing the support for social supermarkets, seeking the appointment of an officer to lead on this work, in addition to making available grant support, as committed in budget proposals earlier this year. This would support the development of 3 new social supermarkets to provide an affordable way to buy food for residents who needed it, and who were being cruelly let down by this Government.

In a supplementary question Councillor Hoddinott welcomed the support being provided by the Council, but expressed concern about the costs for school uniforms when some schools were branding items of clothing which meant doubling the cost. She asked the Cabinet Member if he would support the calls to bring forward this statutory guidance. Mike Amesbury M.P. had put forward a Private Members' Bill to reduce the cost, but the Government was yet to bring in the statutory guidance and this was very much needed going forward.

Councillor Sheppard acknowledged how costs on uniforms could soon increase when changes or brands were made and gave examples of this across the country where children were sent home for not being compliant. The guidance was very much needed and he fully supported the work of Mike Amesbury and would do whatever he could to back this.

**(2) Councillor Jones** asked could the Leader explain his interpretation of the Motion passed by full Council in February, 2020, which stated "prior to any further planning permission, variations or amendments in relation to the Grange Park site, including its access, access lane and any alteration to entrances or junctions?"

The Leader confirmed the wording before that related to consultation on planning permission. His interpretation, looking how it appeared now, was the commitment to any consultation on any planning matters that affected the site.

In a supplementary question Councillor Jones referred how in June, 2021 he questioned why RMBC had given permission for borehole No. 5 to be redrilled on public land without any consultation. He was told that the Motion passed by this Council in February, 2020 was not relevant because it only covered planning permissions. He stated that this had been interpreted wrong. He knew this because he himself had wrote the Motion. He knew not paying attention at school may have been detrimental, but when interpreting legal information like on Licensing or on other matters taught to do by the Council, he was always taught to refer to the original source, i.e. himself. He posted this question on social media thinking it was just his interpretation that was wrong and surprisingly he received answers from 2 former Council Officers, one former Council Officer from another area, 2 English Lecturers and a Solicitor, who all interpreted the information the same as himself. Something about the placement of commas making each part of the list carry equivalent weight of each other, therefore, they did not directly relate just to planning. He, therefore, asked what gave the Leader and the Cabinet the right to undermine the democracy of this Chamber by imposing their own interpretation as opposed to the rest of Rotherham.

The Leader pointed out if the mover of that Motion had not been able to make those points at the relevant time he was not sure why, it was then his responsibility to interpret information for Councillor Jones.

In terms of the substantive issue of the borehole, the choice that officers faced was did they reinstate the borehole when asked to do so which then allowed for the monitoring of water quality on the site and offer some assurances if the tip re-opened, or did they not. If the tip re-opened then the information would simply be lost. It was clear that if they chose not to reinstate that borehole that would not prevent the tip from re-opening. It would simply be a weaker position for monitoring controls and this was the position of choice, which officers did in good faith. Anything else was simply misleading.

**(3) Councillor Whomersley** referred to the plantation of wildflowers in Rotherham which seemed to have been a success, however, he was disappointed that there were no wildflowers planted in Dinnington. He asked if the Council could please look to include Dinnington in the roll out next year and could local residents also be involved in choosing the locations?

The Cabinet Member for Transport and Regeneration gratefully received comments about the wildflower areas across the Borough. Rotherham was really proud of being one of the first Councils in the country to use wildflowers on central reservations and were pleased that this could be expanded to 12 more trial areas this year as part of last year's budget. Feedback had been very positive from the majority of residents and the Council was looking at ways to expand the approach in future.

As part of last year's budget ,money was put aside to commission an Ecological Survey, which would report back in December. This would enable the Council to develop a pollinator friendly plan and to support approaches in the future. This should hopefully provide support to expand the areas in future and increase biodiversity, whilst at the same time delivering it in a financially sustainable way.

Councillor Whomersley was advised that it was also possible to fund similar work through his Ward budget if he so wished in Dinnington.

**(4) Councillor Reynolds** asked what safeguards were in place to ensure that what was approved for planning, was what actually gets built?

The Cabinet Member for Jobs and the Local Economy explained the Council viewed breaches of planning control very seriously and the Planning Department responded to complaints that were made when there were concerns that there were breaches of planning regulations. These could relate to concerns that planning permissions granted were not being built correctly or that something was being done without having first obtained planning permission.

This year had seen a significant rise in the number of complaints being submitted and money was placed into the budget to employ an additional temporary Enforcement Officer to help deal with this volume of work.

There were penalties for doing things without the correct planning permission in place and, unless the breach was causing irreparable harm to amenity, the Enforcement Team would always try and work to achieve an acceptable solution. If matters could not be resolved the Council could decide to take enforcement action if that was deemed necessary. Non-compliance with an Enforcement Notice could become a criminal offence and liable to prosecution.

In 2019 the Council received 366 complaints. This rose to 475 in 2020 with 412 already made in 2021.

63 Enforcement Notices have been served in the last 2 years.

In a supplementary question, Councillor Reynolds expressed his surprise and shared information on some developments he was aware of that had not adhered to the planning permission they had been granted. On contacting officers he was advised that due to limited resources the Service relied on members of the public notifying the Department of planning breaches and little consequence was made of where breaches were identified. He asked how this loophole could be addressed.

The Cabinet Member for Jobs and the Local Economy pointed out that last year the service received 1,759 applications of which 1,596 were approved. 475 complaint were received and from these 63 resulted in enforcement action being upheld.

From the limited resources for enforcement it was not possible to police every single application that received permission. The Service did have a robust planning system and where breaches of permission were made Enforcement Officers did visit sites. This was why Rotherham had been voted the top Planning Service in the country.

**(5) Councillor A. Carter** asked following the 4 week postponement of the Garden Waste Collection Service over the summer, would the Council commit to giving all residents who have subscribed to this Service a refund for the missed collections?

Councillor Beck fully appreciated the disruption to garden waste collections which had had a significant impact on residents. It had been, and still was, a hugely challenging time for Waste Collection Services in Rotherham and challenges across the country.

The Council was able to offer a £5.00 discount to re-subscribers as a gesture of goodwill following last year's Covid-related interruptions to Service. In light of the ongoing disruption nationally and locally, the Council was not yet in a position to confirm what measures could be taken appropriately going forward, but would be considering this in due course.

In a supplementary question Councillor A. Carter found it disappointing that following last year, he believed an announcement to be pretty imminent that there was going to be a reimbursement this year. He, therefore, asked for assurances that a discount or refund would be offered to residents who had been affected by the reduction in the Garden Waste Service, what the timescales would be for a decision to be made and what level this would be.

Councillor Beck would not be lured into giving an answer as the country was still in the middle of a crisis through the difficulty of local and national issues with HGV drivers, but confirmed the Garden Waste Service remained operational in Rotherham. Consideration would be given to various options and a decision would be made in due course.

**(6) Councillor Jones** noted that in the financial year 2019/2020 RMBC had built a cycle path from Wortley Road to Greasbrough and asked for information on the final costs of the project and how many people a week were using the new cycle path.

In response the Cabinet Member for Transport and Environment advised that the total cost for the provision of the shared cycle footway on Fenton Road had been £1,344,298.

In a supplementary question Councillor Jones noted the low usage of the cycle path that he had observed and asked whether the money spent on the project would have been better utilised on maintaining pavements in the area.

The Cabinet Member advised that the funding used for the cycle path project had been fully delivered using external funding, with grants from Department for Transport, the Transforming Cities Fund phase 1 and Local Transport Plan programmes, and as such the funding could not have been used for the maintenance of pavements. The Cabinet Member reaffirmed the Council's commitment to promoting active travel across the Borough.

**(7) Councillor Ball** asked why RMBC only allowed qualified stonemasons to carry out the cleaning of headstones within the Rotherham area when other local authorities allowed cleaning companies to perform this task.

In response the Cabinet Member for Corporate Services, Community Safety and Finance, advised that the management of the municipal cemeteries in Rotherham was carried out by a third-party contractor, Dignity Funerals Limited, and that any work carried out on memorials within these cemeteries was required to be undertaken in accordance with the Rotherham Memorial Mason Registration Scheme and associated work permit that had been the Council scheme that had transferred to Dignity when the contract had been formed in 2008.

The Cabinet Member advised that a requirement of the scheme was that the cleaning of a memorial was always undertaken off-site before being re-installed by a National Association for Memorial Masons or a British Register of Accredited Memorial Masons registered contractor. The Cabinet Member noted that this meant that cleaning companies who were not currently nationally registered were not permitted to undertake memorial cleaning in Rotherham.

The Cabinet Member advised that following feedback on the scheme being received from grave owners, memorial masons and third-party cleaning companies, that in March 2021 it had been requested that Dignity undertake a review of the Memorial Mason's Registration Scheme. This review had been requested as it was felt that the scheme needed reviewing and renewing given the length of time that it had been in place and to reflect a similar approach to other cemetery services in the wider South Yorkshire region.

As supplementary question Councillor Ball requested that the scheme be removed in order to save residents money. The Cabinet Member advised that while the policy was being reviewed, it was still in place and as such it was required to be adhered to.

**(8) Councillor Reynolds** asked why the Council was allowing a further 300+ houses in Ravenfield Greenbelt to be built when serious drainage and flooding issues were yet to be resolved.

The Cabinet Member for Jobs and the Local Economy advised that the site in Ravenfield had been identified in the Local Plan (site H65) and had been granted outline planning permission in February 2021. The Cabinet

Member stated that whilst the outline permission had agreed the principle of the development at the site, the permission that had been granted was subject to conditions that required full details of the drainage and flooding mitigation works to be submitted to and approved by the Council.

The Cabinet Member advised that the Planning Service was currently considering those reserved matters under application RB2021/1532, with the reserved matters relating to layout, scale, landscaping and external appearance not being determined until the drainage and flooding issues had been resolved.

The Cabinet Member noted that the drainage and flooding requirements were:

- A drainage strategy and masterplan for the whole of the site,
- Details of a foul and surface water drainage scheme,
- An updated Flood Risk Assessment based on existing flood risk,
- Proposals to mitigate flood risk,
- Sustainable drainage principles,
- A flood route drawing,
- And a foul water sewer modelling assessment,

and that until the Council was satisfied that all of these issues had been addressed then the development could not go ahead.

As a supplementary question Councillor Reynolds sought assurance that all the factors relating to flooding had been taken into account in the granting of planning permission for the site.

In response the Cabinet Member noted the requirement that had been placed on the Council by the Government to identify suitable housing sites in a Local Plan. The Cabinet Member advised that whilst the Council had been successful in negotiating down the number of homes and therefore the number of sites required that it had still been necessary to identify numerous sites for housing. The Cabinet Member assured Councillor Reynolds that all planning applications were determined in line with National Planning Policy Framework rules, and that conditions were always put in place to ensure that issues such as flooding were addressed.

**(9) Councillor Jones** stated that in December 2018 Councillors for Rotherham West and Keppel Wards had been supplied with a legal summary relating to legal action against the Environment Agency and had been told that now that their complaints procedures had been exhausted, legal proceedings could be brought with the authorisation of the Cabinet Member. Councillor Jones asked who had made the decision not to proceed and why.



In response the Leader advised that in 2018, Counsel had advised that the Council could consider taking action against the Environment Agency by way of Judicial Review, and that in order to give that full consideration, the Council then sought further legal advice from Counsel on the prospects of success.

The Leader noted that the Council had published an executive summary of the legal advice on this matter which was available on its website. The Leader advised that the executive summary had made it clear that the prospects of success in relation to a Judicial Review against the Environment Agency were below 20%, and that as a result of this advice, it was clear that a Judicial Review was not a viable option and therefore no recommendation to take such action had been made. The Leader noted that, as detailed within the executive summary, any such action would be purely speculative and would leave the Council liable to significant costs.

There was no supplementary question.

**(10) Councillor Bennett-Sylvester** noted that devolved funding for local housing hub projects averaged £10 per Council home across Rotherham and that Sitwell Ward received £17.02 per home whilst Dalton, East Herringthorpe and Thrybergh received £7.32 per home. Councillor Bennett-Sylvester asked what the justification for this difference in funding was.

In response the Cabinet Member for Housing noted that the annual Ward Housing Hub budget was currently £203,700, which was distributed across the 25 Wards in the Borough. The Cabinet Member advised that there were 2 elements to the Ward budget allocation, a base budget of £4,000 which was allocated to each Ward and then a 'top up' of funding, which was allocated based upon the number of Council homes in the Ward as a percentage of the Borough total. The Cabinet Member advised that this method of budget setting ensured that each Ward received a minimum guaranteed budget allocation with the final allocation reflecting the difference in the number of Council homes in each Ward.

As a supplementary question Councillor Bennett-Sylvester asked how the approach was fair as it meant that some Wards lost out in comparison to others.

In response the Cabinet Member advised that the current system of allocating funds was much fairer than the previous system, noting that all systems that could be used had both advantages and disadvantages.

**(11) Councillor Ball** asked about the money spent on solar compactors, how it seemed to be a matter of going "green for greens sake" and should Rotherham be really having 61 of these located in the Town Centre?

Councillor Beck confirmed the Council began installing solar litter bins in the Town Centre as part of a trial in 2019. This was a success, reducing the number of times the bins needed to be emptied and improving street cleanliness. In some places where operatives were having to empty a bin more than once a day they were only needing to do so once a week, freeing staff up to do other tasks. Pleasingly the Council were able to allocate further funding to install 98 more solar litter bins both in the Town Centre and in townships and areas with significant footfall.

The solar litter bins have a number of benefits over standard bins. The solar powered compactor reduced the volume of litter by up to 90% so that each bin could hold more litter before it needed emptying. The bin also sent a message to the Service to say when it was full and needed emptying. The data from the bins would allow the Council to plan the service better and to use limited resources more efficiently.

In a supplementary question Councillor Ball confirmed he had had a previous discussion about the size of the bins, but he raised concern about the money spent on them when the funds could have gone towards electric vehicles collecting household and street waste. He asked was this something the Cabinet Member would consider in the future.

Councillor Beck confirmed he would, but it was a matter of priorities. Members supported the use of these innovative solar bins to tackle litter in areas and more importantly in areas with high footfall. This had freed up staff to do other tasks. The solar bins would continue to be rolled out over a 3 year programme and so far had been a success.

**(12) Councillor Jones** referred earlier this year to the Council seeking an executive summary around its current chances of legal action against the Environment Agency, now classed as low as 20%, and asked could the Leader give the exact wording of the instructions given to counsel, Andrew Thomas, Q.C. for him to form this opinion?

The Leader was unable to comment as the purpose of publishing an executive summary was to protect the legal privilege status of the substantive advice from Counsel. The executive summary was placed in the public domain as this was the most information that could be shared given that it was a matter of considerable public interest.

In a supplementary question Councillor Jones confirmed the Leader was unable to share what the instruction had been to Counsel so he shared his interpretation. From reading the Environmental Agency brief that the QC returned the Council's position was not to look at any new ways of stopping the tip, but to close down any future challenges to the Council for not acting about that claim. It was now claimed that the chances of winning that claim were as low as 20%, but this ignored the 2 main areas that had now timed out that stood a good chance of success according to the QC in his first brief. Due to the Council kicking the issue into the long

grass who asked for the second opinion to be sought and why were their attempts to try to cover the fact up.

The Leader believed Councillor Jones' interpretation to be incorrect. The discussions about seeking Legal advice were precisely the opposite and were to explore every avenue possible in order to find ways to prevent the tip re-opening. The discussions were in the interest of the taxpayers of Rotherham, which was why the Council had spent so much money chasing down those avenues. This was the right thing to do, even though it did not get the action everyone wanted to see.

**(13) Councillor Miro** asked, in view of the double whammy of rising energy prices and the cut to the Universal Credit allowance, did Rotherham Borough Council agree to expand District Heating Schemes to all towns and villages in the Borough?

Councillor Brookes confirmed the Council managed 18 separate District Heating Schemes throughout Rotherham with circa 1,250 properties connected to these networks. Developing further District Heating Schemes would involve major infrastructure and engineering works, requiring substantial capital investment and ongoing future maintenance costs, and as such at the moment there were no such plans.

**(14) Councillor Reynolds** asked what were the short, medium and long term future options for Riverside House as the Council's Main Office/HQ?

Councillor Lelliott explained there were no plans to change the use of Riverside House as the Council's Main Office/Head Quarters in the short, medium or long term.

In a supplementary question Councillor Reynolds asked long term for Riverside House, what happened to the building during lockdown, if there were any plans to seek a lease reduction during this period and with the onset of a hybrid working arrangement rendering half the space available, were there any long term sub-leases proposed and what impact would this have on the costs and lease?

Councillor Lelliott explained that during the height of the pandemic the building remained operational, though with significantly reduced staff use and the public areas closed during the lockdowns. Since the lifting of restrictions, the public areas of Riverside House had re-opened and more staff were attending as part of a phased return to the office.

The Council held the lease for a further 32 years (with no break provisions), and since the most recent lease re-negotiation in 2018 the Council had much greater flexibility in its use of Riverside House. Therefore, there were opportunities for the sub-letting of any remaining space, not only for further office space for partner organisations or offered on a commercial basis, but for other potential uses subject to the necessary planning consents.

At the end of the lease the Council would have the opportunity to buy the Freehold interest for £1 so that it effectively owned the building

**(15) Councillor Ball** asked about the provision of solar bins and how they seemed to have forgotten lots of Wards including his own which had a large Academy and an industrial site where you could pick your own bottle of urine from the verge side. He asked who decided the location of these bins and could the Cabinet Member provide the business model for this?

Councillor Beck explained solar bins were not suitable for all locations. They were expensive and the best value from them were in high-footfall areas and commercial centres. The areas identified for them to be installed reflected this. Once installed there would be 61 solar litter bins outside of the Town Centre in the following locations:-

- Maltby Town Centre
- Parkgate
- Swinton
- Dinnington
- Swallownest
- Kiveton
- Wath

Aside from solar litter bins, it had been acknowledged that litter bins across the Borough needed to be improved. Many were old and damaged and some were simply in the wrong places. With that in mind the Council had also allocated budget to refresh every litter bin in the Borough across the next 2 to 3 years. This would result in all of the litter bins in Hellaby and Maltby West being replaced over that period. The Service would begin consultation imminently with Ward Councillors on this programme and as part of that process the location of existing litter bins would also be reviewed.

In a supplementary question Councillor Ball had asked the Cabinet Member himself to come and view for himself the bottled evidence located on Hellaby Industrial Estate, but asked why after highlighting this had this area been overlooked with increased capacity bins and left again to the litter pickers to have to pick up this disgusting habit.

Councillor Beck had recently visited the area and had not seen evidence of what Councillor Ball was referring to. He confirmed he would raise this with officers and this situation would be monitored and consideration given, as part of the bin replacement programme, for litter in that area.

**(16) Councillor Reynolds** asked why at the Rotherham Show had charities been charged the commercial rate for their pitch instead of a discounted rate that had been applied at previous shows.

In response the Cabinet Member for Social Inclusion advised that the income from trade stalls constituted a vital component of the Rotherham Show budget that had made it possible to deliver a show of the scale and quality of this year's event. The Cabinet Member advised that delivering the show in 2021 had presented some unique challenges, with costs rising significantly due the event being delivered over 3 days rather than 2 in order to enable social distancing, a range of Covid secure measures such as increased cleaning, sanitation stations and additional stewarding due to staff self-isolating. The Cabinet Member advised that in such circumstances a single price for stalls had been seen as most appropriate.

The Cabinet Member advised that despite the single price for stalls, charity pitches had remained at approximately 30% of overall representation. The Cabinet Member noted his thanks to all of the staff who had contributed to the delivery of such a successful event.

As a supplementary question Councillor Reynolds asked why charities were being made to pay the same rates as businesses.

In response the Cabinet Member stated that there had been excellent representation from local charities at the show and noted the different reasons for attending the show including fund raising and profile raising of the charities who had been in attendance. The Cabinet Member assured Councillor Reynolds that the Council did want to retain a strong presence from local charities at the show and would bear this in mind when reviewing pricing for next year's show.

**(17) Councillor A. Carter** stated that residents in Brinsworth were frustrated with the external appearance of some shop fronts in the village and asked how the Council could work with these businesses to improve the situation.

In response the Cabinet Member for Jobs and the Local Economy advised that whilst the shops within Brinsworth were privately owned, the Council would always seek to provide whatever support it could to local businesses who were seeking to invest and improve the local environment and shopping areas. The Cabinet Member stated that the Council had supported a large number of businesses during the pandemic through a variety of Government grants. The Cabinet Member added that although the Council was limited in the direct financial support that could be offered from the public purse to private companies, the Council would always encourage businesses to contact the RiDO team to register interest should there be any future grants available for improving shop frontages.

As a supplementary question Councillor A. Carter asked what enforcement activity could be carried out by the Council to improve the facades and to tackle the problem of waste being left outside shops.

In response the Cabinet Member advised that Enforcement Officers would be able to look at the situation regarding the waste and litter, and that Business Support Officers would also be able to discuss the issues with the shop owners in order to identify any further possible solutions.

**(18) Councillor C. Carter** stated that parking was a problem outside many schools in Brinsworth, making the walk to school less safe for children, and as such would the Council commit to carrying out more regular parking enforcement around schools in Brinsworth.

In response the Cabinet Member for Jobs and the Local Economy advised that the Council enforced school keep clear 'zigzag' restrictions by means of a CCTV van and had undertaken patrols and parking enforcement in Brinsworth on a number of occasions. The Cabinet Member noted that so far during 2021 the schools in Brinsworth had been patrolled on 6 occasions resulting in 4 penalty charge notices being issued. The Cabinet Member also advised that it was possible for Councillor C. Carter to look to apply for additional road safety infrastructure to be installed and that she should speak with the Neighbourhoods Team for further information.

As a supplementary question Councillor C. Carter asked when the Council would commit to carrying out more parking enforcement activity in Brinsworth.

In response the Cabinet Member referred Councillor C. Carter to her previous response and noted that as there were in excess of 200 school entrances in the Borough where such restrictions were in place, patrols could only be undertaken on a periodic basis. The Cabinet Member assured Councillor C. Carter that a series of patrols in Brinsworth on consecutive days was planned for the near future.

**(19) Councillor Miro** asked that, as part of enhancing road safety around the Rotherham area, would the Council commit to reducing the speed limit to 40 mph on Brinsworth Road in Catcliffe, especially in view of it running through the village and being close to 2 schools in its area.

In response the Cabinet Member for Transport and Environment stated that the Council had committed to the consideration of speed limit reductions and that 3 speed surveys had now been completed on New Brinsworth Road. The Cabinet Member noted that these would now be assessed in accordance with Department for Transport's requirements prior to a decision being made on what interventions, if any, would be required with any potential future traffic calming measures being subject to the relevant statutory consultations and on the availability of appropriate funding. The Cabinet Member noted that work would be ongoing over the next 2 months after which a decision could be taken on an appropriate course of action for measures to address the concerns about speeding traffic, at which point public consultation would take place prior to any changes being made.

There was no supplementary question.

**(20) Councillor Baum-Dixon** noted that trees had been shown to enhance mood, self-esteem, and lower blood pressure and that studies had shown that people are more likely to walk or cycle to work if the streets are lined with trees, living longer, and feeling better as a result. Councillor Baum-Dixon asked whether the Council recognised the physical and mental health benefits of having more trees in the Borough along with their positive environmental impact.

In response the Cabinet Member for Social Inclusion advised that the Council absolutely recognised and valued the physical and mental health benefits of exposure to trees and green spaces. The Cabinet Member noted that this had been acknowledged within the Council's recently adopted Tree Management Protocol and Guidance that sought to support the good management and protection of the Council's existing tree stock. The Cabinet Member advised that following £150,000 capital investment from the Council, 200 additional trees would be planted between October 2021 and February 2022 in consultation with Ward Members to ensure that they were planted in locations that brought both mental health and environmental benefits to local communities. The Cabinet Member noted that this investment had been supported by a further £50,000 of revenue funding to appoint an officer to support local engagement and planting programmes across the Borough. It was noted further that that this additional funding had already unlocked a further £82,600 in match funding from National Grant Funding Programme which would enable the planting of a further 370 trees this planting season, with a further bid for £150,000 to further increase tree planting having been submitted.

As a supplementary question Councillor Baum-Dixon asked how the Council planned to address the concerns of residents of Edinburgh Drive and Newthorpe Way in North Anston regarding the size of the trees in the Anston Plantation and how they were impacting on the wellbeing and amenity of residents.

In response the Cabinet Member advised that the Council's new Tree Management Protocol had been introduced to address such situations as described by Councillor Baum-Dixon. The Cabinet Member requested that Councillor Baum-Dixon send him further details so that further enquiries could be made.

**(21) Councillor Tinsley** asked with the streets in Maltby strewn with litter and road edges being turned into weed gardens, when would the Council get on top of this and was the main problem that zonal working simply was not working?

The Cabinet Member for Transport and Regeneration acknowledged that further investment in the Street Cleaning Service was needed in the last budget and additional funding was agreed to clean a number of high-speed main roads, for additional staffing resources and to undertake

enhanced maintenance of cycle routes. The additional resources meant that a team now visited Maltby at the weekends, when previously the Service was limited to weekdays.

This resource had also enabled the Service to complete a number of days of enhanced cleansing in many areas and the Service would continue to do so once the grass cutting season ends and over the winter period.

Whilst it had been a challenging year for the Service, with warm wet weather and staffing affected by Covid and Covid restrictions, the aim of the zonal working model was to deliver a more flexible workforce with greater ownership over local areas. The intention was to empower the local team to take responsibility for neighbourhoods and to be more engaged with Local Councillors and residents and, therefore, more responsive to their local priorities. Previously the Service was static and could not respond to changing demands or changes to local priorities.

Councillor Tinsley was urged to engage actively with the local zonal team and to work with them to identify areas of concern so that they could be prioritised and improved.

In a supplementary question Councillor Tinsley referred to an RMBC paper prior to the introduction of zonal working where it was noted that the introduction of zonal working could result in a deterioration of the street scene. This was now the case in Maltby and he asked as well as the extra funds to street cleansing that were promised when would the improvements be seen.

Councillor Beck confirmed that additional funding resources had been made available which had been affected by the pandemic and the implementation. It was hoped that improvements would soon be evident and that the priority area action could be continued.

**(22) Councillor A. Carter** explained everyone was shocked to see the incident at Brinsworth Academy earlier this month with a student being hospitalised. He asked what work did the Council believe needed to be done to reassure parents that their children would be safe from harm when going to school?

Councillor Cusworth stated that everyone was horrified by the incident that Councillor Carter refers to and our hearts go out to the victim of the attack and his family. The Cabinet Member was glad that Brinsworth Academy had taken the incident very seriously, the perpetrators of the attack had been permanently excluded from Brinsworth Academy subject to statutory timescales and a criminal investigation was underway.

A range of support and interventions had been organised as part of the multi-agency response to the incident including community engagement and 'in school' support including appropriate use of social media, inclusion and diversity and pastoral support for students. The school had also



commissioned Remedi which facilitated a restorative approach to conflict within schools to strengthen community cohesion by engaging families with the school. This offer was presently being facilitated to all year groups.

School Leaders also continued to meet and liaise with community members and representatives and further meetings were also scheduled.

In a supplementary question Councillor A. Carter had received concerns by parents and local residents about the school, He asked if this was considered a “one off” incident or could this point towards a culture where lesser incidents of this have not been taken seriously and it could be the leadership of the Academy. He asked did the Cabinet Member believe this needed to change moving forward.

Councillor Cusworth considered it remiss of her to discuss matters of this nature in the meeting, but was happy to facilitate a further discussion with Councillor Carter.

**(23) Councillor Tinsley** asked with RMBC experiencing HGV driver shortages, could the Cabinet Member give him a breakdown for the last 2 years of RMBC’s HGV permanent staffing levels which were required to run services, and the actual number of HGV driver staff that we had for those 2 year periods?

Councillor Beck explained that at any point time there were expected to be 51 HGV drivers with a small number being agency. There was budget for 51 drivers and currently there were 45 drivers against that requirement.

The Council was working on a plan to improve the position. This included training a number of internal staff to drive HGVs, which was already underway, and reviewing approaches to recruitment of drivers and the pay and conditions of HGV qualified staff. The Council was continuing to deliver the Waste Service and Garden Waste Service which were now fully operational and the resilience was strong.

In a supplementary question Councillor Tinsley asked for the driver numbers over a 2 year period and if the Council relied totally on agency staff rather than looking at retention and recruitment.

Councillor Beck confirmed the Council did not rely on agency staff and the service had sufficient resource allocation for a full establishment of 51 drivers. This was an ever-changing position which could not be shown accurately over a 2 -year period.

**(24) Councillor Ball** referred to Beat the Street which seemed to have been a big success in various parts of the Borough, He asked if the Council were looking at expand this to the Wards that missed out so that all children got a chance to participate?

Councillor Roche welcomed the success of this initiative put forward by the Health and Wellbeing Board developing a range of activities to encourage people to be more active and healthier, but it was a pity that the external grant was not enough to cover the whole Borough. The location was based on where it was considered it would have the best impact in budget. In turn this was part of a highly successful move to look at the wider implications by the Health and Wellbeing Board looking at the best range of activities to encourage people to be more active and, therefore, more healthy.

Beat the Street ran a successful 6 week 'game' in Rotherham ending on the 26<sup>th</sup> May, 2021, with excellent engagement from 52 schools as well as wider participation from organisations and individuals in the Borough. A final report and evaluation of the programme had been received from Beat the Street.

To offer wider opportunities for participation in similar activity, the Council have worked with Beat the Street as part of its summer activities programme. This delivered short term pop-up trails within the Borough linked in closely to the Olympic and Paralympic Games and included Beat the Street Activity Trails at the following parks:-

- Clifton Park Olympic Trail – 8<sup>th</sup> August
- Rosehill Park Olympic Trail – 22<sup>nd</sup> August
- Thrybergh Country Park Paralympian Trail – 29<sup>th</sup> August

Through the summer holidays the Beat the Street Rotherham branding and Facebook page had been used to promote wider ideas for summer holiday activities, the Great Big Rotherham To Do List, the Change for Life summer 10 Minute Shake Up campaign, the Rotherham Show and other local and national events and campaigns, which all cover the whole Borough.

In a supplementary question Councillor Ball believed those communities beyond the M18 corridor and its children appeared to be forgotten and they had to face a 30 to 40 minute cycle ride to take part in Beat the Street activities. He stood under the banner "Where Everyone Matters" and he asked if the Cabinet Member could promise this to the children over the border of the M18.

Councillor Roche reiterated that he had spoken to the Senior Officer and expressed his wish to see this extended to all Wards, but it was pointed out the budget to deliver this initiative was limited.

The Officer took on board the wishes to see a whole range of activities that improved health across all Wards. He was working with the campaign organisers to see if this could happen in the future.

**(25) Councillor Barley** confirmed residents in her Ward and across Rotherham had been pleased to welcome families to Manvers who were relocated to the UK from Afghanistan under the ARAP scheme. She asked please could the Cabinet Member tell her the best ways local people could support these families and how many families Rotherham Council expected to accommodate and support on a longer-term basis?

The Leader confirmed there had been numerous enquiries relating to offers of help, donations and support. By far the most useful thing people could do was to donate money, which could be done through The Red Cross who were running a national campaign to target funds where they were needed.

The Council were not encouraging people to donate physical items but, if necessary, this could be done at the libraries in Wath, Dinnington, Maltby, Mowbray Gardens and at Riverside house in the Town Centre.

People were asked not to go to the hotel to try to donate items as it was short on space and being run as a functioning business for other guests, but to use the libraries instead. The most useful things were likely to be new or good quality clean clothes, especially warm clothes, coats and trainers as the colder months approached.

The Council had already pledged to take (2) Afghan families on the ARAP scheme and work was underway to find suitable housing so they could soon be welcomed to Rotherham. This number was under review in light of the developing Government policy.

In a supplementary question Councillor Barley confirmed one offer of support she had received and passed on which was in relation to jobs and asked if this was something the Leader would consider when offering accommodation in the long term.

The Leader explained that in the longer term consideration would be given, but with the temporary nature of the accommodation, the difficulties with Central Government and support from the DWP and the National Insurance number registrations this would take some time to deliver.

**(26) Councillor Tinsley** asked that with the advert for expressions of interests to take over the day-to-day running of Maltby's Coronation Park having now passed, and with current checks on the potential interested party underway, would RMBC services that were usually undertaken on the Park by RMBC be measurably redeployed elsewhere in Maltby?

In response the Cabinet Member for Social Inclusion stated that Maltby Town Council had requested and had been successful in their application to take over the running of Coronation Park as a Community Asset Transfer and as such they would now be responsible for the management and maintenance of that Park. The Cabinet Member advised that the

costs to the Borough Council related to the maintenance of the Park were minimal and largely comprised of staff time and as such there would not be a reduction in costs. The Cabinet Member advised that the Council would be able to utilise the time of rangers and grounds maintenance saved differently across the Parks that remained the Council's responsibility including Cherry Tree Park in Maltby.

As a supplementary question Councillor Tinsley noted his concern that residents in Maltby would be paying twice for the delivery of the same service and asked for assurance that the resources transferred away from the maintenance of Coronation Park by the Borough Council would be measurably deployed elsewhere.

In response the Cabinet Member assured Councillor Tinsley all available resources would be used across the Borough to deliver the maximum benefit for residents.

**(27) Councillor Ball** asked that as the Council had called a climate emergency, "a serious, unexpected, and often dangerous situation requiring immediate action" why was it when he had been driving past the Hellaby depot were there no electric vehicles in sight and all the cars and lorries that he could see were still powered by fossil fuel.

In response the Cabinet Member for Transport and Regeneration advised that the Council had declared a climate emergency and had committed to the Council's carbon emissions to be at net zero by 2030 and for Borough-wide carbon emissions to be at net zero by 2040. The Cabinet Member advised that this commitment had included a commitment to change the Council's fleet to electric or other sustainable fuels, and that work was currently being carried out to look at the best options on how to achieve this.

The Cabinet Member assured Councillor Ball that in the meantime that the Council was focussed on identifying sustainable vehicles whenever a vehicle was replaced and that the first tenders for electric vehicles were currently being evaluated which would result in 3 electric cars being used in Children's Services.

There was no supplementary question.

**(28) Councillor Ball** asked whether the charging points at the Hellaby Depot could be made available to all staff and visitors to the depot in order to encourage the uptake of electric vehicles instead of being for "private use" so that these units did not remain idle.

In response the Cabinet Member for Transport and Regeneration noted that the charging points at Hellaby Depot had been installed for the priority-use of operational fleet vehicles. The Cabinet Member advised that it would be investigated whether this infrastructure could be made available for staff and visitors to charge their vehicles whilst at the Depot,

but noted as the Depot was an operational site, private vehicles had only limited access to the car park on health and safety grounds, and therefore the focus remained on the fleet.

As a supplementary question Councillor Ball asked what could be done to make the electric vehicle charging points across the Borough more accessible.

In response the Cabinet Member advised that he would be happy to discuss the situation in more detail with Councillor Ball outside of the meeting.

**(29) Councillor Bennett-Sylvester** noted that the family and friends of Sam Haycock, through their campaign group “Sam’s Army Mission” had expressed concerns over the accessibility and usability of water safety equipment at local country parks and had asked that following his and other tragedies over the summer what measures had been taken to review water safety procedures at Council Parks.

In response the Cabinet Member for Social Inclusion noted these tragic incidents and that his, and all Members’ thoughts were very much with the families and all of those who were affected.

The Cabinet Member advised that the Council’s message had always been, and remained, that people should not swim in open water other than as a part of safe organised activities as there were many hidden dangers involved including cold water shock. The Cabinet Member advised that the Council had taken a number of actions in relation to water safety over the summer months, working closely with partners in South Yorkshire Police and the Fire Service. The Cabinet Member advised that the Council and its partners had:

- Delivered a programme of engagement across the summer months to highlight the dangers of open water swimming and prevent it from happening. Joint operations and events took place in July and August, many of which were directly aimed at young people. Both the Police and Fire Service maintained patrols across the summer months at open water sites to prevent swimming from taking place.
- Delivered a raft of community and media messages from leaflets through to social media campaigns.
- Reviewed signage at all Council-managed open water sites across the Borough, leading to the replacement of any damaged signs, none of which were at the Ulley site.
- Reviewed CCTV coverage to deter vandalism of throwlines and signage, leading to the purchase of 3 new cameras, which are currently being installed.

- Proposing parking restrictions near to the bridge over Ulley Parking which is currently in public consultation.
- Reviewed throwline provision and purchased a number of new ones which are in the process of being installed.
- Reviewed all risk assessments associated with all our open water areas.

The Cabinet Member assured Councillor Bennett-Sylvester that the Council remained committed to identifying measures to prevent any further incidents in the future and would continue to work with partners to do so.

In asking a supplementary question Councillor Bennett-Sylvester noted a discussion that he had had with Sam's father Simon at a recent event on water safety and asked whether the Cabinet Member would meet with Mr Haycock to discuss what more the Council could do to improve water safety measures.

In response the Cabinet Member stated that he would happily meet with Mr. Haycock and that he and the Council were fully committed to do everything possible to prevent another tragedy like Sam's.

**(30) Councillor Tinsley** noted the nearly £500,000 that had been spent this year on solar bins that would be rolled out across the Borough with 11 having recently been installed in Maltby. Councillor Tinsley asked how much each bin had cost and what savings that these bins would bring compared to having 11 normal litter bins.

In response the Cabinet Member Transport and Environment advised that the solar bins were relatively expensive, in that they cost £2,700 per bin. The Cabinet Member noted however that because the cost was a capital cost it was repaid over the lifetime of the units, so the actual annual cost was much lower.

The Cabinet Member advised that for the additional cost, the new solar litter bins had many benefits over standard bins. These benefits included that the solar powered compactor reduced the volume of litter by up to 90% so that each bin could hold more litter before requiring emptying with the bin then sending a message to the Service to say when it was full and needed emptying.

The Cabinet Member advised that initial trials had clearly indicated a significant reduction in the amount of emptying of bins that was required. The Cabinet Member noted that traditional litter bins in the Town Centre that had required emptying every day were now only having to be emptied twice a week which equated to around 35 hours of staff time every week, the equivalent of one extra member of staff. The Cabinet Member advised

**COUNCIL MEETING - 29/09/21**

that this had meant that valuable staff time had been freed up to undertake other work to help keep communities cleaner.

As a supplementary question Councillor Tinsley asked that given the high unit cost of the bins whether it would have been better to buy bigger bins that were only slightly more expensive.

In response the Cabinet Member advised that the solar bins that had been purchased were already much bigger than standard bins. The Cabinet Member reaffirmed the benefits that he had described regarding solar over standard bins.

**65. URGENT ITEMS**

There were no urgent items of business.

**Councillor Chris Read – Leader of the Council**

Riverside House

Main Street

Rotherham

S60 1AE

E-mail: [chris.read@rotherham.gov.uk](mailto:chris.read@rotherham.gov.uk)Email the Council for **free** @ your local library!

<b>Ref</b>	<b>Direct Line:</b>	<b>Please Ask For</b>
CR/LH	01709 822700	Councillor Read

4<sup>th</sup> October 2021Mr Liam Harron  
Via email

Dear Mr Harron

**Council Meeting – Wednesday 29<sup>th</sup> September 2021**

Thank you for submitting a question to the Council Meeting on Wednesday 29<sup>th</sup> September. I have detailed the question below along with my subsequent response for your information.

***“In 2015 an Internal Review of RMBC’s response to FOIA Request was carried out by a solicitor. Likewise, in 2016.***

***RMBC now states: “Your request will be fully investigated and will be dealt with by a staff member who was not involved in the original decision”.***

***When and why did RMBC stop using a solicitor for important Internal Reviews?”***

Such decisions are day to day procedural matters for council staff, but I am advised that there has been no change to the service’s approach to dealing with such reviews. I will ask a relevant member of staff to advise you further.

Yours sincerely

**Councillor Chris Read**  
**Leader of the Council**



**Councillor Amy Brookes – Cabinet Member Housing**

Main Street

Rotherham

S60 1AE

Tel: (01709) 23566

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*Email the Council for **free** @ your local library!***Our Ref:**

AB/LH

**Direct Line:****Extension:**

23466

**Please Contact:**

Councillor Amy Brookes

4<sup>th</sup> October 2021

Mr Andrew Fenwick-Green

Via email

Dear Mr Fenwick-Green

**Council Meeting – Wednesday 29<sup>th</sup> September 2021**

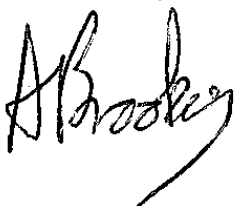
Thank you for submitting a question to the Council Meeting on Wednesday 29<sup>th</sup> September. I have detailed the question below along with my subsequent response for your information.

***“Will the Council allow Council home tenants, permission to install energy generation systems (solar etc), helping to mitigate rising energy costs and energy poverty, to do our bit to fight the global warming crisis and reduce our own carbon footprints. Something the Council surely want to support for the greater good of the planet and the future for our children?”***

Under the terms of the Council's Tenancy Agreement, tenants are asked to submit written requests seeking the Council's prior permission to undertake specified alterations to their homes. The Council will consider such requests and either grant permission, subject to conditions, or refuse permission, setting out the reasons for refusal. This would include requests to install specific energy technology including photovoltaic, or solar panel systems. There have been very few requests of this nature and none within the last year or so. Prior to that, a small number of requests were received, but these requests were ultimately frustrated by the terms and conditions of the contracts that the installers were putting forward.

I hope the above information is helpful.

Yours sincerely



**Councillor Amy Brookes**  
**Cabinet Member for Housing**

**Councillor Dominic Beck – Cabinet Member for Transport and Environment**

Riverside House  
Main Street  
Rotherham  
S60 1AE

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Email the Council for **free** @ your local library!

Ref	Direct Line:	Please Ask For
DB/LH	01709 823566	Councillor Dominic Beck

4<sup>th</sup> October 2021

Mrs Deborah Fenwick-Green  
Via email.

Dear Mrs Fenwick-Green

**Council Meeting – Wednesday 29<sup>th</sup> September 2021**

Thank you for submitting a question to the Council Meeting on Wednesday 29<sup>th</sup> September. I have detailed the question below along with my subsequent response for your information.

***“Will the Council, (like Leeds and York have) increase UltraRapid charging facilities across the Borough, not just the town centre, also access government funding to help residents who don’t have driveways to get charging facilities at the road sides outside their homes such as charging points in lamp posts etc ready for the ban of sale Petrol/Diesel cars by 2035.”***

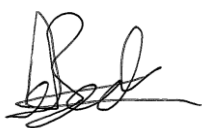
The Council takes an active role in delivering charging infrastructure for electric vehicles. We currently have 32 charge points at 9 locations across the borough – only three of those sites are in the town centre. This good progress means we have historically been ahead of our neighbours but we are always pressing for more and we are currently working with partners in South Yorkshire to increase this capacity, with a further 10 sites which are spread across the borough.

We also support the private sector to deliver a growing number of Rapid/Ultrarapid charging points available for public use at key locations such as supermarkets, fast food outlets, service stations and privately run car parks, and the Council’s planning department have recently adopted a document relating to Air Quality & Emissions which requires Electric Vehicle Charging Points Provision in most new developments.

We are aware of the challenges faced by residents who don’t have the available space for off road charging, and are now looking at what more can be done around road side charging, to make use of any additional funding to expand on-street charging, public charging and residential charging hubs.

I hope you find this information useful.

Yours sincerely



**Councillor Dominic Beck**  
Cabinet Member for Transport and Environment

**THE CABINET**  
**20th September, 2021**

Present:- Councillor Read (in the Chair); Councillors Alam, Allen, Beck, Brookes, Cusworth, Lelliott, Roche and Sheppard.

Also in attendance Councillor Clark (Chair of the Overview and Scrutiny Management Board)

**41. DECLARATIONS OF INTEREST**

There were no declarations of interest.

**42. QUESTIONS FROM MEMBERS OF THE PUBLIC**

There were no members of the public present at the meeting and no questions submitted in writing.

**43. MINUTES OF THE PREVIOUS MEETING**

**Resolved:-**

That the minutes of the Cabinet meeting held on 16th August, 2021, be approved as a true and correct record of the proceedings.

**44. EXCLUSION OF THE PRESS AND PUBLIC**

The Chair advised that there was one exempt appendix in relation to Minute Nos. 46 and 48 by virtue of paragraphs 1 and 3 respectively of Part 1 of Schedule 12A of the Local Government Act 1972. However, the appendices were not discussed during the meeting and as such, the meeting remained open to the press and public throughout.

**45. YEAR AHEAD PLAN PROGRESS REPORT**

Consideration was given to the report which provided an update on the progress made with the Year Ahead Plan activities since September 2020. The Plan was the Council's plan for operating in and recovering from the COVID-19 pandemic. It aimed to support residents, communities and businesses through the challenges and uncertainty of the pandemic, helping to build resilience whilst also continuing to drive ambitions plans for Rotherham. An extension to the Plan was agreed on 21st June, 2021, and this was the first quarterly update report since the extension but the fourth update overall.

As of 11<sup>th</sup> August 2021, 13% of the activities outlined had been completed; 63% were on track; 14% were behind schedule; 2% were off track and 9% had been closed. The Leader advised that the 2 that were off track related to the commissioning of new services to prevent financial exploitation and the Carers Strategy. The Strategy was off track due to staff being redeployed and difficulties with consulting carers, both due to the COVID-19 pandemic. However, the Cabinet Member for Health and Social Care advised that the Strategy would be completed shortly. The commission of new services to prevent financial exploitation action was off track due to delivery partners being delayed until autumn 2021.

Appendix 1 to the report was the milestone tracker for the Plan whilst Appendix 2 set out case studies related to the Plan. The timeline for the Plan was attached at Appendix 3.

The report had been considered by the Overview and Scrutiny Management Board as part of the pre-decision scrutiny process. The Board was fully supportive of the recommendations.

#### **Resolved:**

That the progress made with the Year Ahead activities be noted.

#### **46. OPERATIONAL DELIVERY OF LAC SUFFICIENCY STRATEGY - UPDATE REGARDING CHILDREN'S HOME PROVISION**

Consideration was given to the report which provided an update on the progress of the Looked After Children Sufficiency Strategy – New Residential Provision. The Strategy had been agreed by Cabinet in February 2020 and updated in June 2020. The overall development responded directly to the strategic intention of Rotherham Children and Young People's Services (CYPS) to reduce the number of external residential placements and ensure more Rotherham LAC and young people were placed within the Borough. This would help the LAC and young people remain close to their families, support networks and educational settings. It would also allow for greater flexibility and control of provision along with reduced costs for placements which would lead to the delivery of directorate savings.

The report also included a summary of the progress achieved through phases 1 and 2 of implementation. Four new children's home had been purchased/acquired and fitted out to meet the required specification and Ofsted requirements; 4 managers and 44 members of staff had been recruited; 60 days of induction training had been held; 2 children's homes had been opened with Ofsted registrations and ratings of Good on first inspection; 5 young people had lived in the homes and 2 of those 5 young people had been supported to "step down" from residential care into foster care.

It was reported that CYPS would submit a bid in October 2021 to the recently announced Department for Education Children's Home Capital Programme. The application related to phase 3 proposals and the fund could help establish new children's homes via expansion, refurbishment, or new building work. The results of the application process were expected on 22nd November, 2021.

**Resolved:**

1. That Cabinet note the progress made.
2. That Cabinet note the learning achieved to date and agree for this to be used to inform existing operations and specifically phase three of the development.
3. That a further report be presented to Cabinet in 12 months or on the submission of the Ofsted registration for the homes in phase three (whichever is sooner).
4. That approval is given to progress Phase Three of the implementation plan (final phase), which incorporates the acquisition of an additional two properties within the capital budget of £2 million and the recruitment of the associated staff to register and operationalise the homes.

**47. JULY 2021/22 FINANCIAL MONITORING**

Consideration was given to the report which set out the financial position as at the end of July 2021 and was based on the actual costs and income for the first 4 months of 2021/22 and forecast for the remainder of the financial year.

Members noted that financial performance was a key element within the assessment of the Council's overall performance framework and was essential to achievement of the objectives within the Council's Policy Agenda. The report was the second in a series of monitoring reports for the 2021/22 financial year which would continue to be brought forward to Cabinet on a regular basis.

As at July 2021, the Council expected to deliver the overall outturn within budget for the financial year 2021/22. However, it was noted that the Directorates had a forecast year-end overspend of £7.2m on the General Fund. This was mitigated by the Government's provision of the COVID-19 Emergency Support Grant and Sales, Fees and Charges Income Compensation. The Cabinet Member confirmed that the longer term impacts of COVID-19, Public Health measures and the pace at which services would return to normal was unknown.

The Council had established the Local Self-Isolation Support Scheme which provided financial support to those needing to self-isolate but could not access the Government Test and Trace Self Isolation Support Schemes. It was confirmed that the Council's scheme would end when the Government's scheme ended, and this was expected to be the end of September 2021.

The report had been considered by the Overview and Scrutiny Management Board as part of the pre-decision scrutiny process. The Board was fully supportive of the recommendations. OSMB also requested that a report be circulated to them to provide further information on previously agreed budgetary savings.

**Resolved:**

1. That the current General Fund Revenue Budget forecast of a balanced budget be noted.
2. That it be noted that actions will continue to be taken to ensure a balanced financial outturn is delivered.
3. That the Capital Programme update be noted.
4. That the current position of the Council's Local Scheme for Self-Isolation Support Payments be noted as per section 2.48 of the report.
5. That a report be circulated to members of the Overview and Scrutiny Management Board in order to provide Members with information and assurance on the specific activities that are being carried out with, and by Directorates in order to ensure the timely delivery of previously agreed budgetary savings.

**48. NEW APPLICATION FOR BUSINESS RATES HARDSHIP RELIEF**

The Council had received an application for Business Rates Hardship Relief that did not meet the Council's qualifying criteria. Granting the relief would give the business an unfair trading advantage over its competitors.

The details of the organisation were exempt under Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 as to disclose the applicant's business financial information could jeopardise the reputation of the business and place competitors at an unfair advantage. The details were available to Cabinet Members in exempt Appendix 1 to the report.

**Resolved:**

That the application for Hardship Relief be refused.

**49. RESPONSE TO RECOMMENDATIONS FROM THE SCRUTINY REVIEW ON BUILDING USE**

At its meeting on 16th September 2020, the Overview and Scrutiny Management Board resolved to establish a sub-group of the Improving Places Select Commission in order to feed into the planned review relating to the return to and use of Council buildings. The review took place during the national lockdowns and local tiering arrangements introduced as a result of the COVID-19 pandemic.

The findings from the sub-group were considered by Council at its meeting on 3rd March, 2021, and the responses to each recommendation from Cabinet are below:

- a) That the principle be agreed that the future usage of buildings be determined in accordance with the needs of services located therein.**

*Future building use will be determined with the best possible service for residents in mind. Services will assess how best to meet that need which will then determine how and when buildings are used in future.*

- b) That, prior to buildings being brought back into use by staff or the public, consultation take place with Trade Unions and staff following the completion of risk assessments in respect of the building or location concerned.**

*Risk assessments have been undertaken throughout the pandemic by Assessment Management and Facilities Services in order to comply with Government COVID-19 guidance. The assessments have continued to be updated and amended where appropriate and have been reviewed with staff and Trade Unions prior to any return.*

- c) That any decision to return employees to Council buildings beyond the minimal number that have been required to be present throughout the pandemic be made having regard to advice from the Corporate Health and Safety Team and Human Resources, as well as being subject to Government guidance around the safe use of Council buildings.**

*Relevant government guidance has been applied to those attending Council buildings throughout the pandemic. Appropriate signage, hand sanitizer and the encouragement of face masks have been in place since buildings have begun to reopen. Decisions on requests to return to the office have been made by Recovery Gold against the business case submitted.*

- d) That Members be notified when main operational buildings are to be brought back into use, specifically the Town Hall as the civic hub of the Borough.**

*Members will continue to be notified when main operational buildings, including the Town Hall, are brought back into use.*

- e) That, having regard to the positive implications associated with virtual meetings in respect of the Council's carbon footprint, the Leader of the Council lobby the Secretary of State for Housing, Communities and Local Government to legislate for the ongoing provision of virtual meetings beyond 7th May, 2021.**

*The Leader wrote to the Secretary of State for Housing, Communities and Local Government in February 2021 to request an extension to the regulations that allowed virtual meetings. The Government subsequently announced that an extension would not be provided.*

- f) That Asset Management and Digital Services work together to identify the necessary changes or solutions required in Riverside House and Rotherham Town Hall, as well as any changes required to equipment or software for Members and officers, to enable continued use of remote working whilst permitting physical presence in a Council building.**

*A number of IT solutions for supporting hybrid working in meeting rooms across the estate were being tested. Following testing during August 2021, a decision on further rollout of the meeting room IT equipment was to be made in September, with any further installation likely to be completed by the end of 2021.*

- g) That the Head of Democratic Services prepare guidance and training on the procedures and operation of hybrid meetings.**

*Guidance and training would be shared with Members and Officers prior to the introduction of hybrid working and will be produced jointly between IT, Asset Management, HR and Democratic Services. Public-I would provide guidance for the use of the Council Chamber which would be circulated to Members and Officers prior to implementation.*

**Resolved:**

That the responses provided by Cabinet to the recommendation of the Scrutiny Review on Building Use be approved.



**50. COMMUNITY INFRASTRUCTURE LEVY SPENDING PROTOCOL**

Consideration was given to the report which sought approval for a protocol to allocate Community Infrastructure Levy (CIL) income to priority infrastructure schemes at a strategic level across the Borough. Approval was also sought for a Ward-based approach to the spend of Local CIL arising from development in non-parished areas.

The CIL came into force in Rotherham on 3rd July, 2017, and was applied to new developments to raise funds for local infrastructure. 80% of the CIL income from a development was for infrastructure set out in the Infrastructure Funding Statement; 15% was for parishes to spend on local infrastructure priorities and the remaining 5% was to cover administrative costs. The 15% for Parish Councils could be increased to 25% for parishes with an adopted Neighbourhood Plan. It was proposed that the 15% of Local CIL income the Council had collected from developments in non-parished areas, around £120,000, be devolved to the Ward in which the development took place and administered by the Neighbourhoods Team following consideration by the Ward Councillors.

The report had been considered by the Overview and Scrutiny Management Board as part of the pre-decision scrutiny process. The Board was fully supportive of the recommendations but asked that further consideration be given to how all Elected Members could be consulted and engaged with regarding the allocation and prioritisation of Strategic Community Infrastructure Levy funds in their Ward. OSMB also requested that a Member Seminar be held on the CIL and Section 106 agreements.

The Cabinet Member confirmed that she was happy to accept those recommendations.

**Resolved:**

1. That the protocol for prioritising and approving the spend of Strategic CIL funds be approved.
2. That the Ward-based approach to the spend of Local CIL arising from developments in non-parished areas be approved.
3. That further consideration be given to how all Elected Members can be consulted and engaged with regarding the allocation and prioritisation of Strategic Community Infrastructure Levy funds in their Wards.
4. That an all-Member seminar be delivered in order to provide Members with information on the Community Infrastructure Levy, Section 106 agreements and on the new processes and protocols for the spending of both Strategic and Local Community Infrastructure Levy funds.

**51. BT PROPOSAL TO PERMANENTLY REMOVE 18 PHONE BOXES ACROSS THE BOROUGH**

Consideration was given to the report which outlined the proposal by BT to close 18 pay phones across the Borough. Following public consultation in line with Ofcom requirements, a final decision was taken to consent to the closure of the telephony service and removal of 9 phone boxes. The local veto was applied to 9 phone boxes, meaning BT were required to keep those pay phones in use.

The final decision was taken by the Assistant Director – Planning, Regeneration and Transport, under the Council's Scheme of Delegation. The schedule showing the decision on each of the 18 phone boxes proposed for removal by BT was included at Appendix 4 to the report.

**Resolved:**

That Cabinet note the decision consenting to the closure and removal of 9 BT phone boxes but to retain 9 BT phone boxes under the local veto.

**52. RECOMMENDATIONS FROM OVERVIEW AND SCRUTINY MANAGEMENT BOARD**

Consideration was given to the circulated report, the contents of which were included as part of the relevant items and the details included accordingly.

**53. DATE AND TIME OF NEXT MEETING**

**Resolved:-**

That the next meeting of the Cabinet will be held on Monday, 18th October, 2021, commencing at 10.00 a.m. in Rotherham Town Hall.

**THE CABINET  
18th October, 2021**

Present:- Councillor Read (in the Chair); Councillors Alam, Allen, Beck, Brookes, Cusworth, Lelliott, Roche and Sheppard.

Also in attendance Councillor Clark (Chair of the Overview and Scrutiny Management Board)

**54. DECLARATIONS OF INTEREST**

There were no declarations of interest.

**55. QUESTIONS FROM MEMBERS OF THE PUBLIC**

There were no members of the public present at the meeting and no questions submitted in writing.

**56. MINUTES OF THE PREVIOUS MEETING**

**Resolved:-**

That the minutes of the Cabinet meeting held on 20th September, 2021, be approved as a true and correct record of the proceedings.

**57. EXCLUSION OF THE PRESS AND PUBLIC**

The Chair advised that Appendix 3 to Minute 60 was exempt by virtue of Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972. However, the Appendix was not discussed during the meeting and as such, the meeting remained open to the press and public throughout.

**58. PRESCRIBED ALTERATIONS TO NEWMAN SPECIAL SCHOOL**

Consideration was given to the report which sought approval to commence a period of pre-statutory consultation on proposals to make prescribed alterations to Newman Special School. The prescribed alterations included increasing the registered number of places from the current 120 to 180. There were already 159 pupils on roll.

The proposals also included the establishment of a permanent annex site at the old Dinnington College site and the amendment of the designation of the school to complex SEND to cover all existing cohorts across a range of complexity of needs. The site at Dinnington would give capacity for the 180 pupils and was necessary on a temporary basis initially to support the facilitation of planned essential works and maintenance to parts of the Newman School site.

A period of pre-statutory consultation was necessary under the requirements of the Department for Education School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2013. The consultation would last a minimum of four weeks and a report would be brought back to Cabinet in January 2022 outlining the outcome.

**Resolved:**

1. That approval is granted to commence a period of pre-statutory consultation in relation to proposals to make prescribed alterations to Newman Special School and
2. That a further report be submitted to Cabinet in January 2022 outlining the outcome of the pre-statutory consultation and seeking approval to proceed to a period of statutory consultation.

**59. PRESCRIBED ALTERATIONS TO THE WILLOWS SPECIAL SCHOOL**

Further to Minute No. 7 of the Cabinet held 21<sup>st</sup> June, 2021, consideration was given to the report which outlined the responses to the period of pre-statutory consultation of the prescribed alterations to the Willows Special School. The report also sought approval to begin a period of statutory consultation on the alterations with a further report outlining the results to be brought back to Cabinet in January 2022.

The pre-statutory consultation on the alterations, which included an increase in the number of planned places from 100 to 120 and a change to the age range from 7-16 to 7-19, had taken place between 29th June and 9th August, 2021, and had resulted in no responses. A range of stakeholders had been consulted as detailed in Appendix 3 to the report.

The school had a Good rating from OFSTED and was already oversubscribed.

**Resolved:**

1. That approval is granted for the commencement of a period of statutory consultation in relation to proposals to make prescribed alterations to the Willow Special School.
2. That a further report be submitted to Cabinet in January 2022 outlining the outcome of the statutory consultation and seeking determination of the proposals.

**60. DISPOSAL OF SURPLUS PROPERTY ASSET - FORMER ADULT LEARNING DISABILITY PROPERTY, 58 QUARRY HILL ROAD, WATH UPON DEARNE, ROTHERHAM, S63 7TD**

Consideration was given to the report which sought approval to dispose of the Council's freehold interest in No. 58 Quarry Hill Road, Wath Upon Dearne. The property had been vacant since March 2021 following the relocation of the Learning Disability Residential Respite Service to Conway Crescent. Enquiries were made to ascertain whether the building could be reused but no options were put forward. As such, the property was declared surplus to the operational requirements of the Adult Care, Housing and Public Health Directorate in March 2021 and deemed suitable for disposal by the Asset Management Board in May 2021.

All local Ward Members had been consulted on the proposal and no objections had been received.

Information relating to the potential capital receipt values and potential holding/revenue costs had been provided to Cabinet Members in the exempt appendix to the report.

**Resolved:**

1. The approval is given to the disposal of the Council's freehold interest in No. 58 Quarry Hill Road, Wath Upon Dearne, Rotherham, S63 7TD;
2. That approval is given to the Assistant Director (Planning, Regeneration and Transport) for the disposal of the asset by implementing the most appropriate method of disposal to help expedite the process, whilst ensuring that best consideration is achieved under Section 123 – Local Government Act 1972; and
3. That the Assistant Director of Legal Services be instructed to negotiate and complete the necessary legal documentation once terms for the disposal have been agreed.

**61. RENEWAL OF THE "TRANSPORT FOR CHILDREN, YOUNG PEOPLE AND VULNERABLE ADULTS" CONTRACTOR FRAMEWORK**

Consideration was given to the report which explained that the Council's Transport Service had a statutory obligation to provide daily transport between home and school for more than 760 children. This figure changed constantly and continued to increase year on year. The Service also facilitated journeys for 52 adults in order for them to attend day centre provision and Adult Care provisions.

The existing contractor framework was introduced in April 2017 and had been due to expire in April 2021. Due to the COVID-19 pandemic, the framework had been extended to August 2022. In order to ensure

arrangements were in place following the end of the current framework, the Council was required to re-procure the external provision and proposed to use a Dynamic Purchasing System (DPS) going forward. The DPS would improve the quality of the Service, drive innovation, increase competition and reduce costs. If agreed, the new arrangements would come into effect in September 2022 and align with the academic year.

The main advantage of the DPS system was that it allowed suppliers to join at any point, giving wider flexibility to the Service and better opportunities to local businesses.

**Resolved:**

That the re-procurement of the current transport framework using a Dynamic Purchasing System as detailed in Option C be approved.

**62. RECOMMENDATIONS FROM OVERVIEW AND SCRUTINY MANAGEMENT BOARD**

There were no recommendations from the Overview and Scrutiny Management Board to consider.

**63. DATE AND TIME OF NEXT MEETING**

**Resolved:-**

That the next meeting of the Cabinet will be held on Monday, 22nd November, 2021, commencing at 10.00 a.m. in Rotherham Town Hall.

**Committee Name and Date of Committee Meeting**

Council – 10 November 2021

**Report Title**

Recommendation from Cabinet – Financial Outturn 2020/21

**Is this a Key Decision and has it been included on the Forward Plan?**

Yes

**Strategic Director Approving Submission of the Report**

Judith Badger, Strategic Director of Finance and Customer Services

**Report Author(s)**

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**Ward(s) Affected**

Borough-Wide

**Report Summary**

At its meeting on 19 July 2021, the Cabinet considered a report detailing proposals to update the Capital Programme for 2020-21.

The original report providing detail to the proposals is appended in order to provide Members with sufficient knowledge to agree the proposals.

In order to give effect to the recommendations from Cabinet, consideration and approval by Council must be given to the recommendation set out below.

**Recommendations**

1. That the updated financial position as detailed in the report be noted.
2. That the updated Capital Programme as set out in paragraphs 2.76 to 2.79 of the report to Cabinet on 19 July 2021 and Appendices 1 to 4 be approved.

**List of Appendices Included**

Appendix A – 19<sup>th</sup> July, 2021 Cabinet Report  
Appendices 1 to 4 – Capital Programme 2022/23 to 2023/24.  
Appendix 5 Equalities Impact Assessment  
Appendix 6 Carbon Impact Assessment

**Background Papers**

Budget and Council Tax 2020/21 Report to Council on 26<sup>th</sup> February 2020.

Budget and Council Tax 2021/22 Report to Council 3<sup>rd</sup> March 2021

May Financial Monitoring Report to Cabinet 20 July 2020

July Financial Monitoring Report to Cabinet 21 September 2020

November Financial Monitoring Report to Cabinet 25 January 2021

December Financial Monitoring Report to Cabinet 15 February 2021

**Consideration by any other Council Committee, Scrutiny or Advisory Panel**

No

**Council Approval Required**

Yes

**Exempt from the Press and Public**

No



**Committee Name and Date of Committee Meeting**

Cabinet – 19 July 2021

**Report Title**

Financial Outturn 2020/21

**Is this a Key Decision and has it been included on the Forward Plan?**

Yes

**Strategic Director Approving Submission of the Report**

Judith Badger, Strategic Director of Finance and Customer Services

**Report Author(s)**

Rob Mahon, Head of Corporate Finance  
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Graham Saxton, Assistant Director – Financial Services  
01709 822034 or graham.saxton@rotherham.gov.uk

**Ward(s) Affected**

Borough-Wide

**Report Summary**

The report outlines the final revenue and capital outturn position for 2020/21.

The Revenue Budget 2020/21 was approved by Council on 26<sup>th</sup> February 2020. A budget of £233.3m was set for General Fund services; this excludes schools' budgets and Housing Revenue Account (HRA). The Council had a final underspend against budget of £6.1m, following mitigating actions taken to manage the financial impacts of Covid-19. This incorporates the late receipt of £2m of Government support towards costs associated with Operation Stovewood and after a proposed transfer of £2m to create a new Children and Young Peoples Services Social Care Reserve. The mitigating actions included the application of Government's provision of £18.9m emergency funding to support the COVID-19 response and cost implications of this, the submission of compensation claims totalling £4.8m relating to the adverse impact of Covid on Sales, Fees and Charges income and the use in 2020/21 of £5.2m from the Control Outbreak Management Fund (COMF). Without the provision of these grant funding streams the Council's financial outturn would have been a £22.8m overspend.

Significant uncertainty remains about the financial consequences of the pandemic, potential restrictions, further in-year pressures on the Council's budget and government funding. This report is therefore proposing a prudent use of the

remaining underspend in order to address these ongoing risks during this financial year and the next.

The resulting £6.1m underspend has been transferred to the Councils reserves. From this underspend, an allocation of £2m will be earmarked for an Covid Recovery Fund, to take proactive steps in order to support local residents as we emerge from the pandemic. A Cabinet report brought later in the year will set out how the fund will be utilised. A further £2.4m will be earmarked to support the budget gap within the Councils Medium Term Financial Strategy (MTFS) for 2022/23, as reported to Council within the Council's Budget and Council Tax Report 2021/22. These sums will be held within the Councils Budget Strategy Reserve, with the remaining £1.7m held within the Councils Budget Contingency Reserve, as per the approved strategy and recommendations within the Council's Budget and Council Tax Report 2021/22.

A summary of the outturn position for each Directorate is shown in the table in Section 2.1 below together with the actions and measures taken to deliver outturn within budget. Through the Councils tightly managed response to the pandemic and efficient use of government funding provided to support the Council throughout the pandemic, the Council's financial outturn position is a positive one.

The Council's General Fund minimum balance has been increased to £25m as planned and set out within the Council's Reserves Strategy reported in the Budget and Council Tax Report 2021/22. The reserve is held to protect the Council against unforeseen events and realisation of contingent liabilities.

The Housing Revenue Account had an underspend of £2.8m, however, the revenue contribution to capital outlay was increased by £0.2m. Therefore, the net budgeted use of HRA reserves reduced by £2.6m.

The capital outturn shows slippage and underspend of £44.6m against the estimated spend for 2020/21 included within the Capital Programme. The pandemic has significantly impacted the delivery of a number of schemes, in the main due to Covid restrictions impacting how works are undertaken.

## **Recommendations**

1. That the revenue outturn position be noted.
2. That the budgeted transfer from HRA reserves was reduced by £2.6m following the HRA revenue and capital outturn positions be noted.
3. That the carry forward of the combined schools balance of £3.066m in accordance with the Department for Education regulations be noted.
4. That the reserves position set out in section 2.44 be noted.
5. That the capital outturn and funding position as set out in sections 2.54 to 2.75 be noted.

6. That the report be referred to Council for information and for approval of the updated Capital Programme as set out in paragraphs 2.76 to 2.79 and Appendices A to D of this report.
7. That the transfer of £2m of Council funding into a newly created Children's and Young People's Services Social Care Reserve to support current and future pressures, be approved.
8. That the transfer of £4.4m of Council funding into the Budget Strategy Reserve, with £2m earmarked for a Covid Recovery Fund with specific use delegated to Cabinet, and £2.4m earmarked to support the MTFS budget gap for 2022/23, be approved.

#### **List of Appendices Included**

Appendices 1 to 4 – Capital Programme 2022/23 to 2023/24.  
 Appendix 5 Equalities Impact Assessment  
 Appendix 6 Carbon Impact Assessment

#### **Background Papers**

Budget and Council Tax 2020/21 Report to Council on 26<sup>th</sup> February 2020.  
 Budget and Council Tax 2021/22 Report to Council 3<sup>rd</sup> March 2021  
 May Financial Monitoring Report to Cabinet 20 July 2020  
 July Financial Monitoring Report to Cabinet 21 September 2020  
 November Financial Monitoring Report to Cabinet 25 January 2021  
 December Financial Monitoring Report to Cabinet 15 February 2021

#### **Consideration by any other Council Committee, Scrutiny or Advisory Panel**

No

#### **Council Approval Required**

Yes

#### **Exempt from the Press and Public**

No

**Financial Outturn 2020/21****1. Background**

- 1.1 This report sets out the Council's revenue, capital, HRA and schools outturn position in 2020/21. It also describes the details of the Council's reserves balances as at the end of the financial year. The Council set a revenue budget for 2020/21 of £233.3m and a capital programme that was revised to £125.3m as part of the Budget and Council Tax 2021/22 Report to Council 3rd March 2021
- 1.2 The report illustrates the Council's financial position on a management accounts basis which is used to monitor performance throughout the financial year. The Audit Committee will consider the Council's draft unaudited Statement of Accounts 2020/21 on 29 July 2021 and will consider the final Statement of Accounts on 28 September 2021 following the audit of the accounts by the Council's external auditors Grant Thornton. These required timetables for publication of local authority accounts have been pushed back nationally in response to the additional pressures placed on public sector audit firms as detailed within the Redmond review. The Statement of Accounts are prepared in accordance with the Code of Practice on Local Authority Accounting in the United Kingdom 2020/21 and appropriate accounting standards. As such, the reporting in the Statement of Accounts is different in format to the management reporting.
- 1.3 In understanding the outturn position, it is helpful to set out the financial context of the Council.
- 1.4 The two-year budget for 2019/20 and 2020/21 set at Council in February 2019 and reviewed during 2020/21 required £34m of budget savings and cost reductions to be delivered to meet estimated funding gaps over the two years, including savings that had been agreed in previous years for delivery across this timescale. Delivery of over £16m of these savings and cost reductions has been completed by the end of the current financial year.
- 1.5 This means that the Council still has to deliver a total of £18m of agreed budget savings. The revised timeframe for the delivery of these savings was included within the approved Budget and Council Tax 2021/22 report, recognising the further delay in delivery due to the impact of Covid-19. However, the overall challenge is significant in light of increased demand for services and funding uncertainty for the local government sector.
- 1.6 In common with other local authorities across the country, there continues to be increasing demand pressures on social care services. These increased demands continued to place additional pressures on the Council's financial position, which has been closely monitored and appropriate mitigations have been implemented by management to ensure that total expenditure remained within the overall budget for 2020/21 set by Council in February 2020.
- 1.7 Throughout the pandemic the Council has incurred significant additional costs in its efforts to manage and mitigate the impact of Covid-19, these financial pressures cut across three main themes - additional costs incurred due to the pandemic; lost sales, fees and charges income as a result of closed services; and delayed delivery

of planned savings. The Council has been able to mitigate these pressures through the use of Government's provision of £18.9m emergency funding to support the COVID-19 response; Sales, Fees and Charges Income Compensation Claims of £4.8m; and use in 2020/21 of £5.2m from the Control Outbreak Management Fund (COMF). These grants have been used to fund new and additional costs that the Council has incurred in its response to Covid-19. These resources have also been used to fund budgeted costs where teams had been diverted away from their normal role to carry out a Covid specific role. Whilst Government have provided specific targeted funding to support many of these financial pressures, the net financial impact to the Council of Covid-19, during 2020/21 was £20.4m, this represents the additional costs that the Council has incurred to manage the outbreak, it therefore does not include staff who were re-prioritised onto Covid-19 tasks.

1.8 It remains complex to forecast forward the continued financial impact of the pandemic, moving into 2021/22, especially with regards to the pace of recovery as Government's road map to recovery continues. However, Government have already confirmed a number of Covid grants to support those potential pressures during 2021/22;

- Tranche 5 of Emergency Funding support provided to local authorities, un-ringfenced grant, £8.3m.
- The extension of the Sales, Fees & Charges Scheme, into the first three months of 2021-22, expected to generate £1.2m.
- Local Council Tax Support (LCTS) grant will be provided to help Councils manage the financial impact on their budgets from continued increased levels of LCTS claimants during 2021/22, £2.8m.
- Control Outbreak Management Fund (COMF), final allocation of £2.1m.
- Government will provide Section 31 grants to cover the financial impact of the expanded retail discount 2021 to 2022. The reliefs will see businesses in the Retail, Hospitality and Leisure sectors continue to benefit from 100% rates relief from April 2021 to June 2021, reducing to 66% relief for the remainder of the financial year.

1.9 The Council's Medium Term Financial Strategy was revised and updated as part of 2021/22 budget setting and supports the Council's ambition of financial sustainability over the medium term. It should be noted that the planned transfers to reserves, as set out within the Council's Budget and Council Tax Report 2021/22 have all been made, further enhancing the Councils financial stability. Detail of these transfers is provided later within this report.

## 2. Key Issues

2.1 The Council had a final underspend against budget of £6.1m, after the late receipt of £2m of Government support towards costs associated with Operation Stovewood and after a proposed transfer of £2m to create a new Children and Young Peoples Services Social Care Reserve. The outturn follows mitigating actions taken to manage the financial impacts of Covid-19. These actions included the use of the Government's provision of £18.9m emergency funding to support the COVID-19 response; Sales, Fees and Charges Income Compensation Claims, £4.8m; and the use in 2020/21 of £5.2m from the Control Outbreak Management Fund (COMF). These grants are reflected within Central Services, in the table below. Without the

provision of these grant funding streams the Councils financial outturn would have been a £22.8m overspend.

The table below provides a summary of the Revenue Outturn for 2020/21. This is followed by a summary of the position by Directorate which includes an explanation of the key variances.

Directorate	Budget 2020/21	Outturn 2020/21	Variance (over (+)/under (-))
	£'m	£'m	£'m
Children and Young People's Services	61.0	66.5	5.5
Adult Care, Housing and Public Health	79.4	79.7	0.3
Regeneration and Environment	43.3	51.2	7.9
Finance and Customer Services	18.7	18.6	-0.1
Assistant Chief Executive	6.6	6.4	-0.2
Central Services	24.3	4.8	-19.5
<b>TOTAL</b>	<b>233.3</b>	<b>227.2</b>	<b>-6.1</b>
<b>Net Outturn Position</b>			<b>-6.1</b>
Transfer to Budget Strategy Reserve and Budget Contingency Reserve			6.1
<b>Net Outturn</b>			<b>0.0</b>

- 2.2 The Council has, therefore, delivered an outturn position within budget as expected, with three main factors contributing to the underspend of £6.1m being higher than anticipated within the financial monitoring to Cabinet in February 2021.
- 2.3 Firstly, the Council has continued to maintain dialogue with Government on the costs to the Council arising from Operation Stovewood. Costs which the Council is having to manage within its overall budget. On 30 March 2021, Government confirmed that a grant of £2m would be paid for 2020/21 towards the Council's Stovewood costs for that financial year. This additional grant funding therefore helped the Council's overall financial position as it covered £2m of costs within Children and Young People's Services that would otherwise have been a charge to the revenue budget.
- 2.4 The second main factor relates to funding from the Government's Contain Outbreak Management Fund (COMF) and the Council's prudent approach to the assumptions on Government's continued COMF funding allocations. As at December 2020, within the management of the overall budget and the forecast outturn for 2020/21, the Council took the approach to not anticipate any further funding for COMF. Therefore, within the overall revenue budget and forecast for 2020/21 planned for the additional cost impact of the measures deployed for COMF and for an amount of grant to carry forward to 2021/22 to meet existing commitments and any further measures as may be required.

- 2.5 In the December COMF funding update, Government indicated that the position on future funding would be reviewed in January 2021. There then followed the announcement of the 3rd lockdown taking effect on 5 January 2021 and superseding tiered arrangements to which the latest COMF funding allocations had been linked. As a result, the Council received further COMF funding for 2020/21 between February and April totalling £3.49m and on 6 April 2021, Government confirmed a COMF allocation for the Council for 2021/22 of £2.1m.
- 2.6 These additional funding confirmations allowed the Council to reassess its use of COMF funding, as such around £4m of COMF costs that would otherwise have been a charge to the revenue budget in 2020/21 were able to be appropriately funded from the grant rather than the General Fund. In addition, the Council is still carrying forward an amount of grant into 2021/22, which alongside the 2021/22 COMF funding will ensure that COMF measures can continue to be deployed as required across the new financial year.
- 2.7 The third factor was continued improvements in the outturn positions across the Regeneration and Environment and Adult Care and Housing Directorates. The detail behind these improvements are provided in the Directorate updates below.
- 2.8 The resulting £6.1m underspend has been transferred to the Councils reserves, from this an allocation of £2m will be earmarked for an Covid Recovery Fund, with a Cabinet report to be brought forward later in the year detailing how this will be utilised. A further £2.4m will be earmarked to support the budget gap within the Councils Medium Term Financial Strategy (MTFS) for 2022/23, as reported to Council within the Council's Budget and Council Tax Report 2021/22. That funding is intended to prevent the requirement to make additional service cuts in 2021/22 beyond those already planned. This £4.4m will be held within the Councils Budget Strategy Reserve, with the remaining £1.7m held within the Councils Budget Contingency Reserve, as per the approved strategy and recommendations within the Council's Budget and Council Tax Report 2021/22
- 2.9 **Children and Young People's Services**
- 2.10 Children & Young People Services continue to implement the budget recovery plan with budget savings of £10.2m across the 2020/21 to 2022/23 financial years. The outturn position at the end of March 2021 was a £5.5m overspend, with a £2.2m favourable movement since Decembers monitoring report to February Cabinet, in the main due to £2.0m received from the Department for Education (DfE) linked to Stovewood costs
- 2.11 As at the financial year end the Looked After Children number of 597 was 56 above the budget target of 541. The variance of 56 includes some LAC placements delayed in the court processes and inability to discharge children from care. There was no financial impact on placement costs as these children are already in adoption placements or returned home.
- 2.12 The direct employee budget was £34.6m and is a combination of general fund, traded and grant funded services. The budget overspend at outturn is £1.9m, of which £1.5m relates to general fund, relating to additional pressure from the use of agency social workers.

- 2.13 A significant element of the CYPS non-pay budgets relates to placements which has a net budget of £31.0m, the spend in 2020/21 was £37.9m, creating a financial pressure of £6.9m. The main financial pressures were Residential placements (£3.0m), Emergency placements (£2.2m), and Foster placement (£1.7m), with minor variations over the other placement headings. Placement spend has been impacted by COVID and the inability to find appropriate placements to meet children's needs.
- 2.14 The other major budget changes as highlighted earlier was an additional one-off £2m allocation for Stovewood (agreed 31 March 2021), reductions in premise costs (£340k) and mileage (£200k) linked to the impact of home working, plus other minor savings (£200k).
- 2.15 High Needs Block
- 2.16 The High Needs Block (HNB) is £40.0m (including the £3.0m transfer from the schools block) and remains under significant pressure due to rising numbers of children supported in specialist provision and the rising costs of Education Health Care (EHC) plans. Consequently, the central Dedicated Schools Grant (DSG) reserve has increased significantly since 2015/16, where the Council held a £1m reserve deficit, to the end of 2020/21 with a deficit of £21.8m. Whilst the Council continues to manage and mitigate the rising pressures to find a more sustainable position, the DfE have confirmed that this deficit should not be covered via the Council's own resources outside of DSG.
- 2.17 In 2020/21 the HNB outturn was an overspend of £2.1m which is a reduction on previous years. The main pressures are due to growth in alternative provision and the number of high cost external residential and independent sector placements. Consequently, the central DSG reserve has increased from a deficit of £19.9m to £21.8m after taking into account the HNB pressures (£2.1m) offset by reductions in the other DSG blocks and reductions in the Pupil Referral Units deficit balances.
- 2.18 **Adult Care, Public Health and Housing**
- 2.19 The final outturn position for the Directorate was an overspend of £0.3m. This was an improvement on the position which had been previously reported. The reduction in forecast overspend is mainly due to additional income and a reduction in forecast placement costs due to the new hospital discharge pathway and associated NHS funding,
- 2.20 Adult Care Services overspent due to Covid pressures. This includes: £1.8m of support to the independent sector provider market (e.g. Care Homes) via grants and alternative payment arrangements (e.g. paying home care providers based on planned hours); expenditure on PPE of £936k; and a net additional cost of funding Covid related care and supporting the new hospital discharge pathway of £2.7m (net overall pressures of £5.5m).
- 2.21 Adult Care savings have been impacted by the pandemic as the majority of work required to deliver the savings could not take place due to Government restrictions and staff resource was diverted to support the new hospital discharge pathway and support the NHS. £1.1m remained to be delivered by the year end.



- 2.22 These pressures have been offset by a reduction in non-Covid related placement costs (£5.9m). These mainly relate to older people as the number in receipt of care has reduced. Some Covid related placements will be ongoing and will become part of the non-Covid Adult Care budget in 2021/22. The underspend in 2020/21 is likely to be one-off as the demand for care and support returns to pre-lockdown levels.
- 2.23 Neighbourhood Services' (Housing) has an underspend position (£353k) due to additional fee income from the Furnished Homes scheme (£553k) offset by additional homelessness costs due to Covid.
- 2.24 The Public Health grant has been fully utilised. There have been some reductions to demand led services which have been offset by additional Covid related expenditure.
- 2.25 **Regeneration and Environment**
- 2.26 Regeneration and Environment Services outturn was an overspend of £7.9m, which represents a reduction of £1.2m from the £9.1m reported to Cabinet in February 2021. The outturn position reflects the significant impact that lockdown restrictions have had on income generation and the cost pressures that have arisen as a result of social distancing requirements and other Covid linked measures that have been required to be put in place.
- 2.27 Progress on delivering outstanding revenue budget savings within the Directorate has been affected by the Council's pandemic response. In particular, progress on the key areas of property and transport has been slow but is planned to accelerate in 2021/22 as lockdown restrictions ease and new ways of working arising from the pandemic are introduced. Savings in respect of the Enforcement and Regulatory Services integration have been achieved.

A summary of the main budget variances are identified below:

2.28 **Planning Regeneration and Transport £2.7m overspend.**

This represents an improvement of £0.8m from February's Cabinet report. The most significant change was in Facilities Services, £1.5m overspend, which ended £0.6m better than previously estimated, largely as a result of an improvement in school meals income, as returning school attendance was higher than expected. For much of the rest of the year Facilities Services was impacted significantly by school closures.

Asset Management recorded an outturn pressure of £0.7m, largely as a result of delays in the timing of property savings to be achieved from the closure of buildings. The impact of Covid was also felt in this area through increased costs for security, signage, PPE and lost income. Markets closures and the ongoing difficult trading conditions caused a year end pressure of £0.5m.

2.29 **Culture, Sport and Tourism £2.9m overspend.**

This represents a £0.4m improvement to the forecast from February Cabinet, as a

result of higher than forecast income from fees and charges across the Service during the final part of the year and a number of successful grant applications that helped offset service expenditure.

The Council's operator of Leisure centres faced opening restrictions due to social distancing requirements. The impact led to a recorded overspend of £1.6m, after taking account of the Council's successful bid for £0.7m from the National Leisure Recovery Fund.

The Green Spaces Service, which includes the Borough's Country Parks and Facilities, ended the year with greatly reduced turnover, as a result of the lockdown restrictions, £0.8m pressure. An overspend of £0.4m was reported in Theatres, after the Council took a decision to close the facility for the financial year. Similarly, Commercial Development, which includes Waleswood Caravan Park, reported an overspend of £0.4m. These pressures were offset in part by reduced costs in Libraries due to closures, underspend of £0.3m.

## 2.30 **Community Safety and Streetscene £2.3m overspend.**

The most significant pressure in this Service is in respect of Waste, £1.3m. This is split between disposal (£1.1m) and collection (£0.2m). The pressure on Waste disposal costs has arisen as a result of extra tonnages being collected from the kerbside, as people spent more time at home. Waste Collection has shown an overspend as a result of additional agency costs and lost commercial waste income, both resulting from the impact of Covid.

Corporate Transport overspent by £0.8m as a result of additional retention payments to operators, additional vehicle maintenance costs and increased demand pressures in Home to School Transport.

Network Management overspent by £0.4m. Whilst there was an £0.8m income shortfall in Parking Services as a result of lockdown restrictions impacting on town centre footfall and winter maintenance overspend of £0.4m due to colder than average winter, these pressures were offset in part by additional income generation in the Highways Delivery Team, (£0.8m).

Savings in Regulation and Enforcement of £0.2m were recorded as a result of staff vacancies.

## 2.31 **Finance and Customer Services**

2.32 There was an underspend of £0.1m in the Directorate, details of which are set out below.

- **Legal Services - £0.5m underspend** – Reduced challenges during the year from the demand for legal support with child protection hearings and court cases relating to Looked After Children. In addition to this staff savings generated through vacancy control have enabled a significant in year saving to be generated.
- **Customer Information and Digital Services - £0.3m underspend** – The ICT contracts budget generated significant savings as systems contracts

were not renewed or renewed at reduced prices. In addition, staff savings generated through vacancy control have enabled a significant in year saving to be generated.

- **Financial Services - £0.7m overspend** - The service has an overspend following a review of provisions across Housing Benefits and Insurance.

### 2.33 **Assistant Chief Executive**

2.34 There was an underspend of £0.2m, in the main due to vacancy control and savings from the HR restructure. Further details are:

- **Assistant Chief Executive core services, £0.8m underspend** – the main ACE service functions, such as Policy and Partnerships, Democratic Services and Neighbourhoods, Partnership and Engagement had underspent, largely due to vacancy control and staff diversion into the Community Hub to support the Councils Covid-19 response.
- **Community Hub £0.4m overspend** - the total cost of providing the Councils Community Hub was charged to ACE. In the main costs charged to the Hub were staff redeployed from within ACE to support the Hub's functions, however, some staff were re-directed from other directorates as part of the Council's response to the pandemic. The Community Hub continues to provide a vital support function to those who need to self-isolate, those that are vulnerable and have been asked to shield and the wider community.
- **Customer Services Efficiency Programme, £0.2m overspend** – The customer services efficiency programme aims to deliver improved, more efficient and more digital ways of working for Council's services. These improved ways of working are expected to generate savings of £0.2m year on year. During 2020/21 financial year new proposals were being to be developed and finalised in order that they would generate full year savings from 2021/22, with the current year mitigated via vacancy control across the directorate, however, the services focus has been on the management of Covid-19 as such progress with these savings has been delayed.

### 2.35 **Central Services**

2.36 In presenting the final outturn position, the Covid-19 support grants, £28.9m, that had previously been reported separately to the Directorate outturns, have now been included within Central Services. This is to reflect the outturn position as per the Councils financial accounts, as these grants have to be charged to a service. Taking these grants into Central Services means the net outturn position for Central Services was a £19.5m underspend.

2.37 Within Central Services, savings were delivered from a range of activities within the treasury management strategy (£3.1m), including effective cash flow planning and monitoring, along with management of the loans portfolio to take advantage of the continuing low cost of short-term funds. These activities, together with a number of general efficiencies on centrally managed budgets delivered savings of £3.5m as at

the year end. This £3.5m has been taken into the Budget Strategy 2021/22 reserve as per approval outlined within the Budget and Council Tax Report 2021/22.

2.38 In addition the Councils initial outturn position, presented an opportunity to factor in the following pressures into the 20/21 outturn.

- The planned transfer from reserves to the PFI budgets was not required and under capitalisation of life cycle maintenance costs, £1.8m
- Provision for risks that may arise over the longer term as part of the Covid-19 recovery process, £0.7m.
- Rebalancing the profile of the funding of PFI lifecycle payments to match current expectations and remove a potential financial risk for future years' budgets, £3.2m.
- Creation of a Children's and Young Peoples Services Social Care reserve, £2m, to help the Council mitigate the potential financial pressures during 2021/22 as a result of Operation Stovewood.

## 2.39 **HOUSING REVENUE ACCOUNT (HRA) OUTTURN 2019/20**

2.40 The Housing Revenue Account (HRA) is a statutory ring-fenced account that the Council must maintain in respect of the income and expenditure incurred in relation to council dwellings and associated assets. The original approved budget included a revenue contribution to capital expenditure of £13.4m and a contribution of £9.3m from reserves to provide an overall balanced budget.

2.41 The overall HRA position is an underspend of £2.8m, in addition the final revenue contribution to capital was £13.6m, £0.2m more than anticipated. Overall, this reduced the transfer from the HRA reserve from a budgeted £9.3m to £6.5m, a reduction in use of HRA reserves of £2.8m.

2.42 The underspend relates to:

- £1.8m underspend on Repairs and Maintenance in the main as a result of Covid interventions which restricted activity during lockdown and issues in obtaining materials.
- £0.5m reduction to the bad debt provision due to well-maintained rent collection rates
- £0.3m saving on Cost of Capital due to low interest rates on debt which impacts on Corporate weighted cost of capital charge
- Savings on Supplies and services of £0.4m
- £0.2m savings on premises costs
- The underspends are offset by under-recovery of income on Dwelling rents and Fees and Charges as a result of Covid restrictions - £0.2m

## 2.43 **SCHOOLS OUTTURN 2020/21**

School balances at the end of 2020/21 for the Council's maintained schools was £3.066m. This is a £0.605m increase compared to the previous year and takes account of five schools that have converted to academies (£303k surplus) during 2020/21.

## 2.44 RESERVES

- 2.45 The total General Fund revenue reserves balances as at 31 March 2021 were £53.9m compared to £34.1m in the previous year. The Council's budget for 2020/21 included a reserves strategy that made available use of £4.0m budget contingency to support the Council's financial position for 2020/21.
- 2.46 However, due to the identification of additional savings from Central Services budgets, primarily within the Treasury Management function, £3.5m, additional government funding and through use of Government's emergency Covid-19 support grants to mitigate in year pressures, the budget contingency was not required. Therefore, as per the approved recommendation within the Budget and Council Tax 2021/22 report, approved at Council 3 March 2021, this £4.0m and the £3.5m Treasury Management savings are transferred into a newly created Budget Strategy 2021/22 Reserve. This will support the Council's 2021/22 budget as set within the Budget and Council Tax 2021/22 Report to Council 3<sup>rd</sup> March 2021. It is therefore, already earmarked and not a reserve that can be used for any additional in year pressures.
- 2.47 The Budget and Council Tax 2021/22 report set out the proposed Reserves Strategy. This included a planned increase in the Council's General Fund Minimum Balance to £25m by 31<sup>st</sup> March 2021, the transfer of any 2020/21 revenue outturn position underspend into the Council's reserves, to be held within the Budget Contingency Reserve and the transfer of any 2020/21 un-ringfenced Covid funding balances into the Council's reserves to meet Covid related pressures and costs in 2021/22.
- 2.48 The table below presents the position of the Council's reserves following the financial outturn 2020/21, factoring in the following transfers to reserves as per the recommendations within the Budget and Council Tax 2021/22 report.
- £7.5m transfer to Budget Strategy 2021/22, made up of £4m planned transfer of the budget contingency plus £3.5m of Treasury Management savings.
  - £4.3m transfer to General Fund Minimum Balance.
  - £6.1m net underspend transferred to reserves, with £4.4m transferred to the Budget Strategy Reserve, earmarked for a £2m Covid Recovery Fund and £2.4m to support the MTFs. The remaining £1.7m is transferred to the Budget Contingency Reserve.
  - £12.2m net increase in the Covid Grants Reserve during 2020/21.
- 2.49 The Council will continue to maintain dialogue with Government on the costs to the Council arising from Operation Stovewood, however, there is no guarantee of future funding support to manage these costs. The Council has, therefore, created a new Children's and Young Peoples Services Social Care Reserve to help mitigate the continued cost pressures in relation to Operation Stovewood. This reserve of £2m has been created using the Council's own resources and will be used to support additional costs within CYPS during 2021/22, as a result of Operation Stovewood.
- 2.50 In addition, the Covid Grants Reserve has been increased from £15.3m to £27.5m. The breakdown of the Covid-19 Grants Reserve balance of £27.5m brought forward

into 2021/22 is as follows:

Collection Fund - £16.9m

- £16.9m of S31 Grants to support rate relief provided during 20/21 that will be accounted for in the Collection Fund during 21/22.

General Fund - £10.6m

- £5.3m Winter Emergency Covid funding, un-ringfenced Covid support funding.
- £3.5m of COMF grant received in 2020/21 and not yet utilised. £2.7m of this is committed in 2021/22.
- £0.7m Clinically Extremely Vulnerable Support Grant, un-ringfenced grant. Work carried out during 20/21 using existing staffing resources.
- £0.3m Winter Support Grant, to be used to support vulnerable households/families with bills, free school meals and other essential items. This spend is already committed and delivered in 21/22.
- £0.4m New burdens funding received across a number of Covid related work streams, grants, rates relief and Council Tax.
- £0.2m Community Champions Fund, spend fully committed.
- £0.2m Test and Trace administration grant.

2.51 Total reserves including, HRA, Schools and DSG as at 31 March 2021 was £59.6m (note DSG Deficit Reserve (£21.8m)). The outturn position reflects the projected balances for these Corporate Reserves, as well as the General Fund minimum balance as set out in the Reserves Strategy. The Corporate Reserve balances are shown in the table below and make up the Council's total earmarked reserves.

2.52 **Table 3 Total Earmarked Reserves as at 31 March 2021**

	Balance as at 1 April 2020 £m	Transfer to/(from) in the year £m	Balance as at 31 March 2021 £m
<b>General Fund Reserves</b>			
Transformation	4.1	0.0	4.1
Business Rates	4.0	0.0	4.0
PFI – Education (Schools)	1.4	0.0	1.4
Childrens and Young Peoples Services Social Care Reserve	0.0	2.0	2.0
Corporate Revenue Grants Reserve	1.2	0.0	1.2
Budget Strategy	0.0	11.9	11.9
Budget Contingency	2.0	1.7	3.7

Housing Transformation Fund	0.7	-0.1	0.6
<b>Total</b>	<b>13.4</b>	<b>15.5</b>	<b>28.9</b>
<b>General Fund Minimum Balance</b>	<b>20.7</b>	<b>4.3</b>	<b>25.0</b>
<b>Total General Fund</b>	<b>34.1</b>	<b>19.8</b>	<b>53.9</b>
<b>Covid-19 Grants Reserve</b>	<b>15.3</b>	<b>12.2</b>	<b>27.5</b>
<b>DSG Grant Reserve</b>	<b>-19.9</b>	<b>-1.9</b>	<b>-21.8</b>

2.53

**Capital Reserves**

The total earmarked and un-earmarked capital reserve balances at the end of 2020/21 are shown in Table 4 below.

**Table 4 Capital Reserves as at 31 March 2021**

	<b>Balance as at 31 March 2021  £m</b>	<b>Committed Resources  £m</b>	<b>Un- earmarked as at 31 March 2021 £m</b>
<b>Capital Receipts</b>			
General Fund	0.8	0.8	0.0
Housing	12.3	1.3	11.0
HRA	5.2	5.2	0.0
<b>Sub-Total</b>	<b>18.3</b>	<b>2.7</b>	<b>15.6</b>
<b>Capital Grants – Unapplied</b>			
General Fund (not service specific)	0.0	0.0	0.0
General Fund (service specific)	19.2	19.2	0.0
HRA	3.5	3.5	0.0
<b>Sub-Total</b>	<b>22.7</b>	<b>22.7</b>	<b>0.0</b>
<b>Major Repairs Reserve – HRA</b>	<b>27.9</b>	<b>27.9</b>	<b>0.0</b>
<b>Total</b>	<b>68.9</b>	<b>53.3</b>	<b>15.6</b>

2.54

**CAPITAL OUTTURN 2020/21**

2.55

The Capital Programme for 2020/21 was £125.3m split between the general fund £73.5m and HRA £51.8m. As at the financial year end 31 March 2021, the capital programme had expenditure of £80.6m, with underspend and slippage of (£44.6m). The programme was an ambitious target, however, the Covid 19 pandemic impacted quite significantly on its delivery both through restrictions to scheme delivery by contractors and the impact on internal resources available to progress

schemes.

**Table 4 Capital Outturn 2020/21**

Directorate	2020/21 Budget £m	2020/21 Outturn £m	2020/21 Variance £m
<b>General Fund Capital</b>			
Children and Young Peoples Services	12.414	10.710	-1.704
Assistant Chief Executive	0.424	0.243	-0.181
Adult Care & Housing	4.825	2.515	-2.309
Finance & Customer Services	6.876	5.325	-1.551
Regeneration & Environment	46.998	26.601	-20.397
Capitalisation Direction	2.000	0.000	-2.000
<b>Total General Fund Capital</b>	<b>73.537</b>	<b>45.394</b>	<b>-28.142</b>
Total HRA Capital	51.749	35.250	-16.499
<b>Total RMBC Capital Programme</b>	<b>125.286</b>	<b>80.644</b>	<b>-44.641</b>

## 2.56 Children and Young People's Services

2.57 The CYPS capital programme outturn had £1.704m of underspend and slippage against the approved budget of £12.414m. The main variances contributing to this position are:

- **Send Phase III – Dinnington College Acquisition**, (£0.758m). The acquisition of the part of the former college site was not completed in year, the budget slipped into 2021/22 with the acquisition completing in May 2021.
- **Pathways to Care (Adaptations)**, (£0.507m) slippage. New projects re-profiled to the start of 2021/22 due to review of the internal approvals process and policy, including a change in the policy to include HRA properties. A new budget established within the HRA programme for specific properties.
- **Schools PFI Lifecycle**, £0.531m overspent on profile. The lifecycle maintenance work carried out in 2020/21 was higher than the budgeted amount, although work carried out over the PFI contract to date is still significantly less than planned within the lifecycle of the contract. This will lead to additional charges to revenue in future years if the level of capital maintenance works continue to fall below projections, as such a revenue provision has been established to mitigate the risk.

As part of the outturn position the following key outputs have been delivered:

- Primary: New 2 form entry (420 places) school at Waverley, which includes a



nursery and a 10 place SEN unit.

- Secondary schools: Demolition and asbestos strip of swimming pool at Aston Academy in preparation for new classroom block and school gymnasium which will be completed in 2022.
- SEND Phase 3: 9 projects creating 98 SEN places at various schools/academies in Rotherham.
- Investment in 29 primary schools utilising the capital enhancement programme.
- Adaptations to foster carers homes: 3 extensions completed as part of this programme.
- CYPS Children's Homes: The purchase and adaptation of 4 children's homes and a minor refurbishment at 1 other home.

## 2.58 **Adult Care & Housing**

2.59 The Adult Care & Housing capital programme outturn had £2.309m of underspend and slippage against the approved budget of £4.825m. The main variances contributing to this position are:

- **Aids and Adaptations for private sector properties**, slippage of (£1.567m) against budget, this is a demand led scheme, that provides adaptations to properties to allow vulnerable people to remain within their own home. Issues around access to properties due to Covid 19 was the main reason for the low delivery against budget, the grant can be carried forward for delivery in 2021/22.
- **Disabled Facility Grant**, underspent by (£0.447m). Additional Disabled Facilities Grant was awarded to the authority to the value of £0.364m, together with the unallocated grant received from the original award of £0.083m this was rolled forward into 2021/22. As with the above scheme, this is demand led and impacted due to Covid-19 through access to properties, the grant can be carried forward for delivery in 2021/22.

As part of the outturn position the following key outputs have been delivered:

- 81 DFG's have been completed during 2020/21 with a further 37 approved grants commencing.

## 2.60 **Assistant Chief Executive**

2.61 The Assistant Chief Executive capital programme outturn had £0.181m of underspend and slippage against the approved budget of £0.424m.

- **Badsley Moor Lane Community Hub**, (£0.181m) slippage – The project has slipped following the result of the tender process as the projected costs exceeded budget. Therefore, there is a funding shortfall and the project design and viability needs to be reviewed.

As part of the outturn position the following key outputs have been delivered:

- 145 projects supported across the borough through the ward allocations.

## 2.62 Finance & Customer Services

2.63 The Finance & Customer Services capital programme outturn had £1.551m of underspend and slippage against the approved budget of £6.876m. The main variances contributing to this position are:

- **Network Equipment refresh**, (£0.714m) slippage. Work is ongoing with the delivery partner to identify requirements and potential costs. The project has slipped due to lack of capacity, due to wider Covid-19 pressures and is now forecast to be delivered in 2021/22, with the budget re-profiled.

As part of the outturn position the following key outputs have been delivered:

- Migration of 3,039 users and call plans from Legacy telephone system to the new 8x8 Cloud platform.
- Set-up and migration of 14 Contact Centre services onto the 8x8 Virtual Contact Centre platform.
- Refreshed Public Access computers in libraries.
- Replacement of the Library management system.
- Replaced our 'compute' platform in the data centre and virtual desktop environment to achieve compliance requirements.
- Introduction and deployment of Microsoft Teams across the organization to facilitate new ways of working and 'virtual' meetings.
- Replacement of Ricoh managed and non-managed print / photocopy devices
- Upgrade of the Education Management System and replacement of the infrastructure.
- 830 laptops & 530 Smart phones deployed.
- Upgraded to Windows 10 across all laptop/PC devices.
- Removed and/or upgraded un-supported windows operating systems and databases.

## 2.64 Regeneration & Environment

2.65 The Regeneration & Environment capital programme outturn had £20.397m of underspend and slippage against the approved budget of £46.998m. The main variances, by service area, contributing to this position was:

### **Planning, Regeneration & Transport: £17.805m**

- **Holmes Tail GOIT**, £3.137m slippage, due to delayed start date, therefore, project timeline slipped by approximately 3 months. Most of the costs will be incurred in 21/22, the project is now onsite.
- **Riverside House refurbishment Works**, £0.400m slippage. Project on hold pending decision on the future of Bailey House, impacted through the uncertainty around new ways of working during and post the pandemic.
- **Operational Estates Maintenance Programme**, £1.549m slippage, this funding is for backlog maintenance. A large proportion of the budget has been earmarked for particular schemes, as and when they are ready to be delivered, however, uncertainty about future service requirements, heightened by the pandemic have impacted progress.

- **Forge Island Flood Defence**, £0.336m slippage, this funding is for the cost of the Wall and Barrier. The Wall completed in 20/21. Work is due to commence on the Barrier in 21/22 although it should be noted that costs predicted are in excess of the current budget allocation and other funding options are being sought.
- **Public Realm**, £0.394m slippage as Frederick Street was delayed as desired materials were not available. A framework for all future public realm materials has now been approved to mitigate against this risk in the future.
- **Town Centre Investment**, £3.309m slippage. Match funding for Town Centre projects. This funding is now fully committed against projects to commence from 2021/22.
- **Century II**, £0.498m slippage. Delayed due to a re-design of the proposed building, to better meet current business demand for units/space. Get Britain Building funding of £2m has now been secured for this scheme.
- **Bassingthorpe Farm Land Acquisition**, £0.908m slippage as the land purchase did not complete in 20/21 as expected.
- **Future High Streets Fund**, £0.581m slippage. Estimated value of Future High Streets funding. The award was not confirmed until 19<sup>th</sup> May 2021, therefore, the 21/22 budget has been amended to reflect actual award.
- **Parkway Widening**, £2.073m slippage as the contractor has claimed less in month 1 than was indicated in the contract profile, at the time of the FBC, utilities diversion works expenditure will be in 21/22 not 20/21 as originally anticipated as these occur quite late in the contract programme.

#### **Culture, Sport & Tourism: £1.317 slippage.**

- **Libraries and Neighbourhood Hubs**, £0.422m slippage. Ongoing improvement programme across 14 libraries delivering upgrades to digital provision, refreshment and toilet facilities, signage, decoration and furnishings.
- **Leisure and Sport**, £0.474m slippage. Less than expected spend on PFI Leisure contract maintenance. Herringthorpe Stadium is currently out to tender with works to be undertaken in 21/22.
- **Green Spaces**, £0.382m slippage across various small projects within the Programme.

#### **Community Safety & Streetscene: £1.274m slippage**

- **RRFAS 2A Ickles Lock (ERDF)**, £0.743m slippage – Network Rail and River Trust have not completed their approvals for the scheme. It is anticipated that approvals will be in place by Q1 2021/22. As a consequence, construction has not yet started on site.
- **Litter Bin Strategic Review**, £0.702m slippage following a slight delay in finalising the contract, work orders now placed. This is a 3-year replacement programme.
- **CCTV Enhancement and Upgrade**, £0.350m slippage a market engagement exercise is being undertaken to assess what potential suppliers can deliver within the project budget and therefore costs to be incurred 21/22.

As part of the outturn position the following key outputs have been delivered:

- Throughout Covid-19, the Libraries service has been working hard with

colleagues from Asset Management to undertake the £1.4 million capital investment improvement programme across the 14 library locality sites which includes upgrades to digital provision, refreshment and toilet facilities, signage, decoration and furnishings.

- A618 Growth Corridor completed
- College Road NPIF Completed
- Traffic Management projects at:
  - A630 route approach 50pmh
  - A630 Doncaster Road Thrybergh 30 mph
  - Oakwood High School & Thomas Rotherham College
  - A57 Anston traffic Light controlled pedestrian crossing
- Local Safety Schemes:
  - B64363 Lamb Lane, Green Arbour Road Outside St Willows school - signing and lining improvements
- Schools 20 MPH signage for 15 schools
- 28 new 'pay and display' machines for the town centre. All machines in the town centre now have facilities for cash or card payments.
- Car park refurbishments at Wellgate mscp, Drummond Street, Clifton Hall and Wellgate North.
- Delivery of the first year of the £24m 2020 to 2024 highway maintenance programme and with Highways Capital Maintenance funding through LTP, over £10m of highways investment during 2020.21.
- Progress being made on the delivery of the Flood Alleviation delivery at Forge Island and Ickles lock.
- £150k Capital funding for the replacement of obsolete street lighting columns allowed for the replacement of 120 units that were deteriorating
- Project to replace 1.5 Km of non-conforming Vehicle retention system (Crash barriers) was partially delivered in 2020/21, due to be completed by July 2021.
- 3 new sweepers procured and in use.

## 2.66 **Transformation Programme (Capitalisation Direction)**

2.67 The expenditure that the Council can capitalise under this direction is limited to the level of new-year Capital Receipts. A budget estimate of £2.000m of receipts is included in the Capital Programme to fund revenue expenditure that meets the criteria of being transformational spend. The Council's policy allows the use of new-year capital receipts to fund transformational costs that would otherwise be held within revenue expenditure accounts, releasing pressure on the revenue budget. Although capital receipts were generated in this financial year they were utilised to fund the expenditure on short life asset's in order to reduce borrowing costs which is a more favourable overall outcome for the Council. The cost of transformational spend was minimal and kept within revenue as result.

## 2.68 **Housing Revenue Account (HRA)**

2.69 The HRA capital programme outturn was a £16.499m underspend against the approved budget of £51.749m. The main variance contributing to this position was:

- **Refurbishments underspend**, £5.510m underspend. The main reasons for variance to budget are Covid-19 related. These resulted from operatives being unable to enter properties, the work force being reduced due to the need for isolation or illness, and a shortage of materials. Internal works on properties were heavily impacted, where only the urgent jobs were given priority, with the back log of work due to be cleared from 2021/22 onwards.

Some schemes, as a result, have been re-scheduled to be delivered in 2021/22 financial year. However, it should be noted, that, after a slow start and new ways of Covid safe working, many external schemes were delivered in full.

- **Replacement boilers**, £0.358m overspend. Due to high level of ad-hoc (demand driven) boiler replacements, the scheme out turned in an overspend position, however, this was covered off by underspends in the overall programme.
- **Major Voids**, £1.075m underspend. Following a review of the authority's classification of voids, more work has shifted to revenue, under the repairs and maintenance contracts.
- **Town Centre Development (Housing)**, £1.057m underspend. This scheme is to deliver 171 housing units over 3 Town Centre sites. The scheme is on site on all three sites and progressing well. The underspend against the in year budget is largely due to the discovery of structural issues with the existing retaining wall at the rear of the Millfold site. Most work on site was delayed pending works to ensure the stability of the structure, as there was a risk that construction activity could have caused the wall to collapse.
- **Modern Methods of Construction (MMC)**, underspend £1.952m. Overspend on the previous two schemes within the programme mean that the remaining bungalows project needs to be reconsidered, the remaining programme budget is insufficient to deliver the planned scheme. The scheme is potentially going to be incorporated into a wider growth programme, that is currently in early stages of development. Therefore, a roll forward of the budget into 2021/22 has been actioned.
- **New Housing Provision, Strategic Acquisitions** slippage of £1.842m. The budgets within this programme line are a mixture of approved schemes and Growth Budgets where schemes are in the development stages. Delays on private sector developments impacted by Covid-19 have contributed to the delayed spend on the acquisitions programme.
- **SOAHP Bungalows 2 sites**, Budget of £1.027m, out turn of £0.366m. This scheme is to build 14 units over 2 sites. The scheme was on site March 21, after delays with planning and specifications, with the work to be completed by Autumn 21. A budget roll forward has been actioned.
- **Fair Access for All - Public Sector & Private Sector**, underspend £2.777m. This budget is to provide major and minor aids and adaptations for

public and private sector properties, namely, but not limited to, walk in showers, ramps, stairlifts and minor aids to ensure people are able to remain/live at home independently. The reason for the variance to budget, is Covid 19 restricted entry into people's homes to carry out the works to properties.

As part of the outturn position the following key outputs have been delivered:

- The Housing investment delivered circa £16m of investment in the Councils existing housing stock during 2020/21. The programme is split into multiple schemes examples being, investing in external elements including roof renewals, fascia, soffit, and rainwater goods, upgrading boilers, improving the communal areas within blocks of flats, improving major elements in properties when they become void, increasing the energy efficiency of homes, and upgrading the fire doors to flats. The following table provides details of the types of work carried out during the course of 2020/21;

External Improvements	950 properties
Upgrading fire doors	450 properties
Installation of full sprinkler systems	2 large complexes
Communal Area improvement works	37 Blocks
Renewal of walkways to flats	5 blocks and 52 properties
Structural Works	68 properties
Upgrade of Neighbourhood Centres	12
Improve the energy efficiency of	171 properties
Major works in void properties	71 properties
Boiler upgrades	819 properties
Environmental improvements (paths, fencing, parking etc)	10 schemes

- 92 new units delivered for social housing, comprising of 58 at Canklow on the Site Clusters development, 28 at Bellows Rawmarsh Development and 6 new purchased units under the strategic acquisitions programme at North Anston.
- 293 Major Adaptations completed (Fair Access)

## 2.70 Funding of the Capital Programme 2020/21

2.71 The £80.644m of capital expenditure was funded as shown in the table below:

**Table 5 Funding of the Capital Programme 2020/21**

Funding Stream	Outturn £m
Grants and Contributions	22.862
Unsupported Borrowing	16.150

Capital Receipts	6.204
Revenue Contributions	0.178
<b>Total Funding - General Fund</b>	<b>45.394</b>
Grants and Contributions	7.995
Housing Major Repairs Allowance	9.369
Useable Capital Receipts	4.499
Revenue Contributions	13.387
<b>Total Funding - HRA</b>	<b>35.250</b>
<b>Total</b>	<b>80.644</b>

## 2.72 Capital Receipts Outturn 2020/21

2.73 The Council is continuing to undertake a comprehensive review of its assets and buildings portfolio with the aim of rationalising both its operational and non-operational asset holdings. This may contribute future capital receipts which are earmarked to support the revenue budget, using the capital receipts flexibilities in place until 2022/23 to fund expenditure relating to transforming Council services to generate future revenue efficiency savings.

2.74 In 2020/21 General Fund Capital receipts of £1.327m were generated as shown in the table below. Although, £0.049m of this was for loan repayments, these cannot be used to support the revenue budget as only those receipts by the disposal of property, plant and equipment can be used under the new capital receipts flexibilities introduced from the 1st April 2016.

**Table 6 – General Fund Capital Receipts Received in 2020/21**

<b>Description</b>	<b>Total Capital Receipts 2020/21 £m</b>
Galaxy Building	-0.015
36 Nelson Street	-0.018
6 Dale Road	-0.008
47 Allendale Road	-0.007
Wath Town Hall	-0.090
Hope Street	-0.019
Land off Simmonite Road	-0.162
Land at Whinney Hill/Chesterton Ave	-0.141
Plots A&C Laudsedale Rd	-0.020
Kiveton Youth Centre	-0.102
17 West Close	-0.166
Land at Newsam Rd	-0.020
Maltby Library	-0.382
Land at Steel Street	-0.012
790 Upper Wortley Rd	-0.165

<b>Total Capital Receipts (Excluding loan repayments)</b>	<b>-1.327</b>
Repayment of Loans	-0.035
<b>Total Capital Receipts</b>	<b>-1.362</b>

2.75 Although capital receipts were generated in this financial year they were utilised to fund the expenditure on short life asset's in order to reduce borrowing costs which is a more favourable overall outcome for the Council. The cost of transformational spend was minimal and kept within revenue as result.

## 2.76 **Updated Capital Programme 2021/22 to 2023/24**

2.77 The Capital Programme 2021/22 totals £205.192m split between the general fund £131.422m and HRA £73.770m, both these programmes are higher than previous programmes due in the main to the following;

- Significantly increased government and external funding to support Town Centre redevelopment and Infrastructure programmes. Such as the Town Centre Fund, Future High Streets Fund and Transforming Cities Fund. Whilst this is positive, these resources are heavily time restricted and present a significant challenge for the Council to deliver.
- Slippage into the 2021/22 financial year from 2020/21 due to delays caused in part to the pandemic, adding greater pressure on delivery to 2021/22.
- The Housing Growth Programme within the HRA programme, presents the ambition of the Council to expand and improve housing supply but also represents a sizeable challenge for delivery.

The 2021/22 programme has increased overall by £42.487m from the position reported to Cabinet in March 2021. The movement is based on the latest profiles of expenditure against schemes, following the 2020/21 outturn position, factoring in slippage from 2020/21 of £38.625m and new grant funding of £3.862m. The total slippage from 2020/21 was £41.816m, £38.625m moving into 2021/22 and a further £3.191m re-profiled across 2022/23 to 2023/24.

## 2.78 **Table 8: Updated Capital Programme 2021/22 to 2023/24**

<b>Directorate</b>	<b>2021/22 Budget £m</b>	<b>2022/23 Budget £m</b>	<b>2023/24 Budget £m</b>	<b>Total Budget £m</b>
<b>General Fund Capital</b>				
Children and Young People's Services	17.825	4.508	5.412	27.745
Assistant Chief Executive	0.391	0.210	0.210	0.811
Adult Care & Housing	6.849	6.540	14.226	27.616
Finance and Customer Services	7.125	3.204	10.523	20.852
Regeneration and Environment	97.232	45.507	28.089	170.828
Capitalisation Direction	2.000	1.000	1.000	4.000



<b>Total General Fund Capital</b>	<b>131.422</b>	<b>60.969</b>	<b>59.460</b>	<b>251.852</b>
<b>Total HRA Capital</b>	<b>73.770</b>	<b>45.831</b>	<b>44.062</b>	<b>163.663</b>
<b>Total RMBC Capital Programme</b>	<b>205.192</b>	<b>106.800</b>	<b>103.522</b>	<b>415.514</b>

In light of the challenges that Covid-19 has brought about the Council will need to carry out a detailed review of the current capital programme, to assess the deliverability of projects to planned budgets and timescales. It is too early at this point to accurately carry out this piece of work as such the review will need to take place in the autumn when a greater level of clarity is available about the impact of Covid-19 on the capital programme.

## 2.79 **Forecast funding position of Capital Programme 2021/22**

The £205.192m of capital expenditure is funded as shown in the table below;

**Table 9: Funding of the approved Capital Programme**

<b>Funding Stream</b>	<b>2021/22 Budget £m</b>
Grants and Contributions	63.207
Unsupported Borrowing	64.898
Capital Receipts	1.14
Capital Receipts - Flexible Use	2.000
HRA Contribution	0.173
<b>Total Funding - General Fund</b>	<b>131.422</b>
Grants and Contributions	5.787
Unsupported Borrowing	4.303
Housing Major Repairs Allowance	45.402
Capital Receipts	11.76
Revenue Contribution	6.519
<b>Total Funding - HRA</b>	<b>73.770</b>
<b>Total</b>	<b>205.192</b>

## 3. **Options considered and recommended proposal**

3.1 This detail is set out in Section 2 above.

## 4. **Consultation on proposal**

4.1 None identified

## 5. **Timetable and Accountability for Implementing this Decision**

- 5.1 The Strategic Director - Finance and Customer Services is responsible for implementing any actions arising from the supported recommendations in this report. These should be actioned at the earliest opportunity to aid the monitoring of the 2020/21 Revenue Budget and Capital Programme.
6. **Financial and Procurement Advice and Implications**
- 6.1 As set out in the sections above.
- 6.2 There are no direct procurement implications arising from the report.
7. **Legal Advice and Implications**
- 7.1 None identified
8. **Human Resources Advice and Implications**
- 8.1 None identified
9. **Implications for Children and Young People and Vulnerable Adults**
- 9.1 None identified
10. **Equalities and Human Rights Advice and Implications**
- 10.1 None identified
11. **Implications for CO2 Emissions and Climate Change**
- 11.1 No direct implications.
12. **Implications for Partners**
- 12.1 None identified
13. **Risks and Mitigation**
- 13.1 There are increasing cost pressures associated with the rising demand for social care services. The Council will continue to closely monitor its financial position throughout the year and if required management will implement appropriate mitigations.
- 13.2 There is funding uncertainty for the local government sector beyond 2021/22 pending the outcomes of the Government Spending Review and the Fair Funding Review, which will implement changes to the way in which local government is currently funded. The Council's Medium Term Financial Strategy will be revised and updated later in the year to reflect the outcomes of these reviews. This will of course need to factor in the financial implications of Covid-19 and its wider impact on the short and long term sustainability of Council finances.

**14. Accountable Officers**

Judith Badger, Strategic Director of Finance and Customer Services  
 Graham Saxton, Assistant Director – Financial Services  
 Rob Mahon, Head of Corporate Finance

Approvals obtained on behalf of Statutory Officers:-

	<b>Named Officer</b>	<b>Date</b>
Chief Executive	Sharon Kemp	01/07/21
Strategic Director of Finance & Customer Services (S.151 Officer)	Named officer	01/07/21
Head of Legal Services (Monitoring Officer)	Named officer	01/07/21

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This report is published on the Council's [website](#).

## **Capital Programme General Fund**

### **2021/22 to 2023/24**

Appendix A

Directorate	Current Year	2022/23	2023/24	Total Project 21-22 to 23-24
	Budget £	Budget £	Budget £	Budget £
<a href="#">Adult Care &amp; Housing</a>	6,849,429	6,540,091	14,226,056	27,615,576
<a href="#">Assistant Chief Executive</a>	391,040	210,040	210,040	811,120
<a href="#">Children &amp; Young Peoples Serv</a>	17,824,866	4,508,023	5,411,812	27,744,701
<a href="#">Finance &amp; Customer Services</a>	9,124,999	4,203,931	11,523,000	24,851,930
<a href="#">Regeneration &amp; Environment</a>	97,231,831	45,507,061	28,089,404	170,828,296
<b>Total</b>	<b>131,422,165</b>	<b>60,969,146</b>	<b>59,460,312</b>	<b>251,851,623</b>

## **Funding:**

Funding Stream	Current Year	2022/23	2023/24	Total Project 21-22 to 23-24
	Budget £	Budget £	Budget £	Budget £
Grants And Contributions	63,206,965	24,734,343	17,269,459	105,210,767
Prudential Borrowing	64,898,314	33,608,803	39,561,853	138,068,970
Revenue Contribution & Flexible Use of Capital Reciepts	2,173,000	1,176,000	1,179,000	4,528,000
Usable Capital Receipts	1,143,886	1,450,000	1,450,000	4,043,886
<b>Total</b>	<b>131,422,165</b>	<b>60,969,146</b>	<b>59,460,312</b>	<b>251,851,623</b>

**Capital Programme General Fund**  
**2021/22 to 2023/24**

Appendix B

Directorate	Service	Service Area	Sub Service	Project Code	Project	Current Year	2022/23	2023/24	Total Project 21-22 to 23-24		
						Budget £	Budget £	Budget £	Budget £		
Adult Care & Housing	Adult Services	Adult Services	Adults Grants Unallocated	CUZBUN	Adults Grants Unallocated	0	0	1,840,670	1,840,670		
				Sub-Service Total	Sub-Service Total	0	0	1,840,670	1,840,670		
			Assistive Technology	CU0700	Assistive Technology Equipment	824,907	680,000	680,000	2,184,907		
				Sub-Service Total	Sub-Service Total	824,907	680,000	680,000	2,184,907		
			REWS Equipment	CU0701	REWS Capital	190,000	190,000	190,000	570,000		
				Sub-Service Total	Sub-Service Total	190,000	190,000	190,000	570,000		
			Specialist Equipment	CU0108	Conway Crescent F&F	18,120	0	0	18,120		
				CU0503	Webroster & associated equipmt	16,593	17,091	0	33,684		
				Sub-Service Total	Sub-Service Total	34,713	17,091	0	51,804		
				Service AreaTotal				1,049,620	887,091	2,710,670	4,647,381
				Service Total				1,049,620	887,091	2,710,670	4,647,381
		Neighbourhood Capital Programm	Fair Access to All	Aids and Adaptations (Private	CNF103	Adapts - OTHERS - Private Majr	1,528,000	0	0	1,528,000	
				CNF104	Adapts - LOT1 - Private Majr	384,500	0	0	384,500		
				CNF105	Adapts - LOT2 - Private Majr	351,500	0	0	351,500		
				CNF204	Adapts - LOT1 - Private Minr	200,000	0	0	200,000		
				CNF205	Adapts - LOT2 - Private Minr	233,000	0	0	233,000		
				CNFBUN	Private Adapts Bud Unall	0	2,197,000	2,197,000	4,394,000		
					Sub-Service Total	Sub-Service Total	2,697,000	2,197,000	2,197,000	7,091,000	
					Service AreaTotal				2,697,000	2,197,000	2,197,000
			Neighbourood Regeneration & Re	Affordable Housing	CPB003	Arches Hou_Wickersley_10 units	50,000	0	0	50,000	
					CPD001	Housing Delivery GF	184,000	250,000	0	434,000	
					CPD100	Munsbrough Office Accom	66,000	0	0	66,000	
					Sub-Service Total	Sub-Service Total	300,000	250,000	0	550,000	
		Extra Care Housing			CPZBUN	Extra Care Housing Scheme	0	2,000,000	8,000,000	10,000,000	
					Sub-Service Total	Sub-Service Total	0	2,000,000	8,000,000	10,000,000	
		Monksbridge Demolition			CP0401	Monksbridge, Dinnington	71,800	0	0	71,800	
					Sub-Service Total	Sub-Service Total	71,800	0	0	71,800	
			Service AreaTotal				371,800	2,250,000	8,000,000	10,621,800	
			Service Total				3,068,800	4,447,000	10,197,000	17,712,800	
		Neighbourhood Improvements - N	Neighbourhood Improvements Non	Furnished Homes CPTL	CPA001	Furnished Homes New CPTL	1,134,000	1,134,000	1,134,000	3,402,000	
					CPA002	Furnished Homes Replace CPTL	72,000	72,000	72,000	216,000	
						Sub-Service Total	Sub-Service Total	1,206,000	1,206,000	1,206,000	3,618,000
	N'bourhood Grants Unallocated				CPXBUN	N'Hoods Grants Unallocated	1,525,009	0	112,386	1,637,395	
					Sub-Service Total	Sub-Service Total	1,525,009	0	112,386	1,637,395	
				Service AreaTotal				2,731,009	1,206,000	1,318,386	5,255,395
				Service Total				2,731,009	1,206,000	1,318,386	5,255,395
			Directorate Total				6,849,429	6,540,091	14,226,056	27,615,576	
	Assistant Chief Executive	Democratic Services	Democratic Services	Democratic Services	CPC008	Capt'l Inv't Ward Anst wdsetts	10,680	10,680	10,680	32,040	
				CPC009	Capt'l Inv't-Ward - Dinnington	10,680	10,680	10,680	32,040		
				CPC010	Capt'l Inv't-Ward - Wales	7,120	7,120	7,120	21,360		
				CPC013	Capt'l Inv't-Ward - RotherVale	7,120	7,120	7,120	21,360		
				CPC014	Capt'l Inv't-Ward - Keppel	10,680	10,680	10,680	32,040		
				CPC015	Capt'l Inv't-Ward - Roth West	10,680	10,680	10,680	32,040		
				CPC017	Capt'l Inv't-Ward - Bostn Ctle	10,680	10,680	10,680	32,040		
				CPC018	Capt'l Inv't-Ward - Roth East	10,680	10,680	10,680	32,040		

Capital Programme General Fund  
2021/22 to 2023/24

Appendix B

				CPC019	Capt'I Inv't-Ward - Sitwell	10,680	10,680	10,680	32,040
				CPC020	Capt'I Inv't-Ward - Hooper	10,680	10,680	10,680	32,040
				CPC022	Capt'I Inv't-Ward - Wath	7,120	7,120	7,120	21,360
				CPC029	Hellaby & Maltby West	7,120	7,120	7,120	21,360
				CPC030	Maltby East	7,120	7,120	7,120	21,360
				CPC031	Thurcroft & Wickersley South	7,120	7,120	7,120	21,360
				CPC032	Aughton & Swallownest	7,120	7,120	7,120	21,360
				CPC033	Aston & Todwick	7,120	7,120	7,120	21,360
				CPC034	Brinsworth	7,120	7,120	7,120	21,360
				CPC035	Greasborough	7,120	7,120	7,120	21,360
				CPC036	Dalton & Thrybergh	7,120	7,120	7,120	21,360
				CPC037	Wickersley North	10,680	10,680	10,680	32,040
				CPC038	Bramley & Ravenfeild	7,120	7,120	7,120	21,360
				CPC039	Swinton Rockingham	7,120	7,120	7,120	21,360
				CPC040	Rawmarsh West	7,120	7,120	7,120	21,360
				CPC041	Kilnhurst & Swinton East	7,120	7,120	7,120	21,360
				CPC042	Rawmarsh East	7,120	7,120	7,120	21,360
				CXB101	Badsley More Lane Pr Comm Hub	181,000	0	0	181,000
				Sub-Service Total	Sub-Service Total	391,040	210,040	210,040	811,120
			Service AreaTotal			391,040	210,040	210,040	811,120
		Service Total				391,040	210,040	210,040	811,120
	Directorate Total					391,040	210,040	210,040	811,120
Children & Young Peoples Serv	CYPS - RMBC	Other CYPS	Children & Families	CED900	Adaptations - Foster Care	762,480	640,000	1,927,409	3,329,889
				CER002	CYPS RESI PH I Phoenix Place	51,242	0	0	51,242
				CER003	CYPS RESI PH II Middle Lane	43,369	0	0	43,369
				CER004	CYPS RESI PH II Kimberworth	2,437	0	0	2,437
				CER005	CYPS RESI PH II Wath	12,674	0	0	12,674
				CER006	CYPS RESI PH III - TBC1	418,300	0	0	418,300
				CER007	CYPS RESI PH III - TBC2	418,300	0	0	418,300
				CER008	In House Chld's Resi-vehicles	140,000	0	0	140,000
				CERBUN	CYPS Resi Home Unallocated	293,400	0	0	293,400
				Sub-Service Total	Sub-Service Total	2,142,202	640,000	1,927,409	4,709,611
			Service AreaTotal			2,142,202	640,000	1,927,409	4,709,611
		Schools	Schools - Capitalised Enh	C0137N	Todwick Primary - Ceiling etc	62,507	0	0	62,507
				C0138N	Aughton Early Years - Boiler	39,900	0	0	39,900
				C0139N	Anston Park Jnr - Hall roof	45,585	0	0	45,585
				C0153N	Rawmarsh Ryecroft - Curtain wa	24,031	0	0	24,031
				C0160N	Thrybergh Rainbow - re-roof	16,450	0	0	16,450
				C0170N	Brinsworth Manor In Sch Canopy	27,822	0	0	27,822
				CENBUN	Capitalised Enhancements Unall	1,001,341	1,000,000	1,000,000	3,001,341
				Sub-Service Total	Sub-Service Total	1,217,636	1,000,000	1,000,000	3,217,636
			Schools - Prims - Major	CE1028	Waverley New Primary School	197,388	0	0	197,388
				Sub-Service Total	Sub-Service Total	197,388	0	0	197,388
			Schools - Secs - Major	CE5004	Aston Acad replace classrooms	3,723,942	0	0	3,723,942
				CE5006	Rawmarsh High School Contrib	900,000	0	0	900,000
				CE5BUN	Secondary BUDGET UNALLOC	1,513,316	1,000,000	1,000,000	3,513,316
				Sub-Service Total	Sub-Service Total	6,137,258	1,000,000	1,000,000	8,137,258
			Schools - Spcls - Major	CE7012	Brinsworth School SEND	224,921	0	0	224,921
				CE7013	Thomes Rotherham College SEND	218,173	0	0	218,173

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				CE7014	Thrybergh SEND	16,933	0	0	16,933				
				CE7015	James Montgomery SEND	127,213	0	0	127,213				
				CE7016	Kelford SEND	14,013	0	0	14,013				
				CE7017	Hilltop SEND	14,657	0	0	14,657				
				CE7019	SEND PH III Dinnington College	757,993	0	0	757,993				
				CE7020	SEND PH III Dinnington Demolit	268,816	0	0	268,816				
				CE7021	SEND PH III Dinnington Adaptat	1,149,400	0	0	1,149,400				
				CE7022	SNED Ph III Newman Critical Ma	114,130	0	0	114,130				
				CE7023	SNED Ph III Newman Upper Schoo	2,851,832	0	0	2,851,832				
				CE7024	SEND Ph III Newman demo works	114,130	0	0	114,130				
				CE7BUN	Special BUDGET UNALLOC	66,219	0	0	66,219				
				Sub-Service Total	Sub-Service Total	5,938,430	0	0	5,938,430				
			Schools PFI Life Cycle Program	CES900	Schools PFI Life Cycle Program	1,982,558	1,718,023	929,396	4,629,977				
				Sub-Service Total	Sub-Service Total	1,982,558	1,718,023	929,396	4,629,977				
			Service AreaTotal						15,473,270	3,718,023	2,929,396	22,120,689	
		Service Total						17,615,472	4,358,023	4,856,805	26,830,300		
	DFC	DFC - RMBC	DFC - RMBC all	CEXBUN	DFCG Unallocated	209,394	150,000	555,007	914,401				
				Sub-Service Total	Sub-Service Total	209,394	150,000	555,007	914,401				
				Service AreaTotal						209,394	150,000	555,007	914,401
			Service Total						209,394	150,000	555,007	914,401	
	Directorate Total						17,824,866	4,508,023	5,411,812	27,744,701			
Finance & Customer Services	F&CS (DUMMY)	F&CS	F&CS - REFCUS	CTR805	Transformation Projects	2,000,000	1,000,000	1,000,000	4,000,000				
				Sub-Service Total	Sub-Service Total	2,000,000	1,000,000	1,000,000	4,000,000				
				Service AreaTotal						2,000,000	1,000,000	1,000,000	4,000,000
				Service Total						2,000,000	1,000,000	1,000,000	4,000,000
	ICT	ICT 2	ICT 2	CTT208	Finl Systms Upgrdes-ICT2	293,746	80,000	0	373,746				
				CTT225	Fee Billing System Upgrade	0	40,000	0	40,000				
				CTT286	Iken Upgrade	1,250	0	0	1,250				
				CTT287	Planned print leased machines	2,660	0	0	2,660				
				CTT288	Fleet of MFD printers	400,373	198,931	0	599,304				
				CTT291	Social Care IT System - CNTL C	125,306	0	0	125,306				
				CTT299	ContrOCC	75,000	0	0	75,000				
				CTT300	Audit Management System	30,000	0	0	30,000				
				CTT301	Legal Services - Ebundles	24,000	30,000	30,000	84,000				
				CTT302	Capita Server Upgrade	15,000	0	0	15,000				
				Sub-Service Total	Sub-Service Total	967,335	348,931	30,000	1,346,266				
				Service AreaTotal						967,335	348,931	30,000	1,346,266
		ICT Refresh	ICT Refresh	CTT109	EDRMS Roll Out	85,000	0	0	85,000				
				CTT218	ICT Digital Strategy	1,585,652	500,000	800,000	2,885,652				
				CTT219	Computer Refresh	1,038,435	1,025,000	1,278,000	3,341,435				
				CTT220	Network Equipment Refresh Proj	1,792,847	630,000	630,000	3,052,847				
				CTT221	Replacement of server equip	381,315	235,000	0	616,315				
				CTT222	Telephony System Replacement	11,714	465,000	1,900,000	2,376,714				
				CTT223	Hybrid Cloud Computing	120,666	0	1,750,000	1,870,666				
				CTT224	Microsoft 365 Implementation	730,496	0	4,000,000	4,730,496				
				CTT296	SY superfast broadband	197,601	0	0	197,601				
				CTT297	Libraries Network	213,938	0	135,000	348,938				
				Sub-Service Total	Sub-Service Total	6,157,664	2,855,000	10,493,000	19,505,664				
		Service AreaTotal							6,157,664	2,855,000	10,493,000	19,505,664	

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		Service Total				7,124,999	3,203,931	10,523,000	20,851,930		
	Directorate Total					9,124,999	4,203,931	11,523,000	24,851,930		
Regeneration & Environment	Community Safety & Street Scene	Comm Safety Resilience & EP	Comm Safety Resilience & EP	CLC022	CCTV Upgrade&EnhanceCapability	360,538	0	0	360,538		
				Sub-Service Total	Sub-Service Total	360,538	0	0	360,538		
			Service AreaTotal			360,538	0	0	360,538		
		Network Management	Drainage	CGF005	Wath Flood Alleviation	14,874	0	0	14,874		
				CGF012	Rotherham to Kilnhurst FAS	69,328	0	0	69,328		
				CGF013	Maltby Surface Water FAS	6,630	0	0	6,630		
				CGF014	Eel Mires Dike FAS	11,044	0	0	11,044		
				CGF015	RRFAS 2A Ickles Lock (ERDF)	2,174,169	0	0	2,174,169		
				CGF017	Eel Mires Dike FAS	180,000	220,000	200,000	600,000		
				CGF018	Roth Ren. and Kilnhurst FAS	600,000	700,000	700,000	2,000,000		
				CGF019	Whiston FAS	150,000	200,000	150,000	500,000		
				CGF020	Catcliffe Pumping Station	180,000	240,000	180,000	600,000		
				CGF021	Parkgate & Rawmarsh FAS	600,000	800,000	600,000	2,000,000		
				CGF022	Culverts Renewal Programme	40,000	40,000	20,000	100,000		
				Sub-Service Total	Sub-Service Total	4,026,045	2,200,000	1,850,000	8,076,045		
				Highways Delivery		CGR001	DfT LTP CarriagewayResurfacing	2,158,381	1,726,034	1,726,034	5,610,449
						CGR008	2020-2024 RoadsProgramme £24m	6,127,951	6,000,000	6,000,000	18,127,951
		CGR010	Capitalisation Carriageways			491,909	500,000	500,000	1,491,909		
		CGR011	Multi Hog Works			306,713	300,000	300,000	906,713		
		CGR013	Cap Rights of way			43,786	34,000	34,000	111,786		
		CGR018	Additional Pothole Funding			2,144,464	0	0	2,144,464		
		CGR019	Pothole Funding 21/22			2,065,872	0	0	2,065,872		
		Sub-Service Total	Sub-Service Total			13,339,076	8,560,034	8,560,034	30,459,144		
		Parking Services		CGP001	TownCentre CarPark Improvement	18,438	0	0	18,438		
				CGP002	TownCentreCarParks-Pay&DisMach	53,476	0	0	53,476		
				CGY016	Wellgate Cpark Ret. Wall	35,500	0	0	35,500		
		Street Lighting		Sub-Service Total	Sub-Service Total	107,414	0	0	107,414		
				CGL005	St Lighting LTP 15/16 - 19/20	161,295	119,172	119,172	399,639		
				CGL007	Capitalisation Lighting	154,375	150,000	150,000	454,375		
				CGL008	Cap benches signs bollards	75,274	75,000	75,000	225,274		
				CGL009	Replace Obsolete Strt Lighting	44,093	40,000	40,000	124,093		
				CGL010	St Ligh Concrete col replace	740,000	0	0	740,000		
				CGY018	Safety Barriers Replacement	195,000	0	0	195,000		
				Sub-Service Total	Sub-Service Total	1,370,037	384,172	384,172	2,138,381		
		Service AreaTotal					18,842,572	11,144,206	10,794,206	40,780,984	
		Regulation & Enforcement	Regulation & Enforcement	CN0100	Carhill Landfill Site	45,000	0	0	45,000		
				CN0105	Wath Landfill Site	4,707	0	0	4,707		
				Sub-Service Total	Sub-Service Total	49,707	0	0	49,707		
				Service AreaTotal			49,707	0	0	49,707	
		Street Scene Services	Community Delivery	CLC011	Cap damaged litter bins	8,000	8,000	8,000	24,000		
				CLC012	Equipment & Bins	197,401	0	0	197,401		
				CLC017	Litter Bin Strategic Review	1,043,950	100,000	42,000	1,185,950		
				CLC018	Street Scene Equip / Vehicles	395,000	0	0	395,000		
				CLC019	Street Scene - Zonal Working	118,000	0	0	118,000		
				CLC024	Handheld Equip Grounds M'ten	75,000	0	0	75,000		
				CLT001	BoroughWide Tree Planting Prog	150,000	200,000	0	350,000		



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				Sub-Service Total	Sub-Service Total	1,987,351	308,000	50,000	2,345,351
			Corporate Transport	CGY014	Fleet Mgt Vehicle Purchase	7,793,029	730,000	100,000	8,623,029
				Sub-Service Total	Sub-Service Total	7,793,029	730,000	100,000	8,623,029
			Waste Management	CGY004	Bins	125,577	150,775	150,775	427,127
				CGY017	Route Optimisation - ITS	43,200	11,700	11,700	66,600
				CN0106	H'hold Waste Rec Cents-Valves	50,000	0	0	50,000
				Sub-Service Total	Sub-Service Total	218,777	162,475	162,475	543,727
			Service AreaTotal			9,999,157	1,200,475	312,475	11,512,107
			Service Total			29,251,974	12,344,681	11,106,681	52,703,336
	Culture, Sport & Tourism	Creative Prog and Engagement	CST Events	CLE001	Events Equipment - ITS	3,122	0	0	3,122
				Sub-Service Total	Sub-Service Total	3,122	0	0	3,122
			Green Spaces	CLA001	Allotments	82,264	0	0	82,264
				CLC014	Clifton Park Dalben Tower	48,234	0	0	48,234
				CLC015	RVCP Automated Parking	5,585	0	0	5,585
				CLC016	RVCP Safety Boats	69,911	0	0	69,911
				CLC020	GreenSpaces CarParks/Signs	50,000	0	0	50,000
				CLC021	GreenSpaces CarPark Surfaces	210,000	0	0	210,000
				CLC023	Ulley Country Park Bld Replace	350,000	0	0	350,000
				CLD001	Treeton St Helen Church Yard	445,374	0	0	445,374
				CLD002	Closed Church Yards	30,000	0	0	30,000
				CLU018	Barkers Park Changing Rooms Re	10,062	0	0	10,062
				CLU021	CliftonPark GardenBldg Bar-ITS	25,000	0	0	25,000
				CLU024	Manor Farm Rawsh Play Sec106	27,459	0	0	27,459
				CLU026	Greasborough Rec MUGA	77,882	0	0	77,882
				CLU027	Play Equip Replacement Prog	50,000	50,000	0	100,000
				CLU028	RM&Casework-Parks & Green Sp	100,000	100,000	0	200,000
				Sub-Service Total	Sub-Service Total	1,581,771	150,000	0	1,731,771
			Heritage Services	CLH004	Keppel's Column Preservation	446,953	0	0	446,953
				CLH005	Waterloo Kiln Preservation	35,000	0	0	35,000
				Sub-Service Total	Sub-Service Total	481,953	0	0	481,953
			Service AreaTotal			2,066,846	150,000	0	2,216,846
	Ops and Business Transformatio	Libraries	Libraries	CLL001	Brinsworth Library	3,772	0	0	3,772
				CLL002	Strat Review of Libraries	298,000	2,682,000	0	2,980,000
				CLL009	Lib&NeighHub-Greasbrough Lib	37,596	0	0	37,596
				CLL010	Lib&NeighHub-Dinnington Lib	32,970	0	0	32,970
				CLL011	Lib&NeighHub-Kimberworth Lib	25,782	0	0	25,782
				CLL012	Lib&NeighHub-Wikersley Lib	60,186	0	0	60,186
				CLL013	Lib&NeighHub-Mowbray Lib	26,151	0	0	26,151
				CLL014	Lib&NeighHub-Wath Lib&NeighHub	323,335	0	0	323,335
				CLL015	Lib&NeighHub-Kiveton Park Lib	19,843	0	0	19,843
				CLL016	Lib&NeighHub-Swinton Lib	29,000	0	0	29,000
				CLL017	Lib&NeighHub-Thurcroft Lib	261,891	0	0	261,891
				CLL018	Lib&NeighHub-ThorpeHesley Lib	115,745	0	0	115,745
				CLL019	Lib&NeighHub- Digital Screens	18,000	0	0	18,000
				CLL020	Lib&NeighHub-Brinsworth Open	17,460	0	0	17,460
				CLL021	Lib&NeighHub- Signage	15,986	0	0	15,986
				Sub-Service Total	Sub-Service Total	1,285,717	2,682,000	0	3,967,717
			Service AreaTotal			1,285,717	2,682,000	0	3,967,717

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		Projects and Partnerships	Leisure and Sport	CLS004	Leisure PFI lifecycle	1,068,072	461,000	500,000	2,029,072
				CLS005	Herringthorpe AthleticsStadium	409,000	0	0	409,000
				Sub-Service Total	Sub-Service Total	1,477,072	461,000	500,000	2,438,072
				Service AreaTotal		1,477,072	461,000	500,000	2,438,072
		Service Total				4,829,635	3,293,000	500,000	8,622,635
	Planning, Regen & Transport	Corp Property Unit	Corporate Property Cap Proj	CGF007	Holmes Tail Goit Pumping Stn	2,760,069	0	0	2,760,069
				CGF016	GOIT - Highway Bridge	376,892	0	0	376,892
				CSB001	LA Energy Saving Measures-ITS	411,823	0	0	411,823
				CSB002	Customer Digitalisation - AM	120,000	0	0	120,000
				CSB003	PittHouseWest RothVal-Drainage	34,760	0	0	34,760
				CSB004	REACH Relocation	1,300,000	800,000	0	2,100,000
				CSB005	Corporate Decarbonisation	900,000	0	0	900,000
				CSR003	Bailey House Condition+	59,028	0	0	59,028
				CSR041	Vic Park-Drainage	20,000	0	0	20,000
				CSR057	All Saints Square Fountain	5,269	0	0	5,269
				CSR059	Bailey Hse Extnl Works &Lights	119,619	0	0	119,619
				CSR061	Miscellaneous Minor Works	137,496	0	0	137,496
				CSR062	Market Stalls Project Work	4,963	0	0	4,963
				CSR064	Grafton/Cranworth Contact Cent	9,038	0	0	9,038
				CSR069	Cranworth Hse Structural Works	50,000	0	0	50,000
				CSR072	Liberty House Refurb	10,519	0	0	10,519
				CSR074	Dinnington Youth Club	48,279	0	0	48,279
				CSR075	Addison DC Lighting	1,889	0	0	1,889
				CSR076	Rowan Centre Access Rd & CP	140,667	0	0	140,667
				CSR077	CivicTheatre Emerg Lighting	5,642	0	0	5,642
				CSR078	Waleswood Elec Pitches Work	5,633	0	0	5,633
				CSR080	St Barnabus Toilets	3,601	0	0	3,601
				CSR081	Civic Theatre - Fire Stopping	26,671	0	0	26,671
				CSR082	Civic Theatre - Fire Alarm	1,765	0	0	1,765
				CSR083	Liberty House Car Park	4,924	0	0	4,924
				CSR084	LibertyHouseBiometSysUpgrade	1,121	0	0	1,121
				CSR085	Oaks Day Centre Demo	13,725	0	0	13,725
				CSR086	Brinsworth Library Demo	6,371	0	0	6,371
				CSR087	Rawmarsh JSC - Re-roof Section	23,000	0	0	23,000
				CSR088	Waleswood - path to RVCP	150,000	0	0	150,000
				CSR089	ClifParkMus-RecepDesk&CaféFurn	3,385	0	0	3,385
				CSR090	Addison Day Centre - Fire Alar	22,300	0	0	22,300
				CSR091	Signage	46,673	0	0	46,673
				CSR092	Hope Fields at TCP	37,446	0	0	37,446
				CSR093	Kim The Place - Windows	33,219	0	0	33,219
				CSR094	StHelensTreetonChurchyard-Path	34,000	0	0	34,000
				CSR095	StHelensChurchWath - Pavements	28,000	0	0	28,000
				CSR096	Swinton Comm Centre - Roofing	25,000	0	0	25,000
				CSR097	WaleswoodCvanPark - subsidence	90,000	0	0	90,000
				CSR098	RVCP - CCTV Cameras	24,428	0	0	24,428
				CSR099	RiversideHouse-Carpet/Matting	11,000	0	0	11,000
				CSR100	StLeonardChurch Din-Bound Wall	28,265	0	0	28,265
				CSR101	CliftonParkMuseum-FireAlarm	80,000	0	0	80,000

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				CSR102	CliftonParkMuseum-BuildWork	30,000	0	0	30,000
				CSR103	ChathamVillas1,2,3-W'dows/Roof	60,000	0	0	60,000
				CSR104	Crowden-W'dows/FireDoors	27,014	0	0	27,014
				CSR105	DaltonYC - CarParkExtension	30,000	0	0	30,000
				CSR106	H'thorpePRU-CurtainWall/Roof	86,350	0	0	86,350
				CSR107	KimThePlace-Windows	16,500	0	0	16,500
				CSR108	WelcomeCentre-Windows	16,500	0	0	16,500
				CSR109	BarbotHallIndEst-Cliff face	100,000	0	0	100,000
				CSR110	R'sideHouse-Fire Stopping	34,575	0	0	34,575
				CSR111	R'sideHouse- FireExtinguishers	12,600	0	0	12,600
				CSRBUN	Ops Buildings Cap Inv	2,062,587	2,010,000	2,010,000	6,082,587
				CSY001	Commercial Property Cap	452,888	75,000	75,000	602,888
				CSY002	RiversideHseRefurbishmentWorks	400,000	0	0	400,000
				CSY003	Demo of units 86-102 Wellgate	200,000	0	0	200,000
				CSY004	Strategic Acquisitions Fund	1,000,000	0	0	1,000,000
				Sub-Service Total	Sub-Service Total	11,745,494	2,885,000	2,085,000	16,715,494
				Service AreaTotal		11,745,494	2,885,000	2,085,000	16,715,494
		RIDO	Business Growth	CSE001	M'gateBusCent - BMS Renewal	884	0	0	884
				CSE002	M'gateBusCent-Heat/CoolRenewal	318,569	0	0	318,569
				CSE003	M'gateBusCent-ExtClad'gRenewal	55,000	0	0	55,000
				CSE004	Bus Cents-Telephy/BbandRenewal	60,000	0	0	60,000
				CSE005	M'gateBusCent-OfficeLightRenew	77,000	0	0	77,000
				CSE006	CentBusCent-OfficeLightRenew	2,163	0	0	2,163
				CSS001	Private-Twn Ctr Business Vit	51,086	0	0	51,086
				CSS002	RMBC-Town Ctr Business Vit	12,768	0	0	12,768
				Sub-Service Total	Sub-Service Total	577,470	0	0	577,470
			Inv & Economic Initiatives	CSA006	Acq. of Riverside Precinct	136,272	0	0	136,272
				CSA011	Land Aqu Millfold Hse&Henley G	13,000	0	0	13,000
				CSA012	Town Centre Masterplan Imp	19,647	0	0	19,647
				CSA013	Forge Island Flood Defence	1,350,673	0	0	1,350,673
				CSA014	Forge Island Fish Pass	10,571	0	0	10,571
				CSA015	Public Realm Phase 1	3,053,349	0	0	3,053,349
				CSA016	HE Hub Acquisition	390,000	0	0	390,000
				CSABUN	Town Centre Investment	3,513,356	4,188,043	0	7,701,399
				CSC006	Bassingthorpe Farm	336,493	0	0	336,493
				CSC007	Pithouse West Investigations	11,117	0	0	11,117
				CSC008	Beighton Link Proj Growth Fund	277,958	0	0	277,958
				CSC009	Century Phase II	3,068,514	0	0	3,068,514
				CSC010	Bassingthorpe Farm Land Acq	908,386	0	0	908,386
				CSHBUN	Future High Streets Fund	3,718,154	5,195,084	12,956,470	21,869,708
				CSP008	Towns and Villages Imp Fund	1,000,000	3,000,000	0	4,000,000
				CSPBUN	Public Realm	1,456,387	0	0	1,456,387
				CST001	9 - 13 High Street (Primark)	430,219	0	0	430,219
				Sub-Service Total	Sub-Service Total	19,694,096	12,383,127	12,956,470	45,033,693
				Service AreaTotal		20,271,566	12,383,127	12,956,470	45,611,163
		Transportation & Highways	Bridges	CGB024	Manvers Way Footbridge	350,000	0	0	350,000
				CGB026	Steadfolds Lane Retaining Wall	225,000	0	0	225,000
				CGB027	West Bawtry Road Embankment	300,000	0	0	300,000
				CGBBUN	Bridges unallocated	472,353	275,253	275,253	1,022,859

**Capital Programme General Fund**

Appendix B

**2021/22 to 2023/24**

				Sub-Service Total	Sub-Service Total	1,347,353	275,253	275,253	1,897,859
			Connectivity	CGCBUN	Unallocated Connectivity	355,666	341,000	341,000	1,037,666
				Sub-Service Total	Sub-Service Total	355,666	341,000	341,000	1,037,666
			Local Safety Schemes	CGLBUN	Unallocated Local Safety S	678,000	375,000	375,000	1,428,000
				CGW062	Cont pedxings job3 A633 High S	18,862	0	0	18,862
				CGY015	Comm Aspects of Rd Sfty	284,611	0	0	284,611
				CGY026	P'trian Crossing Cont Funding	120,000	0	0	120,000
				Sub-Service Total	Sub-Service Total	1,101,473	375,000	375,000	1,851,473
			LSTF & Smarter Choices	CGSBUN	Unallocated Smarter Choices	31,805	0	0	31,805
				Sub-Service Total	Sub-Service Total	31,805	0	0	31,805
			Major Schemes	CGA013	Parkway Widening ph2	25,215,118	13,160,000	0	38,375,118
				CGA015	College Road NPIF	478,818	0	0	478,818
				CGC047	A630 Pool Green Roundabout	45,942	0	0	45,942
				CGG001	GreasVilliageCentreTrafficSigs	1,845,747	0	0	1,845,747
				CGS006	Traff Signal renewal Prog	544,084	0	0	544,084
				CGY012	Clean Air Zones Elec Chrg Pts	17,156	0	0	17,156
				Sub-Service Total	Sub-Service Total	28,146,865	13,160,000	0	41,306,865
			Network Management	CGNBUN	Unallocated Network Man	150,000	450,000	450,000	1,050,000
				Sub-Service Total	Sub-Service Total	150,000	450,000	450,000	1,050,000
			Service AreaTotal			31,133,162	14,601,253	1,441,253	47,175,668
		Service Total				63,150,222	29,869,380	16,482,723	109,502,325
	Directorate Total					97,231,831	45,507,061	28,089,404	170,828,296
General Fund Total						131,422,165	60,969,146	59,460,312	251,851,623

## **Capital Programme HRA**

Appendix C

### **2021/22 to 2023/24**

Directorate	Current Year	2022/23	2023/24	Total Project 21-22 to 23-24
	Budget £	Budget £	Budget £	Budget £
<a href="#">HRA</a>	73,770,079	45,830,694	44,061,821	163,662,594
<b>Total</b>	<b>73,770,079</b>	<b>45,830,694</b>	<b>44,061,821</b>	<b>163,662,594</b>

### **Funding:**

Funding Stream	Current Year	2022/23	2023/24	Total Project 21-22 to 23-24
	Budget £	Budget £	Budget £	Budget £
Grants And Contributions	5,786,856	652,377	0	6,439,233
Usable Capital Receipts	11,759,807	3,964,974	928,198	16,652,979
Revenue Contribution	6,518,679	2,725,975	9,975,658	19,220,312
Major Repairs Allowance	45,401,956	22,140,272	20,408,315	87,950,543
Unsupported Borrowing	4,302,781	16,347,096	12,749,650	33,399,527
<b>Total</b>	<b>73,770,079</b>	<b>45,830,694</b>	<b>44,061,821</b>	<b>163,662,594</b>

**Capital Programme HRA**  
**2021/22 to 2023/24**

Appendix D

Directorate	Service	Service Area	Sub Service	Project	Current Year	2022/23	2023/24	Total Project 21-22 to 23-24
					Budget £	Budget £	Budget £	Budget £
HRA	Neighbourhood Capital Programme	Fair Access to All	Aids and Adaptations (Public S	Adapts - OTHERS - Public Major	550,000	0	0	550,000
				Adapts - LOT1 - Public Major	766,000	0	0	766,000
				Adapts - LOT2 - Public Major	773,000	0	0	773,000
				Adapts - LOT1 - Public Minor	150,000	0	0	150,000
				Adapts - LOT2 - Public Minor	143,000	0	0	143,000
				Public Adaps Bud Unall	0	2,382,000	2,382,000	4,764,000
				Sub-Service Total	2,382,000	2,382,000	2,382,000	7,146,000
			Service Area Total		2,382,000.00	2,382,000.00	2,382,000.00	7,146,000.00
		Improving Council Housing & Ho	Asbestos	Asbestos-Testing & Removal	340,000	400,000	0	740,000
				Sub-Service Total	340,000	400,000	0	740,000
			District Heating	District Heating Conversions	200,000	0	0	200,000
				District Heating Bud Unall	0	50,000	0	50,000
				Sub-Service Total	200,000	50,000	0	250,000
			Electricals	Electricals	450,000	0	0	450,000
				Sub-Service Total	450,000	0	0	450,000
			Environmental Programme	Environmental Bud Unall	700,000	1,000,000	0	1,700,000
				Sub-Service Total	700,000	1,000,000	0	1,700,000
			External Insulation	Thermal Improvments	0	1,000,000	0	1,000,000
				Sub-Service Total	0	1,000,000	0	1,000,000
			Garage Site Investment	Unsustainable Garage Sites	0	250,000	0	250,000
				Sub-Service Total	0	250,000	0	250,000
			General Structures	Capital Structural Work	750,000	750,000	0	1,500,000
				Sub-Service Total	750,000	750,000	0	1,500,000
			HRA Pathways to Care Provision	22 St Edmunds Ave PW2C	103,331	0	0	103,331
				Sub-Service Total	103,331	0	0	103,331
			IHMS (IT System)	ICT Hardware & Software	1,769,975	0	0	1,769,975
				Sub-Service Total	1,769,975	0	0	1,769,975
			Improving Council Housing	Improving Council Housing	2,500,000	4,500,000	21,566,848	28,566,848
				Sub-Service Total	2,500,000	4,500,000	21,566,848	28,566,848
			Major Voids Capital Prog	Lot 2 - Major Voids	1,250,000	1,250,000	0	2,500,000
				Mears - Major Voids	1,250,000	1,250,000	0	2,500,000
				Sub-Service Total	2,500,000	2,500,000	0	5,000,000
			Refurbishments	Site Prelims	450,000	0	0	450,000
				Aston/Org/Swall Extnals Ph 1	360,000	0	0	360,000
				Soil Stacks	0	219,275	0	219,275
				Kilnhurst Externals	1,602,077	0	0	1,602,077
				Broom Valley Externals	250,000	0	0	250,000

**Capital Programme HRA**  
**2021/22 to 2023/24**

Appendix D

				Bramley Externals	160,000	0	0	160,000
				Wickersley Externals	1,473,392	0	0	1,473,392
				Kimberworth Pk Ph4 Externals	335,283	0	0	335,283
				Flanderwell Externals	618,616	0	0	618,616
				Harley & Wentworth Externals	245,544	0	0	245,544
				Sunnyside Externals	1,051,199	0	0	1,051,199
				Mears - Internals	1,600,000	334,220	0	1,934,220
				Communals	1,000,000	0	0	1,000,000
				The Lanes Roofing	4,600,000	0	0	4,600,000
				Design & Appraisal	75,000	0	0	75,000
				Refurb Bud Unall	197,814	9,716,848	0	9,914,662
				Windows/Doors & Fire Doors	300,000	0	0	300,000
				Fire Doors Replacement	829,247	0	1,100,000	1,929,247
				Community Centre Improvements	100,000	100,000	0	200,000
				<b>Sub-Service Total</b>	<b>15,248,172</b>	<b>10,370,343</b>	<b>1,100,000</b>	<b>26,718,515</b>
			Replacement of Central Heating	Lot 2 - Ad Hoc Boiler Repl'ts	1,300,000	1,300,000	0	2,600,000
				Lot 2 -Boilers Scheme 1	800,000	0	0	800,000
				<b>Sub-Service Total</b>	<b>2,100,000</b>	<b>1,300,000</b>	<b>0</b>	<b>3,400,000</b>
					<b>26,661,478.00</b>	<b>22,120,343.00</b>	<b>22,666,848.00</b>	<b>71,448,669.00</b>
		New Housing Provision	MMC	MMC Bungalows	1,952,014	0	0	1,952,014
				<b>Sub-Service Total</b>	<b>1,952,014</b>	<b>0</b>	<b>0</b>	<b>1,952,014</b>
			Site Clusters	Site Cluster Rotherview Road 1	172,191	0	0	172,191
				<b>Sub-Service Total</b>	<b>172,191</b>	<b>0</b>	<b>0</b>	<b>172,191</b>
			SOAHP delivery	Bellows Road SOAHP	3,000	0	0	3,000
				Rothwell Grange SOAHP units	175,251	0	0	175,251
				Braithwell Rd SOAHP Bungalows	1,188,115	0	0	1,188,115
				Arundel Ave Bungws SOAHP	1,245,134	0	0	1,245,134
				<b>Sub-Service Total</b>	<b>2,611,500</b>	<b>0</b>	<b>0</b>	<b>2,611,500</b>
			Strategic Acquisitions	Highfield Farm 6 units	533,225	0	0	533,225
				Phase 2 HRA Growth Programme	850,000	0	0	850,000
				Phase 2 Eastwood	5,088,000	0	0	5,088,000
				Phase 3 Housing Growth 22.23	307,000	2,290,000	0	2,597,000
				Phase 3 Housing Growth 23.24	1,526,000	8,141,000	8,989,000	18,656,000
				Phase 2 Acquisitions	5,921,000	0	0	5,921,000
				Phase 3 Acquisitions	4,850,000	9,548,000	10,010,000	24,408,000
				<b>Sub-Service Total</b>	<b>19,075,225</b>	<b>19,979,000</b>	<b>18,999,000</b>	<b>58,053,225</b>
			Town Centre Development	Millfold Site	6,268,368	982,514	3,515	7,254,397
				Sheffield Road Site	9,754,822	296,992	6,097	10,057,911
				Henleys Site	4,892,481	69,845	4,361	4,966,687
				<b>Sub-Service Total</b>	<b>20,915,671</b>	<b>1,349,351</b>	<b>13,973</b>	<b>22,278,995</b>
			<b>Service Area Total</b>		<b>44,726,601.00</b>	<b>21,328,351.00</b>	<b>19,012,973.00</b>	<b>85,067,925.00</b>

**Capital Programme HRA**

Appendix D

**2021/22 to 2023/24**

		Service Total		73,770,079.00	45,830,694.00	44,061,821.00	163,662,594.00
	Directorate Total			73,770,079.00	45,830,694.00	44,061,821.00	163,662,594.00
HRA Total				73,770,079.00	45,830,694.00	44,061,821.00	163,662,594.00



## Initial Equality Screening Assessment (Part A)

As a public authority we need to ensure that all our strategies, policies, service and functions, both current and proposed have given proper consideration to equality and diversity.

A **screening** process can help judge relevance and provide a record of both the process and decision. Screening should be a short, sharp exercise that determines relevance for all new and revised strategies, policies, services and functions.

Completed at the earliest opportunity it will help to determine:

- the relevance of proposals and decisions to equality and diversity
- whether or not equality and diversity is being/has already been considered, and
- whether or not it is necessary to carry out an equality analysis.

<b>Directorate: Finance and Customer Services</b>	<b>Service area: Finance</b>
<b>Lead person: Rob Mahon</b>	<b>Contact number: 01709 254518</b>

### 1. Title:

Is this a:

☐

**Strategy / Policy**

☒

**Service / Function**

☐

**Other**

**If other, please specify**

### 2. Please provide a brief description of what you are screening

The Council has a framework of budgetary monitoring and reporting that ensures budget management is exercised within annual cash limits.

Each month the Budget Manager receives timely information on income and expenditure to enable them to fulfil their budgetary responsibilities. Following the review of the budget information, each budget manager provides a forecast of their projected outturn position on each service. The Strategic Director subsequently provides a consolidated forecast for their directorate to the Chief Finance Officer and relevant Cabinet Member.

A budget monitoring report, which includes an up-to-date outturn forecast, information about significant variances from approved budgets and proposals for dealing with them, is submitted to Cabinet at least 6 times a year, culminating with

the Councils Financial Outturn report.

Whilst the framework described above relates to revenue budgets, the capital programme is also similarly monitored and reported alongside the Council's revenue position.

The financial monitoring position report summarises the key variances for each directorate and considers the key financial pressures and risks.

This report is the final financial report in the financial year, it sets out the Councils full revenue outturn position. The report also covers off any other key items to be noted at the time.

Given that the revenue and capital budgets have been approved by Council in February each year, when equality assessments would have been considered at that time in respect of the budget proposals, there are no further issues in respect of equality and diversity.

### 3. Relevance to equality and diversity

All the Council's strategies/policies, services/functions affect service users, employees or the wider community – borough wide or more local. These will also have a greater/lesser relevance to equality and diversity.

The following questions will help you to identify how relevant your proposals are.

When considering these questions think about age, carers, disability, gender reassignment, race, religion or belief, sex, sexual orientation and any other relevant characteristics (for example socio-economic status, social class, income, unemployment, residential location or family background and education or skills levels).

Questions	Yes	No
Could the proposal have implications regarding the accessibility of services to the whole or wider community?		x
Could the proposal affect service users?		x
Has there been or is there likely to be an impact on an individual or group with protected characteristics?		x
Have there been or likely to be any public concerns regarding the proposal?		x
Could the proposal affect how the Council's services, commissioning or procurement activities are organised, provided, located and by whom?		x
Could the proposal affect the Council's workforce or employment practices?		x

If you have answered **no** to all the questions above please complete **sections 5 and 6**.

If you have answered **yes** to any of the above please complete **section 4**.

#### 4. Considering the impact on equality and diversity

If you have not already done so, the impact on equality and diversity should be considered within your proposals prior to carrying out an **Equality Analysis**.

Considering equality and diversity will help to eliminate unlawful discrimination, harassment and victimisation and take active steps to create a discrimination free society by meeting a group or individual's needs and encouraging participation.

Please provide specific details for all three areas below and use the prompts for guidance.

- **How have you considered equality and diversity?**

*n/a*

- **Key findings**

*n/a*

- **Actions**

*n/a*

Date to scope and plan your Equality Analysis:

*n/a*

Date to complete your Equality Analysis:

*n/a*

Lead person for your Equality Analysis  
(Include name and job title):

*n/a*

## 5. Governance, ownership and approval

Please state here who has approved the actions and outcomes of the screening:

Name	Job title	Date
Judith Badger	Strategic Director – Finance and Customer Services	10/6/21

## 6. Publishing

This screening document will act as evidence that due regard to equality and diversity has been given.

If this screening relates to a **Cabinet, key delegated officer decision, Council, other committee or a significant operational decision** a copy of the completed document should be attached as an appendix and published alongside the relevant report.

A copy of **all** screenings should also be sent to [equality@rotherham.gov.uk](mailto:equality@rotherham.gov.uk) For record keeping purposes it will be kept on file and also published on the Council's Equality and Diversity Internet page.

Date screening completed	10/6/21
If relates to a Key Delegated Decision, Executive Board, Council or a Significant Operational Decision – report date and date sent for publication	
Date screening sent to Performance, Intelligence and Improvement <a href="mailto:equality@rotherham.gov.uk">equality@rotherham.gov.uk</a>	

#### User guidance:

- The first section of this form guides users through considering major areas where emissions are likely to occur. If emissions are impacted in a way not covered by these categories, please identify this at the bottom of the section
- The first section should be filled as such:
  - **Impact:** identify, in relation to each area, whether the decision of the proposal does the following: *reduces emissions*, *increases emissions*, or has *no impact on emissions*. If it is uncertain this section can be labelled *impact unknown*
  - If **no impact on emissions** is identified: no further detail is needed for this area, but can be added if relevant (e.g. if efforts have been made to mitigate emissions in this area.)
  - **Describe impacts or potential impacts on emissions:** two sections deal respectively with emissions from the Council (including those of contractors), and emissions across Rotherham as a whole. In both sections please explain any factors that are likely to reduce or increase emissions. If **impact unknown** has been selected, then identify the area of uncertainty and outline known variables that may affect impacts.
  - In most cases there is no need to quantify the emission impact of an area after outlining the factors that may reduce or increase emissions. In some cases, however, this may be desirable if factors can be reduced to a small number of known variables (e.g. if an emission impact is attached to a known or estimated quantity of fuel consumed).
  - **Describe any measures to mitigate emission impact:** regardless of the emission impact, in many cases steps should be taken in order to reduce mitigate all emissions associated with each area as far as possible; these steps can be outlined here (For example: if a proposal is likely to increase emissions but practices or materials have been adopted in order to reduce this overall impact, this would be described here).
  - **Outline any monitoring of emission impacts that will be carried out:** in this section outline any steps taken to monitor emission levels, or steps taken to monitor the factors that are expected to increase or reduce emission levels (for example, if waste or transport levels are being monitored this would be described here)
- A **summary paragraph** outlining the likely overall impacts of the proposal/decision on emissions should then be completed - this is not required if the proposal/decision has no impact across all areas.
- The supporting information section should be filled as followed:
  - Author/completing officer
  - **Research, data, or information** may refer to datasets, background documents, literature, consultations, or other data-gathering exercise. These should also be added to the **supporting documents** section of the cabinet report

- 
- Carbon Impact Assessments are to be appended to the associated cabinet reports
  - Prior to publishing reports, Carbon Impact Assessments should be sent to [climate@rotherham.gov.uk](mailto:climate@rotherham.gov.uk) for feedback
  - Report authors may also use the above email address to direct any further queries or to access further support regarding completing the assessment

Will the decision/proposal impact...	Impact	If an impact or potential impacts are identified			
		Describe impacts or potential impacts on emissions from the Council and its contractors.	Describe impact or potential impacts on emissions across Rotherham as a whole.	Describe any measures to mitigate emission impacts	Outline any monitoring of emission impacts that will be carried out
Emissions from non-domestic buildings?	<i>no impact on emissions</i>				
Emissions from transport?	<i>no impact on emissions</i>				
Emissions from waste, or the quantity of waste itself?	<i>no impact on emissions</i>				
Emissions from housing and domestic buildings?	<i>no impact on emissions</i>				
Emissions from construction and/or development?	<i>no impact on emissions</i>				
Carbon capture (e.g. through trees)?	<i>no impact</i>				

Identify any emission impacts associated with this decision that have not been covered by the above fields:

Please provide a summary of all impacts and mitigation/monitoring measures:

As this report is a financial update on previous events, updates on levels of funding moving forwards and doesn't approve anything directly to happen, it does not have any carbon implications.

Supporting information:

Completed by: (Name, title, and service area/directorate).	Rob Mahon, Head of Corporate Finance, Finance and Customer Services.
Please outline any research, data, or information used to complete this [form].	
If quantities of emissions are relevant to and have been used in this form please identify which conversion factors have been used to quantify impacts.	
Tracking [to be completed by Policy Support / Climate Champions]	

**Committee Name and Date of Committee Meeting**

Council – 10 November 2021

**Report Title**

Appointment of an Additional Independent (Co-Opted Member) to the Police and Crime Panel

**Is this a Key Decision and has it been included on the Forward Plan?**

No

**Strategic Director Approving Submission of the Report**

Sharon Kemp, Chief Executive

**Report Author(s)**

Jason Field, Solicitor and Police and Crime Panel Legal Adviser

Linda Noble, Service Improvement and Scrutiny Officer / Police and Crime Panel Support Officer

[Jasonfield2@barnsley.gov.uk](mailto:Jasonfield2@barnsley.gov.uk)

[Lindanoble@barnsley.gov.uk](mailto:Lindanoble@barnsley.gov.uk)

**Ward(s) Affected**

None

**Report Summary**

The Police and Crime Panel had a significant turnover of Members in May 2021. One of the current independent members suggested that the Panel consider an application to the Secretary of State (Home office) for an additional independent (co-opted) member.

The proposal to appoint a third independent member is a necessary means of ensuring there is some critical mass – however small – of constitutionally secured consistency in the membership of the Panel. A third independent (co-opted) member would give a membership of 12 elected Members from across the four South Yorkshire Districts and 3 independent (co-opted) members recruited by advertisement.

In addition to an application to the Secretary of State, the proposal for an extra independent (co-opted) member requires a change to the Police and Crime Panel's arrangements and these have to be approved by the four District Councils. This decision should be unanimous across all four Districts to proceed.

**Recommendations**

1. That Full Council endorse the Police and Crime Panel's decision taken on 20<sup>th</sup> September 2021 to commence the process to appoint a third independent (co-opted) member.



**List of Appendices Included**

Appendix 1 Report to Police and Crime Panel, 20<sup>th</sup> September 2021

**Background Papers**

None

**Consideration by any other Council Committee, Scrutiny or Advisory Panel**

Not required

**Council Approval Required**

You should refer to [Appendix 9 of the Constitution – Responsibility for Functions](#) – to check whether your recommendations require approval by Council, as well as Cabinet or a committee. You should take advice from Democratic Services if you are not sure.

Yes

**Exempt from the Press and Public**

No

## **Appointment of an Additional Independent (Co-Opted Member) to the Police and Crime Panel**

### **Background**

- 1.1 The Police and Crime Panel (PCP) is a Joint Committee that was established in 2012 to support and scrutinise Police and Crime Commissioners. The Panel has 12 Members – 10 elected from the four District Councils taking account of political proportionality across other Joint Authority bodies such as Fire and Rescue Authority and Pensions Authority – plus two independent (co-opted) members recruited by advertisement.
- 1.2 Given the significant turnover of Members following the local elections in May 2021, the PCP is now made up of almost wholly new Members. There is no set tenure for Members of Joint Authorities so Members can serve for one year as a minimum which impacts on consistency of knowledge and the effectiveness of the Panel.
- 1.3 The proposal to appoint a third independent member is a necessary means of ensuring there is some critical mass – however small - of constitutionally secured consistency in the membership of the Panel, thus ensuring the work of the Police and Crime Commissioner is adequately supported and scrutinised, and good governance is demonstrated.

### **2. Key Issues**

- 2.1 The appointment of a third independent (co-opted) member would not impact on the political proportionality of the Panel. There would be 10 elected Members and 3 independent (co-opted) members.
- 2.2 The issues are set out in Appendix 1 – the report to the Police and Crime Panel on 20<sup>th</sup> September 2021.
- 2.3 To proceed with an application to the Secretary of State (Home Office), the decision will need to be approved by all four District Councils.

### **3. Options considered and recommended proposal**

- 3.1 An increase in elected Members would have significant implications for the political proportionality across the other Joint Authorities. The alternative is for the Police and Crime Panel's membership to remain at 12. For the reasons set out in the report this option is not preferred. The Panel, therefore, hopes Rotherham Council will support their decision to approach the Secretary of State (Home Office) for permission to recruit an additional independent (co-opted) member.

### **4. Consultation on proposal**

- 4.1 The report at Appendix 1 was submitted to the Police and Crime Panel on 20<sup>th</sup> September 2021 and is part of a public agenda pack that is published on the website. The approval to proceed would not impact on any section of the community within Rotherham; it would strengthen the Panel's ability to support

and scrutinise the Police and Crime Commissioner thus improving policing for the communities of South Yorkshire.

## **5. Timetable and Accountability for Implementing this Decision**

- 5.1 There is no prescribed timetable for proceeding with the business case to the Secretary of State (Home Office); it can be submitted at any time during the year.
- 5.2 Accountability rests with the Chief Executive of Barnsley MBC as Clerk to the Police and Crime Panel and host Authority.

## **6. Financial and Procurement Advice and Implications**

- 6.1 There are no financial implications for Rotherham Council as all allowances for Police and Crime Panel members – including independent (co-opted) members - are paid from the Grant allocated to the host Authority by the Home Office.
- 6.2 However, if the proposal is successful across all four local authorities, and the Secretary of State provides approval, then the Grant to the host Authority will increase by £920.00 per annum, which is the Home Office recommended allowance for a member of the Police and Crime Panel.

## **7. Legal Advice and Implications**

- 7.1 The Panel's Legal Advisor has provided his comments in paragraphs 5-8 of the report to the Panel on 20<sup>th</sup> September 2021 (see Appendix 1).

## **8. Human Resources Advice and Implications**

- 8.1 There are no human resource implications.

## **9. Implications for Children and Young People and Vulnerable Adults**

- 9.1 There are no children, young people and vulnerable adults implications.

## **10. Equalities and Human Rights Advice and Implications**

- 10.1 There are no direct equalities and human rights implications for Rotherham Council.

## **11. Implications for CO<sub>2</sub> Emissions and Climate Change**

- 11.1. There are no implications for CO<sub>2</sub> Emissions and Climate Change.

## **12. Implications for Partners**

- 12.1 There are no implications for partners working with Rotherham Council

## **13. Risks and Mitigation**

- 13.1 The only risk associated with this report is that all four District Councils do not agree with the proposal, and the process to apply to the Secretary of State (Home Office) for an additional independent (co-opted) member could not be progressed.

**14. Accountable Officer(s)**

Ultimately, Chief Executive of Barnsley (as host Authority)

Jason Field, Solicitor and Police and Crime Panel Legal Adviser, Barnsley MBC

Linda Noble, Service Improvement and Scrutiny officer / Police and Crime Panel Support Officer, Barnsley MBC

Approvals obtained on behalf of:-

	<b>Named Officer</b>	<b>Date</b>
Chief Executive	Sharon Kemp	Click here to enter a date.
Strategic Director of Finance & Customer Services (S.151 Officer)	Judith Badger	20/10/21
Assistant Director of Legal Services (Monitoring Officer)	Named officer	Click here to enter a date.



<b>Meeting Date</b>	<b>MONDAY 20<sup>TH</sup> SEPTEMBER 2021</b>
<b>Report of</b>	<b>LEGAL ADVISER TO THE PANEL</b>
<b>Subject</b>	<b>ADDITIONAL INDEPENDENT MEMBER – CONSIDERATION TO COMMENCE THE PROCESS WITH LOCAL AUTHORITIES AND THE HOME OFFICE</b>

## **EXECUTIVE SUMMARY**

In May 2021 the Panel experienced a considerable turnover of Members, including a new Chair and Vice-Chair.

With that in mind a suggestion has been made by one of our Independent members that an additional Independent member, who would serve for a maximum of eight years and a minimum of four, unless they wished to resign from their role, would provide resilience through continuity of knowledge and skills, and this would mitigate the turnover of Members year on year.

## **RECOMMENDATION(S)**

Members of the Police and Crime Panel are recommended to:-

- a) Consider whether to increase the number of co-opted members to three.
- b) If the Panel resolve to increase membership:
  - i) Seek the approval of the four South Yorkshire authorities to amend the Panel Arrangements to allow three co-opted members (the precise wording to be approved in consultation with the Chair);
  - ii) Seek approval from the Secretary of State for the increase in number of co-opted members;
  - iii) If approval is granted from the Secretary of State and the four South Yorkshire authorities, undertake a recruitment exercise for another independent co-opted member using the same process as undertaken for the last independent member recruitment

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## **CONTENTS**

Main Report

## BACKGROUND

1. The Police and Crime Panel has no minimum tenure for elected Members serving on the Panel. Its predecessor, the Police Authority, had a tenure of four years. This allowed Members sitting on the Panel to build up a wealth of knowledge around the Force which, in turn, improved governance and scrutiny.
2. In 2021 the Panel experienced its greatest turnover of Members for some years, with seven of the ten elected Members being new to the Panel, and a new Chair and Vice-Chair. The Panel also recruited to a new independent member role in June following the resignation of a long-standing Independent member on health grounds.
3. Our existing Independent member, Professor Adrian James, suggested that the Panel may wish to consider approaching the Home Office to request permission to recruit an additional Independent member. This report asks Members to give consideration to that request.
4. It should be noted that such an approach to the Home Office requires a business case and it can take up to three months for them to consider. Given the pandemic in 2020, and the current workload of the Home Office, it may be that this request could take longer than three months. That said, this should not dissuade the Panel from making an impartial decision based on the information provided.

## LEGAL CONSIDERATIONS

5. Under paragraph 3, Schedule 6 of the Police Reform and Social Responsibility Act 2011 the Panel can increase the number of co-opted members by resolution, but subject to approval by the Secretary of State and amendment of Panel Arrangements. The additional co-opted member can be an independent member or a councillor.
6. If the Panel wished to appoint an additional councillor as a third co-opted member several conditions must be met –
  - the unanimous approval of the Panel is required;
  - a resolution must be passed explaining how the political balance objective is met and
  - the approval of the Secretary of State would be necessary
6. These requirements are not necessary if the Panel wished to appoint another Independent member as a third co-opted member.
7. Should the Panel be granted permission by the Home Office to recruit an additional member, the Panel Arrangements will need to be amended to increase the Panel co-opted membership three. Amending Panel Arrangements requires the approval of all four South Yorkshire Authorities. If approval is not granted by all the authorities the number of co-opted members will remain at two notwithstanding any Secretary of State approval
8. The proposal in this instance is to go out to recruit an independent member as a third co-opted member rather than appoint a councillor and the recommendation reflects this at b) iii)

## HEALTH AND SAFETY IMPLICATIONS

9. There are no direct health and safety implications associated with this report.

## EQUALITY & DIVERSITY IMPLICATIONS

10. There are no direct equality and diversity implications associated with this report.

List of background documents		
Police Reform and Social Responsibility Act 2011 Schedule 6 Paragraphs 3 and 4 Police and Crime Panel (Nominations, Appointments and Notifications) Regulations 2012		
Report Author:	Name:	Jason Field, Solicitor and Panel Legal Advisor
		jasonfield2@barnsley.gov.uk
	Tel no:	-

**Committee Name and Date of Committee Meeting**

Council – 10 November 2021

**Report Title**

Amendments to appointment of Members to Committees, Boards and Panels.

**Is this a Key Decision and has it been included on the Forward Plan?**

No

**Strategic Director Approving Submission of the Report**

Jo Brown, Assistant Chief Executive

**Report Author(s)**

Emma Hill, Acting Head of Democratic Services  
01709 823566 or [emma.hill@rotherham.gov.uk](mailto:emma.hill@rotherham.gov.uk)

**Ward(s) Affected**

Borough-Wide

**Report Summary**

This report informs Council of amendments to the nomination of Members to serve on Committees, Boards and Panels.

**Recommendations**

- (1) That Council agree the amendments to the nominations of Members to serve on the Committees, Boards and Panels as listed below and that these amendments will take effect from 10<sup>th</sup> November 2021:

**a) Adoptions Panel:**

- Councillor Pitchley to be appointed.

**b) Fostering Panel:**

- Councillor Pitchley to be appointed.

**c) Health Select Commission:**

- Cllr Eve Rose Keenan to be appointed.

**d) Improving Places Select Commission:**

- Councillor Hughes to be appointed.

**e) Rotherham Standing Advisory Council for Religious Education (SACRE):**

- Cllr Haleem to be removed.
- Cllr Eve Rose Keenan to be appointed.



**List of Appendices Included**

None.

**Background Papers**

[Membership of Political Groups on the Council, Political Balance and Entitlement to Seats Report](#) to Full Council on 26 May 2021.

**Consideration by any other Council Committee, Scrutiny or Advisory Panel**

None.

**Council Approval Required**

Yes

**Exempt from the Press and Public**

No

## **Amendments to appointment of Members to Committees, Boards and Panels.**

### **1. Background**

- 1.1 At its meeting on 26 May 2021, Council agreed the appointment of Members to committees, boards and panels, and the appointment of Chairs and Vice-Chairs, as set out on the schedule which was tabled at the meeting in the Mayors Letter.

### **2. Key Issues**

- 2.1 Members are reminded that Section 16 of the Local Government and Housing Act 1989 states that where the Council has determined the allocation to different Groups of the seats to which the Act applies, it shall be the duty of the authority to give effect to a Group's wishes about who is to be appointed to the seats that they have been allocated.
- 2.2 Democratic Services have received notification that it has become necessary to make amendments to appointment of Members to serve on the committees, boards, and panels, as listed below:

#### **Adoptions Panel:**

- Councillor Pitchley to be appointed.

#### **Fostering Panel:**

- Councillor Pitchley to be appointed.

#### **Health Select Commission:**

- Cllr Eve Rose Keenan to be appointed.

#### **Improving Places Select Commission:**

- Councillor Hughes to be appointed.

#### **Rotherham Standing Advisory Council for Religious Education (SACRE):**

- Cllr Haleem to be removed.
- Cllr Eve Rose Keenan to be appointed.

### **3. Options considered and recommended proposal**

- 3.1 No alternative options were considered.
- 3.2 It is recommended that the appointments to the committees, boards and panels be amended and notes as discussed in section 2.2 of this report.

### **4. Consultation on proposal**

- 4.1 Consultation has taken place within the political groups themselves and with the members concerned.

**5. Timetable and Accountability for Implementing this Decision**

- 5.1 The amendments to the appointment of Members to the committees, boards and panels listed in section 2.2 of this report will take affect from 10 November 2021.
- 5.2 Staff from within the Governance Unit will contact the members being appointed to those committees, boards, and panels to discuss their appointment and arrange any required committee specific training prior to the next schedule meeting.

**6. Financial and Procurement Advice and Implications (to be written by the relevant Head of Finance and the Head of Procurement on behalf of s151 Officer)**

- 6.1 There are no financial and procurement implications directly arising from this report.

**7. Legal Advice and Implications (to be written by Legal Officer on behalf of Assistant Director Legal Services)**

- 7.1 The composition and allocation of membership of the above bodies has been based on the relevant legislative requirements in accordance with the Council's Constitution.

**8. Human Resources Advice and Implications**

- 8.1 There are no human resources implications arising from this report.

**9. Implications for Children and Young People and Vulnerable Adults**

- 9.1 The appointment of members to serve on committees and other bodies of the council will indirectly impact on children and young people and vulnerable adults through the activities and decisions of those bodies. There are no apparent direct implications at the time of writing this report.

**10. Equalities and Human Rights Advice and Implications**

- 10.1 There are no equalities implications arising from the report. Political groups are required to have regard to the provisions of the Equality Act 2010 when nominating Member appointments to committees and other offices.

**11. Implications for CO<sub>2</sub> Emissions and Climate Change**

- 11.1 There are no implications for CO<sub>2</sub> Emissions and Climate Change arising from this report.

**12. Implications for Partners**

- 12.1 The appointment of councillors to serve on external bodies and partnerships is designed to have a positive impact on the council's relationship with those organisations and enhance the relationship through the presence of accountable and elected representatives.

### **13. Risks and Mitigation**

- 13.1 By having regard to the detail of the report above in respect of meeting statutory requirements, any risk implications will have been mitigated. Consequently, there are no risks to be borne in mind in respect of the recommendations.

### **14. Accountable Officer(s)**

Emma Hill, Acting Head of Democratic Services

Emma Hill, Acting Head of Democratic Services  
01709 823566 or [emma.hill@rotherham.gov.uk](mailto:emma.hill@rotherham.gov.uk)

This report is published on the Council's [website](#).

# Overview and Scrutiny Update



May - October 2021

[www.rotherham.gov.uk](http://www.rotherham.gov.uk)

## Overview and Scrutiny Update

### **Introduction from the Chair of the Overview and Scrutiny Management Board**

Welcome to the first Overview and Scrutiny update to Council for the municipal year 2020/21

The purpose of these updates is to give an overview of the work carried out by the Overview and Scrutiny Management Board and the three Select Commissions; Health, Improving Lives, and Improving Places over the past few months.

The first section of the report covers pre decision scrutiny followed by sections on each of the Commissions.

Where relevant for this period the update will include details of:

- Progress monitoring of strategies and plans following past scrutiny
- Outcome resulting from scrutiny
- Reviews – which are underway or due to commence
- Task and Finish Group activity
- Key future items
- Other activity undertaken by the Scrutiny Members.

Some of the above have been affected by the pandemic and the measures put in place for Covid security

I hope that you find this a useful and informative update of overview and scrutiny work done during this period.



**Councillor Maggi Clark**

**Chair of Overview and Scrutiny Management Board.**

## **Overview and Scrutiny Management Board**

### **Pre-decision Scrutiny**

The Overview and Scrutiny Management Board in its pre-decision scrutiny work has examined the following reports and made recommendations in advance of them being considered by Cabinet.

- the Council's Year Ahead Plan
- the Equalities Annual Report
- Finance Updates, Financial Outturn and Financial Monitoring reports
- Local Plan: Adoption of Heritage at Risk Strategy and Register
- Community Infrastructure Levy Spending Protocol
- Town Centre Master Plan Implementation

The Overview and Scrutiny Management Board have also carried out pre-decision scrutiny on the Council's Tree Management Protocol in advance it being approved under delegated powers by the Strategic Director for Regeneration and Environment.

### **Other Scrutiny work**

The Overview and Scrutiny Management Board has also carried out other scrutiny work based on its Work Programme for 2021/22.

The Work Programme for the Overview and Scrutiny Management Board, as always covers a diverse range of topics within its remit, but also reflects the many issues surrounding the current pandemic, including its impact on the Council and the services that it delivers and also on its impact on the residents of the Borough. The Overview and Scrutiny Management's Board Work Programme for 2021/22 is attached at **Appendix 1**.

In the current municipal year, the Overview and Scrutiny Management Board has scrutinised reports and made recommendations on:

- Grange Landfill Site
- Adult Care Restructure and Pathway development
- Covid Business Support Grants

The Board will be considering the Safer Rotherham Partnership Annual Report on 3 November in its role as the Council's Statutory Crime and Disorder Committee.

### **Sub and Project Group Work**

In addition to the scrutiny activity carried out in Overview and Scrutiny Management Board meetings, members have also carried out work in sub-groups on:

- the development of the new Council Plan.

## Overview and Scrutiny Update

- the refresh of the Council's Equality and Diversity Strategy.

### **Health Select Commission**

#### **Scrutiny work**

The Health Select Commission has also carried out a wide-ranging programme of scrutiny work based on its Work Programme for 2021/22.

The Work Programme for the Health Select Commission reflects the priorities of improving health and health care for all residents in the Borough. The Health Select Commission Work Programme for 2021/22 is attached at **Appendix 2**.

In the current municipal year, Members of the Health Select Commission have carried out the following work.

- Monitored Health and Care system changes associated with new health and social care legislation, recommending ongoing updates and that a plan be developed for communicating the local changes to the public.
- Scrutinised the relaunch of the JSNA, the Rotherham Data Hub, recommending that ward data profiles be prioritised for delivery and that links to related work be provided for the data categories with the goal of encouraging greater use of the Hub as an information tool.
- Monitored COVID-19 developments and progress of the vaccination programme, with emphasis on capturing and circulating learning from the pandemic.
- Scrutinised the progress against the Carers Strategy and Programme with the outcome being the setting up a spotlight review of the Young Carers service.
- Scrutinised the Council's work in Suicide Prevention, requesting a resource pack and recommending suicide prevention training for all Councillors, which has been added to the Member Development Programme for delivery on 8 November at 4pm. A further recommendation affirmed the effective use of small grants by the service.
- Scrutinised the Mental Health Service provision by Rotherham, Doncaster, and South Humber NHS Foundation Trust, requesting a comprehensive report be brought back for scrutiny in six months' time. It was recommended that the outcome of the Community Mental Health Transformation be presented when complete.
- Received annual reports from The Rotherham NHS Foundation Trust and the Health and Wellbeing Board.
- Held a workshop in respect of the achievements of the Rotherham Community Hub and the support provided in response to isolation and loneliness during the pandemic. Findings are forthcoming, with emphasis on the evolution of the service



## Overview and Scrutiny Update

model and strong partnership working in responding to vulnerable residents who present with complex needs.

### Improving Lives Select Commission

#### Scrutiny work

The Work Programme for the Improving Lives Select Commission, as always covers a diverse range of topics within its remit, but also reflects the many issues surrounding the current pandemic, including its impact on the Council and the services that it delivers and also on its impact on the residents of the Borough. The Improving Lives Select Commission's Work Programme for 2021/22 is attached at **Appendix 3**.

In the current municipal year, the Improving Lives Select Commission has scrutinised reports and made recommendations on:

- the Pause Project
- Adult Safeguarding
- Youth Offending Team Improvement Plan
- One Adoption South Yorkshire
- Holiday Activities and Food Programme (HAF) Easter and Summer 2021
- SEND (Special Education Needs and Disability) Sufficiency

#### Project Group Work

In addition to the scrutiny activity carried out in Improving Lives Select Commission meetings, members are also currently carrying out work in project groups on:

- **CSE – Post Abuse Support** – The review will build on the benchmarking work that members of the commission carried out in 2019 where provision in Rotherham was compared to provision made by councils in other areas. The review is in its final stages and the report of the project group will be presented at the meeting of the Improving Lives Select Commission on 7 December.
- **Review of the Early Help Service** – This review will look at how since the implementation of the new structure of the service in 2019 the changes to the service have impacted on service delivery and the outcomes for children and families. The review has now started, and it is anticipated that the sub-group will be report their findings in March 2022.
- **Domestic Abuse Strategy** – On 1 November members received a briefing on the revised Domestic Abuse Strategy. This briefing enabled members to be briefed on activity surrounding the revisions to the Domestic Abuse Strategy. Members are now considering the draft strategy in advance of feeding their comments back to officers.

## Overview and Scrutiny Update

Members have also received a briefing on the most recent “COVID19 Survey – Voice of Children and Young People”. The information received from this briefing will be used to determine future work priorities for the Improving Lives Select Commission.

### Improving Places Select Commission

#### Scrutiny work

The Improving Places Select Commission has also carried out a wide-ranging programme of scrutiny work based on its Work Programme for 2021/22.

The Work Programme for the Improving Places Select Commission reflects the priorities of improving and revitalising the environment in the Borough and making Rotherham a better place to live. The Improving Places Select Commission Work Programme for 2021/22 is attached at **Appendix 4**.

In the current municipal year, the Improving Places Select Commission has carried out the following work:

- Monitored flood alleviation works progress, identifying future focus on canal barriers and pilot communications initiative.
- Recommended that a clear strategy be developed for responding to fuel poverty, which has been delivered.
- Requested a compilation of available resources and schemes to support housing energy efficiency retrofits, which has been delivered.
- Investigated energy efficiency of private sector housing and homes in the Borough still using coal heating.
- Scrutinised the annual report on the Bereavement Services contract, recommending enhanced consultation with professionals and clergy. Members requested to scrutinise the upcoming 5-year maintenance plan.
- Recommended sustainment of the Rough Sleeper service by safeguarding staff salaries with the aim of protecting the service’s ongoing investment in staff skills.
- Fed into the current Housing Policy Review to request that the revised policy ensure that those residents in greatest need of aids and adaptations are served first.
- Referred an issue with access to hospitals via bus transportation links to the Transportation Advisory Group, which has added the issue to the agenda for discussion at the next meeting on 15 December. All elected Members are welcome to attend.

## Overview and Scrutiny Update

- All 7 recommendations made by the IPSC in respect of its review of building use were accepted by Cabinet on 20 September 2021 and are linked [here](#).

### **Scrutiny Minutes**

#### **Overview and Scrutiny Management Board**

[16 June 2021](#)

[14 July 2021](#)

[28 July 2021](#)

[15 September 2021](#)

#### **Health Select Commission**

[10 June 2021](#)

[8 July 2021](#)

[2 September 2021](#)

[7 October 2021](#)

#### **Improving Lives Select Commission**

[15 June 2021](#)

[27 July 2021](#)

[21 September 2021](#)

[5 October 2021](#)

#### **Improving Places Select Commission**

[29 June 2021](#)

[20 July 2021](#)

[7 September 2021](#)

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**Work programme – Overview and Scrutiny Management Board UPDATED: 15 September 2021**

Meeting Date	Agenda Item	Purpose/ Outcomes	Recommendations
<b>16 June</b>	Year Ahead Plan	Pre-decision scrutiny in advance of Cabinet meeting on 21 June.	<ol style="list-style-type: none"> <li>1. That Cabinet be advised that the recommendations be supported.</li> <li>2. That Overview and Scrutiny Management Board members are consulted and involved in the development of both the format and the contents of the new medium-term Council Plan.</li> <li>3. That Overview and Scrutiny Management Board members receive regular updates, at a frequency and in a format to be determined, on performance against the objectives contained in the new medium-term Council Plan.</li> </ol>
	Equality Annual Report	Pre-decision scrutiny in advance of Cabinet meeting on 21 June.	<ol style="list-style-type: none"> <li>1. That Cabinet be advised that the recommendations be supported.</li> <li>2. That Overview and Scrutiny Management Board members are provided with the training and information to enable them to provide effective scrutiny and oversight of the equalities agenda at the Council in order to ensure the best equalities outcomes are obtained for both residents and Council employees.</li> </ol>
	Finance Update	Pre-decision scrutiny in advance of Cabinet meeting on 21 June.	<ol style="list-style-type: none"> <li>1. That Cabinet be advised that the recommendations be supported.</li> <li>2. That a further report be brought to the October 2021 meeting of the Overview and Scrutiny Management Board regarding the allocation of Covid related business support grants.</li> </ol>

	Town Centre Master plan Implementation	Pre-decision scrutiny in advance of Cabinet meeting on 21 June.	<ol style="list-style-type: none"><li>1. That Cabinet be advised that the recommendations be supported.</li><li>2. That Overview and Scrutiny Management Board members are further consulted on the number, location and design of the public seating areas contained in the Town Centre Masterplan.</li><li>3. That in addition to protecting established trees and replacing any unhealthy or dying trees, that consideration be given to increasing the overall number of trees in the Town Centre.</li></ol>
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Meeting Date	Agenda Item	Purpose/ Outcomes	Recommendations
14 July	Financial Outturn 2020/21	Pre-decision scrutiny in advance of Cabinet meeting on 19 July.	1. That Cabinet be advised that the recommendations be supported.
	May 2021/22 Financial Monitoring	Pre-decision scrutiny in advance of Cabinet meeting on 19 July.	<ol style="list-style-type: none"> <li>1. That Cabinet be advised that the recommendations be supported.</li> <li>2. That a report be presented at a future meeting of the Overview and Scrutiny Management Board that details how the changes that have been made to how the Council operates and provides services as a result of the pandemic have informed budget management procedures, and whether these changes to how the Council operates have highlighted any new opportunities where future budget savings could potentially be made.</li> <li>3. That further information on the budget processes and on the assumptions used to determine staffing budgets across all directorates be circulated to members of the Overview and Scrutiny Management Board.</li> </ol>
	Local Plan: Adoption of Heritage at Risk Strategy and Register	Pre-decision scrutiny in advance of Cabinet meeting on 19 July.	1. That Cabinet be advised that the recommendations be supported.

Meeting Date	Agenda Item	Purpose/ Outcomes	Recommendations
28 July	Grange Landfill	Resolved on 18 March that a further report on the latest situation surrounding the Grange Landfill be presented to the Overview and Scrutiny Management Board in three months' time.	<ol style="list-style-type: none"> <li>1. That the report be noted.</li> <li>2. That a further report on the current situation regarding the Grange Landfill site be brought to the January 2022 meeting of the Overview and Scrutiny Management Board, or sooner if there are any significant changes regarding the issues relating to the sites operation.</li> <li>3. That the Assistant Director, Community Safety and Streetscene liaises with the Leader of the Council, the Opposition Group Leaders and the Chief Executive on the potential to write a further letter to the Secretary of State for Housing, Communities and Local Government requesting that they use their discretionary powers to either revoke the planning permission granted in 1958 for the Grange Landfill Site or to make a discontinuance order.</li> </ol>
	Adult Care - restructure and pathway development	Resolved December 2020 to request an update in 6 months.	<ol style="list-style-type: none"> <li>1. That the report be noted.</li> <li>2. That the Chair and Vice-Chair of the Overview and Scrutiny Management Board liaise with the Strategic Director – Adult Care, Housing and Public Health and the Assistant Director - Adult Social Care and Integration on the focus of a future report to the Overview and Scrutiny Management Board on how the Adult Social Care service goes over and above statutory levels of service provision.</li> </ol>

Meeting Date	Agenda Item	Purpose/ Outcomes	Recommendations
15 September	Year Ahead Plan – Progress Report	Pre-decision scrutiny in advance of Cabinet meeting on 20 September.	That Cabinet be advised that the recommendations be supported.
	July Financial Monitoring 2021/22	Pre-decision scrutiny in advance of Cabinet meeting on 20 September.	<ol style="list-style-type: none"> <li>1. That Cabinet be advised that the recommendations be supported.</li> <li>2. That a report be circulated to members of the Overview and Scrutiny Management Board in order to provide members with information and assurance on the specific activities that are being carried out with, and by directorates in order to ensure the timely delivery of previously agreed budgetary savings.</li> </ol>
	Community Infrastructure Levy Spending Protocol	Pre-decision scrutiny in advance of Cabinet meeting on 20 September.	<ol style="list-style-type: none"> <li>1. That Cabinet be advised that the recommendations be supported.</li> <li>2. That further consideration be given to how all elected members can be consulted and engaged with regarding the allocation and prioritisation of Strategic Community Infrastructure Levy funds.</li> <li>3. That an all-member seminar be delivered in order to provide members with information on the Community Infrastructure Levy, Section106 agreements and on the new processes and protocols for the spending of both Strategic and Local Community Infrastructure Levy funds in their wards.</li> </ol>



Meeting Date	Agenda Item	Purpose/ Outcomes	Recommendations
13 October	TBC	MEETING CANCELLED	

Meeting Date	Agenda Item	Purpose/ Outcomes	Recommendations
<b>3 November 2021</b>	Safer Rotherham Partnership Annual Report.	Annual item for the Board to receive the Safer Rotherham Annual Report in its role as the Council's Statutory Crime and Disorder Committee, as defined by the Crime and Disorder (Overview and Scrutiny) Regulations 2009.	
	Covid Business Support Grants	Resolved 16 June that a further report be brought to the October 2021 meeting of the Overview and Scrutiny Management Board regarding the allocation of Covid related business support grants.	

Meeting Date	Agenda Item	Purpose/ Outcomes	Recommendations
17 November	TBC	Pre-decision scrutiny in advance of Cabinet meeting on 22 November.	
	Annual Complaints Report	Annual item	

Meeting Date	Agenda Item	Purpose/ Outcomes	Recommendations
8 December	TBC	Pre-decision scrutiny in advance of Cabinet meeting 13 December.	
	Progress Report on the recommendations made by the Overview and Scrutiny Management Board on the use of agency staff	Resolved December 2020 to request an update in 12 months.	
	Adult Care Service Provision	Resolved 28 July: That the Chair and Vice-Chair of the Overview and Scrutiny Management Board liaise with the Strategic Director – Adult Care, Housing and Public Health and the Assistant Director - Adult Social Care and Integration on the focus of a future report to the Overview and Scrutiny Management Board on how the Adult Social Care service goes over and above statutory levels of service provision.	

Meeting Date	Agenda Item	Purpose/ Outcomes	Recommendations
19 January	TBC	Pre-decision scrutiny in advance of Cabinet meeting 13 December.	
	Grange Landfill	<b>Resolved on 28 July:</b> That a further report on the current situation regarding the Grange Landfill site be brought to the January 2022 meeting of the Overview and Scrutiny Management Board, or sooner if there are any significant changes regarding the issues relating to the sites operation.	

Meeting Date	Agenda Item	Purpose/ Outcomes	Recommendations
9 February	Budget Consultation	Annual item.	
	TBC	Pre-decision scrutiny in advance of Cabinet meeting 14 February.	

Meeting Date	Agenda Item	Purpose/ Outcomes	Recommendations
23 February	Digital Strategy	Resolved February 2020 to bring an update in 12 months.	

Meeting Date	Agenda Item	Purpose/ Outcomes	Recommendations
23 March	TBC	Pre-decision scrutiny in advance of Cabinet meeting 28 March.	



Meeting Date	Agenda Item	Purpose/ Outcomes	Recommendations
6 April	TBC	Pre-decision scrutiny in advance of Cabinet meeting 25 April.	

Meeting Date	Agenda Item	Purpose/ Outcomes	Recommendations
11 May	TBC	Pre-decision scrutiny in advance of Cabinet meeting 16 May.	

## Items pending schedule or removal

Item	Details	Status	Officer
Hate Crime Strategy	Further update on steps taken to address hate crime and agreed to be involved in any pre-scrutiny work on the Hate Crime Strategy and its development.	Timescale TBC as work paused due to Covid-19.	Assistant Director, Community Safety and Street Scene/ Head of Community Safety, Resilience and Emergency Planning
New HR and Payroll System	Report on the new HR and Payroll System once implemented in phases from June 2019 which will rationalise information on the staffing establishment as at present data is held in HR and Finance.	To be subject to a one-off sub-group review. Assistant Director of Human Resources and Organisational Development contacted re request.	Assistant Director of Human Resources and Organisational Development
Forge Island	To monitor exception reporting.	To be scheduled.	Strategic Director Regeneration and Environment
CYPS - High Needs Block Update and Recovery Plan	Scrutiny acknowledged that it was early days in the recovery plan process with steps outlined to reduce the deficit. Overall position.  OSMB had other updates on this particular issue and other services within CYPS, but Chair confirmed continuation at work planning meeting on 27 May 2020.	June 2021 – Strategic Director Children's and Young Peoples Services/Assistant Director – Education/Chair and Vice-Chair to meet to discuss focus of the report.	Strategic Director Children's and Young Peoples Services
Response to Covid-19 pandemic and plans for post-pandemic recovery	Ongoing monitoring and reporting.	Overarching item	Chief Executive and Strategic Directors
Rothercard		To be scheduled	

Finance/Budget Setting	<p>Resolved at the 14 July meeting:</p> <p>That a report be presented at a future meeting of the Overview and Scrutiny Management Board that details how the changes that have been made to how the Council operates and provides services as a result of the pandemic have informed budget management procedures, and whether these changes to how the Council operates have highlighted any new opportunities where future budget savings could potentially be made.</p>	To be scheduled	
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#### Standing items to be scheduled

Item	Details	Status	Officer
Council Plan Performance Indicators	Regular monitoring	To be scheduled quarterly as agreed at 16 December 2020 meeting.	Head of Performance, Intelligence and Improvement
Equalities Report	Standing bi-monthly item	To be scheduled bi-monthly as required	Head of Performance, Intelligence and Improvement

#### Items to be scheduled during 2021/22

Item	Details	Status	Officer
Children's Commissioner Take Over Challenge	Annual Item	Topic to be determined and meeting scheduled for 2021.	Governance Advisor
REACH Action Plan/Provider Services	Request received from Strategic Director Adult Care for consideration from OSMB	To be considered for scheduling	Strategic Director Adult Care

## Health Select Commission - Work Programme 2021/22 Municipal Year

Meeting Date	Agenda Items
10 June 2021	Update on Health and Care System Changes
	Joint Strategic Needs Assessment (JSNA) Update
	COVID Briefing
	Initial Work Programme 2021/22
Quality Accounts	Rotherham, Doncaster and South Humber NHS Foundation Trust (RDaSH)
8 July 2021	Carer's Strategy Update
	Health and Wellbeing Board Annual Report 2021/22
	Revised Work Programme 2021/22
2 September 2021	Suicide Prevention
September 2021 Workshop	Rotherham Community Hub
7 October 2021	The Rotherham NHS Foundation Trust (TRFT) Annual Report
	Acute Mental Health
October 2021 Working Group	Young Carers (with Improving Lives Select Commission)
25 November 2021 (Reports 16 Nov)	CAMHS (Children and Adolescent Mental Health Services)
	Prevention-led Strategy Systems
	Outcomes from Community Hub and Young Carers Sub-groups
November 2021 Year-end Quality Accounts	RDaSH, TRFT, YAS
December 2021 Working Group	Adult Social Care Outcomes Framework (ASCOF) Performance Measures
13 January 2022 (Reports 4 Jan)	Director of Public Health Annual Report 2021
	Local Authority Declaration on Healthy Weight Update
January 2022 Working Group	COVID-19 Scrutiny – Health Care Worker and Care Home Safety

24 February 2022 (Reports 15 Jan)	Maternity Services
	Hospital Discharge Policy and Practice
	Outcomes from ASCOF and COVID-19 Scrutiny Sub-groups
March 2022 Working Group	Accessibility of Public Spaces
April 2022 Workshop	Yorkshire Ambulance Service (YAS)
April 2022 Half-Year Quality Accounts	TRFT, RDaSH and YAS
7 April 2022	Acute Mental Health Update
	Autism Strategy and Pathway Update
	Intermediate Care and Reablement Update
	Outcomes of Accessibility Working Group

**Work programme – Improving Lives Select Commission – Updated 27 October 2021**

<b>Meeting Date</b>	<b>Agenda Item</b>	<b>Purpose/ Outcomes</b>	<b>Recommendations</b>
<b>15 June 2021</b>	Pause Progress report	Resolved in March 2020 to bring a further report after May 2021.	That the report be noted.
	Work Programme	To consider the committee's work programme	That the Work Programme be noted and updated as discussed.
	Project group updates	For the Chair/project group leads to provide an update on the work of the project groups.	That the report be noted.

27 July 2021	Adult Safeguarding	<p>Resolved at January 2021 meeting.</p> <ol style="list-style-type: none"> <li>1. That the Independent Chair of the Rotherham Safeguarding Adult's Board attends the July 2021 meeting of the Improving Lives Select Commission to present a report on how the Board is working to identify and support hidden female victims of violence.</li> <li>2. That the report presented at the July 2021 meeting of the Improving Lives Select Commission also includes an analysis of cases that resulted in no further action being taken.</li> </ol>	<ol style="list-style-type: none"> <li>1. That the report be noted.</li> <li>2. That members of the Improving Lives Select Commission be further consulted on the development of the revised Domestic Abuse Strategy.</li> <li>3. That further information on the number of incidents and their outcomes related to female genital mutilation and so called "honour based" violence be circulated to members of the Improving Lives Select Commission.</li> <li>4. That further information on work conducted with perpetrators of domestic abuse be circulated to members of the Improving Lives Select Commission.</li> <li>5. That consideration be given to providing all elected members the opportunity to access an appropriate training session on domestic abuse.</li> </ol>
	Work Programme	To consider the committee's work programme.	That the work programme be approved
	Project group updates	For the Chair/project group leads to provide an update on the work of the project groups.	That the report be noted.



<b>21 September 2021</b>	YOT Improvement Plan	Resolved at January 2021 meeting to receive a progress update.	<ol style="list-style-type: none"> <li>1. That the report be noted.</li> <li>2. That a further report be brought to the March 2022 meeting of the Improving Lives Select Commission to provide a progress report on the implementation of the YOT Inspection Action Plan.</li> <li>3. That a briefing for members of the Improving Lives Select Commission be arranged in order to provide an overview of the work of the YOT and to detail how it has positively impacted on the lives of the children and young people that it has worked with.</li> </ol>
	One Adoption South Yorkshire	To scrutinise how the new arrangements are working.	<ol style="list-style-type: none"> <li>1. That the report be noted.</li> <li>2. That a report on the performance of the One Adoption South Yorkshire regional adoption agency be brought to the September 2022 meeting of the Improving Lives Select Commission.</li> <li>3. That consideration be given to how all elected members can be involved in promoting the work of One Adoption South Yorkshire in their wards and in encouraging potential adoptive parents to come forward.</li> </ol>
	Food Poverty/Holiday Activity Programme	To receive a report on previous activities and plans for the future.	<ol style="list-style-type: none"> <li>1. That the report be noted.</li> <li>2. That the information collated regarding attendance and uptake around the programme of activities delivered via the Holiday Activities Fund Grant be circulated to the members of the Improving Lives Select Commission as soon as it is available.</li> </ol>
	Work Programme	To consider the committee's work programme.	That the work programme be approved
	Project group updates	For the Chair/project group leads to provide an update on the work of the project groups.	That the report be noted.

<b>5 October 2021</b>	Adult Safeguarding	Follow up report on Adult Safeguarding issues.	<ol style="list-style-type: none"> <li>1. That the report be noted.</li> <li>2. That a further report regarding Adult Safeguarding, with a focus on the approach and activity being carried out in Rotherham, be brought to the April 2022 meeting of the Improving Lives Select Commission.</li> <li>3. That an all member seminar be delivered in order to share information and case studies on how Adult Safeguarding activity in Rotherham had impacted on the lives of individuals.</li> <li>4. That the Strategic Director of Adult Care, Housing and Public Health, in consultation with relevant delivery partners, give consideration to how elected members can work to raise awareness of Adult Safeguarding issues within their communities.</li> </ol>
<b>26 October</b>	SEN	Resolved December 2020 to request an update	1) That the report be noted.

2021	Strategy/Sufficiency	Agreed as an area of focus in July 2021 Work Programming session.	<ul style="list-style-type: none"> <li>2) That a further progress report on the implementation of Phase Three of the SEND Sufficiency and other activity surrounding SEND Sufficiency in Rotherham be brought to the March 2021 meeting of the Improving Lives Select Commission.</li> <li>3) That a written update regarding the opening of the Newman Special School at the Dinnington SEND Campus be circulated to members of the Improving Lives Select Commission by the end of 2021.</li> <li>4) That the Assistant Director for Education and Inclusion liaises with Chair of the Improving Lives Select Commission to arrange visits for members of the Commission to the Newman Special School at the Dinnington SEND Campus.</li> <li>5) That a briefing be provided to the members of the Improving Lives Select Commission on the written statement of action drafted in response to Ofsted/CQC SEND Local Area Inspection once it is available.</li> </ul>
	Children's Mental Health	Agreed as an area of focus in July 2021 Work Programming session.	<ul style="list-style-type: none"> <li>1) That the report be noted.</li> <li>2) That information on the Mental Health Trailblazer pilot scheme be circulated to members of the Improving Lives Select Commission.</li> <li>3) That the Chair of the Improving Lives Select Commission liaises with the Chair of the Health Select Commission regarding a joint piece of scrutiny work regarding children and young people's mental health issues and services in Rotherham.</li> </ul>
	Work Programme	To consider the committee's work programme.	That the Work Programme be approved.

	Project group updates	For the Chair/project group leads to provide an update on the work of the project groups.	That the update be noted.
7 December	Education Recovery	Agreed as an area of focus in July 2021 Work	

<b>2021</b>	(including Elective Home Education)	Programming session.	
	Post-CSE Support	To receive the report from the sub-group of ILSC on Post-CSE Support.	
	Work Programme	To consider the committee's work programme.	
	Project group updates	For the Chair/project group leads to provide an update on the work of the project groups.	
	ILSC Monitoring Report	To monitor the progress of recommendations made by ILSC.	
<b>25 January 2022</b>	Adult Safeguarding Annual Report	To receive and consider the annual report.	

	Rotherham Children's Safeguarding Partnership – Annual Report	To receive and consider the annual report.	
	Work Programme	To consider the committee's work programme.	
	Project group updates	For the Chair/project group leads to provide an update on the work of the project groups.	
	ILSC Monitoring Report	To monitor the progress of recommendations made by ILSC.	
<b>8 March 2022</b>	YOT Improvement Plan	Resolved at the September 2021 meeting to bring a	

		further report in 6 months' time.	
	SEND Sufficiency	Resolved at the 26 October 2021 that That a further progress report on the implementation of Phase Three of the SEND Sufficiency and other activity surrounding SEND Sufficiency in Rotherham be brought to the March 2021 meeting of the Improving Lives Select Commission.	
	Work Programme	To consider the committee's work programme.	
	Project group updates	For the Chair/project group leads to provide an update on the work of the project groups.	
<b>26 April 2022</b>	Adult Safeguarding	Resolved 5 October 2021:	

		That a further report regarding Adult Safeguarding, with a focus on the approach and activity being carried out in Rotherham, be brought to the April 2022 meeting of the Improving Lives Select Commission.	
	Work Programme	Project group updates	For the Chair/project group leads to provide an update on the work of the project groups.
	Project group updates	ILSC Monitoring Report	To monitor the progress of recommendations made by ILSC.
	ILSC Monitoring Report	To monitor the progress of recommendations made by ILSC.	



Item	Details	Status
Support for Young Carers	Raised as an area of interest by members following a report on Carers at HSC.	To be scheduled/considered for a sub-group project.
Counter extremism in schools/ Radicalisation of young people and extremism	<p>Resolved in September 2019</p> <p>That a report be submitted to this Commission as part of 2020/21 work programme outlining how the local authority was meeting its Prevent duty.</p> <p>That an update on its counter extremism work be submitted to this Commission as part of 2020/21 work programme.</p> <p>That this update includes an evaluation of the work in schools and further details of the work with adults and neighbourhoods and any specific work with parents and carers.</p> <p>Focus to be on work being done in schools.</p> <p>Referred to ILSC from OSMB</p>	<p>To be scheduled</p> <p>July 2021 – Chair and Vice Chair will be receiving a briefing in order to consider the focus of the subsequent report to the committee.</p>
Youth Offending Team – Service Provision	To look at the processes and journey that young people go through who are accessing YOT services	Agreed September 2021 to provide a briefing for members.
CYPS Directorate workforce strategy	Progress report	Focus to be discussed before scheduling
Re-referrals and repeat child protection planning – Progress report	<p>Resolved at June 2020 meeting to receive a progress report at December 2020 meeting.</p> <p>Nov 2020 – Rescheduled to March 2021</p> <p>Feb 2021 – Chair deferred item as data on this was not highlighting an areas of additional concern.</p>	To be scheduled
Mental Health and Digital Exclusion amongst young people.	Resolved at December 2020 HSC “That the Improving Lives Select Commission investigate young patients’	To be scheduled

	access to technology with a view to preventing their digital exclusion from accessing mental health services.”	
Children’s Mental Health	That the Chair of the Improving Lives Select Commission liaises with the Chair of the Health Select Commission regarding a joint piece of scrutiny work regarding children and young people’s mental health issues and services in Rotherham.	To discuss with HSC Chair and KH
One Adoption South Yorkshire	Resolved September 2021 to bring a further report in 12 months’ time.	To be scheduled for September 2022

**Improving Places Select Commission - Work Programme 2021/22 Municipal Year**

<b>Meeting Date</b>	<b>Agenda Items</b>
29 June 2021	Initial Work Programme 2021/22
	Aids and Adaptations Tenant Scrutiny Review
20 July 2021	Rough Sleeper Strategy Update
	Revised Work Programme 2021/22
7 September 2021	Cold Spaces
	Flood Alleviation Update
	Bereavement Services Annual Report
2 November 2021 (Reports 22 October)	Thriving Neighbourhoods Annual Report
	Progress on Library Strategy and Action Plan
November/December 2021 Working Group	External Funding for Regeneration and Development
14 December 2021 (Reports 3 December)	Planning White Paper
	Rotherham Town Centre Update
	Allotments Self-Management Update
	Outcomes from External Funding Sub-group
January/February 2022 Working Group	Cultural Strategy (with Improving Lives Select Commission)
1 February 2022 (Reports 21 January)	Environment Bill – Waste Management
	Housing Strategy
	Fly Tipping Update
March 2022 Working Group	Market Service – Recovery and Future Engagement
22 March 2022 (Reports 11 March)	Active Travel Update
	Clean Air Zone Update
	Highways Service Update
	Outcomes from Cultural Strategy Sub-group

19 April 2022 (Reports 8 April)	Re-deployable CCTV Update
	Tree Management Strategy Update
	Antisocial Behaviour Policy Update
	Outcomes from Market Service Sub-group
April/May Working Group	Housing Repairs Service Review

**STANDARDS AND ETHICS COMMITTEE**  
**16th September, 2021**

Present:- Councillor McNeely (in the Chair); Councillors Castledine-Dack, Cooksey, Griffin, Sylvester and Mr. R. Swann (Parish Council Representative) and also Mr. P. Edler and Mrs. K. Penney (Independent Members).

Also in attendance at the invitation of the Chair was Mr. P. Beavers and Mr. D. Roper-Newman, Independent Persons, along with the two newly nominated Parish Council Representatives Mr. A. Buckley and Mrs. M. Carroll.

Apologies for absence were received from Councillors Bacon, Collingham, Hughes, Mr. D. Bates and Mr. D. Rowley (Parish Council Representatives) and Mrs. A. Bingham and Mrs. M. Evers (Independent Members).

**9.                DECLARATIONS OF INTEREST**

Councillor Sylvester declared a personal interest in Minute No. 16 (Complaints) on the grounds of having knowledge of one of the cases and left the meeting whilst it was considered.

**10.             EXCLUSION OF PRESS AND PUBLIC**

**Resolved:-** That, under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for Minute Nos. 15 and 16 (Whistleblowing and Complaints respectively) on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 1 of Part 1 of Schedule 12A to the Local Government Act 1972.

**11.             MINUTES OF THE PREVIOUS MEETING HELD ON 17TH JUNE, 2021**

**Resolved:-** That the minutes of the previous meeting held on Thursday, 17<sup>th</sup> June, 2021 be approved as a true and correct record of the proceedings.

**12.             APPOINTMENT OF PARISH COUNCIL MEMBERS TO THE STANDARDS AND ETHICS COMMITTEE**

Consideration was given to the report presented by the Deputy Monitoring Officer, detailing a report recommending the appointment of Parish Council Members to the Standards and Ethics Committee following a ballot by the YLCA (Yorkshire Local Council Association).

The ballot for new members was due to take place in 2020, but due to the pandemic this was postponed until this year and the current Parish Council Members had their appointments extended, pursuant to the Coronavirus legislation.

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As such a ballot for new Parish Council Members had now been undertaken by the YLCA (Yorkshire Local Council Association) for a period of four years and the successful nominees were as follows:-

Parish Councillor A. Buckley (Brinsworth Parish Council)  
Parish Councillor M. Carroll (Woodsetts Parish Council)  
Parish Councillor R. Swann (Woodsetts Parish Council)

Whilst the Committee noted the four-year term of office for the Parish Council representatives would extend beyond the Borough and Parish Elections in 2024, it was suggested this be subject to their position of Parish Councillor not ceasing before that date.

**Resolved:-** (1) That Council approve the appointment of Parish Councillor Richard Swann, Parish Councillor Alan Buckley and Parish Councillor Monica Carroll as co-opted Parish Council Members of the Standards and Ethics Committee until the Annual General Meeting of the Council in 2025, unless their position of Parish Councillor ceased before that date.

(2) That formal thanks be recorded to the outgoing Parish Council Members David Rowley and Dennis Bates for their service and contribution to the Standards and Ethics Committee.

**13. GUIDANCE ON LOCAL GOVERNMENT ASSOCIATION MODEL COUNCIL CODE OF CONDUCT**

Consideration was given to the report presented by the Deputy Monitoring Officer, detailing the Local Government Association Guidance that had now been issued on the Model Council Code of Conduct (included as an appendix) which they developed and published in December, 2020, and which was subsequently adopted by the Council.

The consultation responses to the Local Government Association in respect of the Code of Conduct asked for supporting guidance to help understand some of the key provisions in greater depth with examples and case illustrations and this had now been provided within the Guidance.

The training which was also to be undertaken later this year during October and November in respect of the Code of Conduct and the use of Social Media by Councillors would refer to and take the LGA Guidance into account.

A link to the Guidance was also to be included in the forthcoming edition of the Member bulletin, as well as on the Council's website.

The Guidance was also being sent to all Parish Clerks for further distribution to all Parish and Town Councillors.

Suggestions as to any further ways in which the content of the Guidance may be communicated to relevant Members was welcomed.

Given the importance placed on the Code of Conduct the Committee was surprised the Local Government Association was not hosting any training webinars and asked if contact could be made with them to see if this was a possibility that could be taken forward.

It was also suggested that an aide memoire consolidating the Guidance contents be provided and circulated.

The model Code of Conduct was wholeheartedly welcomed by the Committee, but it was questioned whether there were plans in place to monitor the effectiveness. Rotherham's reduction in complaints had been recognised and it was hoped with the adoption of the new Code the reduction would continue. This was also confirmed by the Deputy Monitoring Officer who pointed out that all complaints were recorded and closely monitored and kept under review so would form part of any evaluation process.

**Resolved:-** (1) That the report and Guidance and the ways in which this is to be disseminated to Borough Councillors and Parish and Town Councillors be noted.

(2) That any further suggestions as to any other ways in which the Guidance may be communicated to relevant Members be welcomed.

#### 14. **TRAINING UPDATE**

Consideration was given to the update provided by the Deputy Monitoring Officer, referred to in the previous item relating to the model Code of Conduct, where training would be undertaken during October and November. This would include the use of Social Media by Councillors and would refer to and take the LGA Guidance into account.

Details of dates and format would be circulated as soon as they were confirmed.

**Resolved:-** That the update on training be received and noted.

#### 15. **A REVIEW OF CONCERNS RAISED PURSUANT TO THE WHISTLEBLOWING POLICY**

Consideration was given to the report and appendix presented by the Deputy Monitoring Officer, which provided an overview of the Whistleblowing cases which have been received over the past year.

Particular reference was made to the appendix to the report which set out clearly the description of the concerns received and action taken.

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As an aid it was also noted that any future reports would include an acronym key for aid of reference.

**Resolved:-** That the Whistleblowing concerns raised over the previous year and the actions taken to address these matters be noted.

**16. CONSIDERATION OF COMPLAINTS**

Consideration was given to the report presented by the Deputy Monitoring Officer, detailing the progress with the handling of complaints relating to breaches of the Council's Code of Conduct for Members and Town and Parish Councillors. The report listed the current cases of complaint and the action being taken in respect of each one.

Reference was made to each related case and recommended outcomes/actions identified were highlighted.

The Committee recognised the work that had been undertaken, reflected in the reduction in the number of complaints. This was also commented on positively by one of the Independent Persons.

**Resolved:-** That the report be received and the contents noted.

(Councillor Sylvester declared a personal interest in this item and left the meeting whilst it was considered)

**17. URGENT BUSINESS**

The Chair advised that there were no urgent items of business requiring the Committee's consideration.

**18. DATE AND TIME OF NEXT MEETING**

**Resolved:-** That the next meeting of the Standards and Ethics Committee be held on Thursday, 18<sup>th</sup> November, 2021, at Rotherham Town Hall commencing at 2.00 p.m.



**AUDIT COMMITTEE**  
**30th September, 2021**

Present:- Councillor Baker-Rogers (in the Chair); Councillors Browne, Wilson, Wyatt and John Barber (Independent Person).

Gareth Milles (Grant Thornton) attended the meeting by telephone.

Councillor Sheppard, Cabinet Member for Social Inclusion, was in attendance at the invitation of the Chair for Minute No. 44 (Assistant Chief Executive Directorate Risk Register).

An apology for absence was received from Councillor Barley.

**34.       DECLARATIONS OF INTEREST**

There were no Declarations of Interest made at the meeting.

**35.       QUESTIONS FROM MEMBERS OF THE PUBLIC OR THE PRESS**

There were no members of the public or press present at the meeting.

**36.       EXCLUSION OF THE PRESS AND PUBLIC**

Resolved:- That, under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for Minute No. 40 (Internal audit Progress Report – Appendix C), Minute No. 44 (Assistant Chief Executive Directorate Risk Register Appendix) and Minute No. 46 (Review of Grant Thornton's UKLLPs Audit of Rotherham Metropolitan Borough Council Financial Statement and the Value for Money (VfM) Arrangements Conclusion for the Year Ending 31<sup>st</sup> March, 2020) as they involve the likely disclosure of exempt information as defined in the Paragraphs 3 (financial information) and 7 (information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime) of Part 1 of Schedule 12A to the Local Government Act 1972.

**37.       MINUTES OF THE PREVIOUS MEETING HELD ON 29TH JULY, 2021**

Consideration was given to the minutes of the previous meeting of the Audit Committee held on 29<sup>th</sup> July, 2021.

Resolved:- That the minutes of the previous meeting of the Audit Committee be approved as a correct record of proceedings.

**38. AUDITED STATEMENT OF ACCOUNTS 2020/21**

Further to Minute No. 20 of the 29<sup>th</sup> July, 2021, Rob Mahon, Head of Corporate Finance, presented the revised version of the Council's final accounts. The Council intended to publish the revised final accounts on the Council's website following approval from the Committee and the Council's Section 151 Officer.

As previously reported, it was not possible to submit an audited set of accounts nor a final/draft ISA260 report as insufficient progress had been made to date on the audit by the Council's external auditor, Grant Thornton.

At present there had been no significant material adjustment identified by the external auditor that required an adjustment to the Council's accounts. However, information had been received from the South Yorkshire Pensions Authority relating to a significant change in their fair value investment asset valuations for 2021/22. The draft accounts were published on the basis of the IAS19 report that the actuary provided to the Council, however, the valuation of investment assets at this point was based on data available as at 31<sup>st</sup> January, 2021. Following the closure of SYPA accounts, they had reviewed their valuations and updated the fair value of investment assets. The outcome was a material difference in the value of their assets and a knock-on impact for the Council of a £20M increase in pension fund assets that had to be disclosed within the Council's ISA19 note. The change did not impact the Council's budget outturn position for 2020/21.

The external audit had now commenced and no other material changes identified so far. Following completion of the audit, Grant Thornton would produce a draft ISA260 and any issues found in the audit.

There were no changes to the narrative report which had been submitted to the Committee in July.

Discussion ensued on the report with the following issues raised/highlighted:-

- The fair value assessment valuation of the multi million pound pension fund had resulted in a material difference in the value of its assets. There had been a material change in 2019/2020 between the draft and final accounts
- This would have been raised by the external auditor had it not already been picked up and adjusted accordingly
- It was a relative common update to the annual draft accounts across the local authority sector. Forecasts were sought from SYPA in January/February to meet the Council's draft accounts deadline

Resolved:- (1) That, having taken due regard of the current position of the external audit, the 2020/21 Statement of Accounts attached as Appendix 1 be approved for publication as final together with the 2020/21 Narrative Report attached as Appendix 2.

(2) That it be noted that the ISA260 will be submitted to a future Audit Committee for review once Grant Thornton have completed their audit work.

### **39. ANNUAL GOVERNANCE STATEMENT 2020/21**

Further to Minute No. 24 of the meeting held on 29<sup>th</sup> July, 2021, David Webster, Head of Internal Audit, presented the final version of the Annual Governance Statement (AGS) for approval.

COVID-19 had had a significant impact throughout the year and was reflected in the AGS including actions taken in response to the pandemic and lockdown.

Recommended practice required the Leader of the Council and the Chief Executive to sign the Annual Governance Statement prior to its publication alongside the Audited Statement of Accounts.

Resolved:- (1) That the final 2020/21 Annual Governance Statement be approved.

(2) That the requirement for the Leader and Chief Executive to sign the Statement prior to publication of the Annual Governance Statement be noted.

### **40. INTERNAL AUDIT PROGRESS REPORT**

Consideration was given to a report presented by David Webster, Head of Internal Audit, which provided a summary of Internal Audit work completed during 1st June to 31st August, 2021, and the key issues that had arisen therefrom. The current position of the plan was outlined in Appendix A to the report.

Twelve audits had been finalised since the last Committee meeting of which 6 had received Reasonable Assurance and 6 Substantial Assurance as set out in Appendix B to the report.

Internal Audit also carried out unplanned responsive work and investigations into any allegations of fraud, corruption or other irregularity. There was one report of this type issued since the last meeting (Appendix C).

Internal Audit's performance against a number of indicators was summarised in Appendix D. Target performance was almost achieved in March due to 2 complex reports, however, all indicators had been achieved in June to August.

Appendix E showed the number of outstanding recommendations that had passed their original due date, age rated. The number of outstanding actions currently stood at 9, 4 of which were due to be completed by the end of the month.

The previous issue of a high number of outstanding actions had already been resolved through the actions of the Chief Executive and Strategic Leadership Team who had been very supportive.

Discussion ensued with the following issues raised/clarified:-

- Pleasing to hear that discussions took place across the Council to develop the next Internal Audit Plan
- Details of the unplanned responsive work taking place
- Any suspected area of fraud should be reported to Internal Audit who would carry out a fraud investigation. Internal Audit would work with the senior management of the Directorate concerned

Resolved:- (1) That the Internal Audit work undertaken since the last Audit Committee, 1st June to 31st August 2021, and the key issues that have arisen from it be noted.

(2) That the information contained regarding the performance of Internal Audit and the actions being taken by management in respect of their performance be noted.

(3) That once complete, the outcome of the unplanned responsive work be submitted to the Committee including consideration as to whether it would be appropriate for the relevant members of staff to pursue a Certificate in International Quality Management System Standard.

(Appendix C was considered in the absence of the press and public in accordance with Paragraph 7 of the Act – information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime)

#### **41. INTERNAL AUDIT CHARTER UPDATE**

Further to Minute No. 112 of the meeting of the Audit Committee held on 29th September, 2020, David Webster, Head of Internal Audit, presented the revised Internal Audit Charter.

The Charter, which in effect was the Terms of Reference of the Internal Audit Department, was aligned to the Public Sector Internal Audit Standards (PSIAS) and Local Government Application Note (LGAN)

which was mandatory for all Local Government audit departments. It also took account of the contents of the CIPFA Statement on the Role of the Head of Internal Audit. The Charter must be reviewed periodically and presented to the Audit Committee for approval.

Although none of the requirements had changed in the last year, there was one change made to the Charter outlining the use of Salford Internal Audit Services to provide ICT audits.

The Charter outlines the regulatory requirements for Internal Audit and detailed:

- The Mission, Definition, Core Principles and Code of Ethics of Internal Audit.
- The Independence, Role, Scope of Work, Responsibilities, Reporting arrangements, Relationships, Resources and Performance Reporting of Internal Audit.
- The role of Internal Audit in reducing and investigating fraud, and in consulting services.

It was noted that IT auditing was a very specialised field and there would be not be enough work within the Authority to justify the employment of a full-time IT auditor. The best compromise was to buy in that expertise; Salford Internal Audit Services provided the service for a number of authorities.

Resolved:- That the Internal Audit Charter, as now submitted, be approved.

#### **42. ANTI-FRAUD AND CORRUPTION POLICY, STRATEGY AND SELF-ASSESSMENT AGAINST CIPFA CODE OF PRACTICE**

Further to Minute No. 8 of the Audit Committee meeting held on 29th September, 2020, consideration was given to a report presented by David Webster, Head of Internal Audit. It detailed the proposed update to the Council's Anti-Fraud and Corruption Policy and Strategy following an annual review process designed to ensure that the Policy and Strategy were up-to-date with current best practice and to take into account any changes to the Council's organisational structure.

The CIPFA Code of Practice on Managing the Risk of Fraud and Corruption required an annual report on performance against the Strategy.

The Council's updated Anti-Fraud and Corruption Policy was attached at Appendix A of the report submitted together with the updated Strategy at Appendix B. Appendix C of the report contained an update to the self-assessment against the CIPFA's Code of Practice on Managing the Risk of Fraud and Corruption. This led to the action plan for maintaining/developing the Council's arrangements.

**AUDIT COMMITTEE - 30/09/21**

The main changes to the documents were:-

- Reference to anti-fraud work relating to Covid grants
- Reference to annual exercises examining the electoral roll and single person's discounts

Discussion ensued with the following issues raised:-

- A new e-learning course had been prepared and ready to be rolled out to the relevant officers within the Council to ensure they were aware of the possibility of fraud and what to do if they suspected it
- All anti-fraud and whistleblowing policies were published on the intranet, their publication was included in management briefings
- Whistleblowing referrals were received which confirmed that staff were aware of the process - approximately 5-6 whistleblowing referrals had been received so far this year
- Such referrals could be investigated by Internal Audit/HR or management
- All staff should have an awareness of anti-fraud and what to do if they suspected something was not right but should everyone undertake a course? Possibility of a shorter/awareness raising course?

Resolved:- (1) That the revised Anti-Fraud and Corruption Policy and Strategy be approved and the proposed actions intended to strengthen the Council's fraud and corruption arrangements be noted.

(2) That consideration be given to an awareness raising e-learning course for all staff and the Anti-Fraud and Corruption Policy and Strategy be included in the weekly briefings.

**43. AUDIT COMMITTEE FORWARD WORK PLAN**

Consideration was given to the proposed forward work plan for the Audit Committee covering the period November, 2021 to September, 2022.

Resolved:- That the Audit Committee forward work plan, as now submitted, be approved.

**44. ASSISTANT CHIEF EXECUTIVE DIRECTORATE RISK REGISTER**

Consideration was given to a report presented by Jo Brown, Assistant Chief Executive, supported by Simon Dennis, Acting Head of Policy, Performance and Intelligence, Tanya Lound, Acting Corporate Improvement and Risk Manager and Rob Savage, Acting Head of Change and Innovation, providing details of the Risk Register and risk management activity within the Assistant Chief Executive's Directorate.

Councillor Sheppard, Cabinet Member for Social Inclusion, was also present.

Due to the nature of the work of the Assistant Chief Executives Directorate, 5 of the 14 risks also featured on the Council's Strategic Risk Register. These were:-

- Building stronger communities and thriving neighbourhoods
- Tackling family poverty
- Hope and confidence in Rotherham
- Effective partnership working within and beyond Rotherham to maximise benefits to residents, service users and businesses
- Reduction of carbon emissions for the Council and the Borough

Attention was drawn to:-

- Regular discussion/review at the Directorate Leadership Team meeting. Where necessary any risk was escalated to the next strategic level for inclusion on the risk register
- Due to the broad policy agendas within the Directorate's oversight but delivery resting within other parts of the Council, strong linkages to ensure performance was monitored
- Risk register reviewed and revised accordingly to align with the Council Plan key priorities
- In the last 9 months the direction of travel for the risk ratings had been downward
- Discussions were taking place at Chief Executives and Leaders level with regards to the management and delivery of the vulnerable people resettlement scheme which was out of local authorities' control. The Government had contracted directly with a company to prepare properties across the region/country. Local councils were only consultees to the process

Resolved:- That the progress and current position in relation to risk management activity in the Assistant Chief Executive's Directorate, as detailed in the report now submitted, be noted.

(The appendix was considered in the absence of the press and public under Section 3 of the Act (financial information) of Part 1 of Schedule 12(A))

**45. REVIEW OF GRANT THORNTON UK LLP'S AUDIT OF ROTHERHAM METROPOLITAN BOROUGH COUNCIL'S FINANCIAL STATEMENTS AND THE VALUE FOR MONEY (VFM) ARRANGEMENTS CONCLUSION FOR THE YEAR ENDED 31ST MARCH, 2020**

Gareth Mills, Grant Thornton, presented the report submitted illustrating the findings of the Financial Reporting Council's review of the external audit work carried out by Grant Thornton for the 2019-20 financial year.

The review covered both accounts, audit and the value for money arrangements review. Files were graded on a 4 point basis – 1 (Good), 2 (Limited improvement required), 3 (Improvements required) and 4 (Significant improvements required). Acceptable level was now Grade 2.

Both Grant Thornton's accounts and value for money audit work were graded at level 2 with only limited improvements required.

Discussion ensued with the following issues raised/clarified:-

- There were no findings on the 4 main audit risks – PPE and Investment Property valuations, Rotherham's share of the South Yorkshire Pension Fund deficit, use of journals and value for money (Dedicated Schools Grant) deficit
- The next external audit would include work on MRP calculations and have a specific commentary in the ISA260 report
- New value for money arrangements review to be submitted to the January Committee meeting

Resolved:- That the report be noted.

(Exempt under Paragraph 3 (financial information) of Part 1 of Schedule 12A)

**46. ITEMS FOR REFERRAL FOR SCRUTINY**

There were no items for referral.

**47. URGENT BUSINESS**

There was no urgent business to be considered.

**48. DATE AND TIME OF NEXT MEETING**

Resolved:- That a further meeting be held on Tuesday, 30<sup>th</sup> November, 2021, commencing at 2.00 p.m. in Rotherham Town Hall.



**HEALTH AND WELLBEING BOARD**  
**22nd September, 2021**

**Present:-**

Councillor D. Roche	Cabinet Member, Adult Social Care and Health
Ben Anderson	Director of Public Health
Dr. Richard Cullen	Strategic Clinical Executive, Rotherham CCG
Councillor V. Cusworth	Cabinet Member, Children and Young People
Chris Edwards	Chief Operating Officer, Rotherham CCG
Sharon Kemp	Chief Executive, RMBC
Dr. Jason Page	Governance Lead, Rotherham CCG
Kathryn Singh	Chief Executive, RDaSH
Paul Woodcock	Strategic Director, Regeneration and Environment
Michael Wright	Deputy Chief Executive, Rotherham Foundation Trust (representing Richard Jenkins)

**Report Presenters:-**

Ruth Fletcher-Brown	Public Health
Ian Spicer	Adult Care, Housing and Public Health

**Also Present:-**

Councillor B. Aveyard	Observer
Jamie Bland	Rotherham Citizen's Advice Bureau
Gavin Jones	South Yorkshire Fire and Rescue Service
Councillor J. Thompson	Observer
Becky Woolley	Policy Officer, RMBC
Dawn Mitchell	Governance Advisor, RMBC

Apologies for absence were received from Suzanne Joyner (RMBC), Justin Harker-Daniels (RMBC) and Shafiq Hussain (VAR).

**14. DECLARATIONS OF INTEREST**

There were no Declarations of Interest made at the meeting.

**15. QUESTIONS FROM MEMBERS OF THE PUBLIC AND THE PRESS**

There were no questions from the member of the press present at the meeting.

**16. COMMUNICATIONS**

The Chair reported that Becky had successfully secured a position within the Public Health Team.

Board members wished her good luck in her new job.

**17. MINUTES OF THE PREVIOUS MEETING**

The minutes of the previous meeting of the Health and Wellbeing Board were considered.

**Resolved:-** That the minutes of the previous meeting held on 26<sup>th</sup> May, 2021, be approved as a correct record.

**18. SUICIDE AND SELF-HARM PREVENTION**

Ruth Fletcher-Brown, Public Health Specialist, presented the most recent data relating to incidences of suicide.

National real time data collected during the pandemic had not shown the increase in suicides as may have been expected in the United Kingdom. The latest suicide data for Rotherham (November 2020) showed a small decrease in suicides for the period 2018-2020 to 13.3 per 100,000, a decrease by 1.4 from 2017-2019. Rotherham now ranked 6<sup>th</sup> compared to CIPFA Nearest Neighbour local authorities and still significantly higher than the rate for England at 10.4 per 100,000.

Males still accounted for most deaths in Rotherham, however, it had decreased by 3.3 to 19 per 100,000 for 2018-2020 (22.3 for 2017-2019). Female deaths for Rotherham for the same period had risen by 0.4 to 7.9 per 100,00 and the Yorkshire and Humber and England had seen increases in all person, male and females, during this period.

Attention was drawn to:-

- The Suicide Operational Group had continued to meet during the pandemic to look at all suspected suicides and had updated its action plan in line with emerging risk factors. Specific work had included promoting information on debt management and bereavement support including key messages for frontline staff
- Promotion of the Be the One campaign throughout the pandemic, as part of Safeguarding Awareness Week in November 2020 and would be again in November 2021. A new film launched on 10<sup>th</sup> September, 2021, targeting women who had been touched by/contemplated suicide and anyone who wanted to be better prepared to help someone else in a crisis. This could be found at <https://www.be-the-one.co.uk/>
- Zero Tolerance Suicide Prevention training promoted across the Council and partners
- Year 3 of the NHSE Suicide Prevention funding had enabled promotion of the third round of the small grants scheme to community groups who were addressing the underlying causes which could lead to suicide. The funding had now finished

- Promotion of the South Yorkshire Listening Service for those bereaved/affected by suicide throughout the pandemic. Rotherham CCG was leading on procurement of the service on behalf of all South Yorkshire local authorities for 2022/23 but the existing provider would run the service across South Yorkshire until January 2022
- Update of the Care Pathway for Children and Young People Bereaved by Sudden Traumatic Death
- Virtual courses for suicide prevention and mental health first aid offered to all partner organisations with an emphasis on the voluntary sector, Police and Primary Care
- Work with Survivors of Bereavement by Suicide to advertise for volunteers to be trained to run a Rotherham peer support group
- Suicide Prevention symposium to be held on 12<sup>th</sup> October following which the action plan would be amended and submitted to the Board for approval

Discussion ensued on the report and the video viewed with the following issues raised/highlighted:-

- There were a number of future events that would be used to promote the message including Safeguarding Week
- 3 important steps – talk, listen and care – and was being built into every training session
- Concern with regards to the funding commitment and what happens next; partner organisations had to commit to this initiative. There was additional money from the Zero Suicide Alliance for one year+
- A number of support structures available during the pandemic would cease to exist soon i.e. furlough, the removal of the Universal Credit top up and increased National Insurance contributions, which gave real concern. There was a need to look at what partners could do
- The symposium was an opportunity for partners to challenge themselves around the action plan

Resolved:- (1) That the update be noted.

(2) That future updates on suicide prevention and Public Mental Health activity be submitted to the Board.

**Action:- Ruth Fletcher-Brown**

(3) That all partners commit to promote training related to this matter, support services, particularly the services for people bereaved, effected or exposed to suicide, and Be the One Campaign.

**19. CARERS PROGRAMME AND DRAFT CARERS STRATEGY**

Further to Minute No. 86 of the meeting held on 11<sup>th</sup> March, 2020, Ian Spicer, Assistant Director, Adult Care and Integration, presented an update on the Carers Programme which had been prepared for the July postponed meeting highlighting the following:-

- The programme outlined at Minute No. 86 had had to be reprofiled to take into account the Covid-19 emergency response work of all the partner agencies. In August, 2020, the partners via the Unpaid Carers Group supported a refresh of the Carers programme
- The Unpaid Carers Group had come together during the emergency response work to ensure the network of partnerships was as strong as it could be in the most extreme of circumstances with the aim being that carers were fully supported throughout the pandemic
- The Council had joined forces with Crossroads Care Rotherham to launch a carer grant initiative to help people who had a long term commitment to supporting loved ones. Funding to the value of £50,000 had been accessed by unpaid carers. In April, 2021, a further £25,000 was made available for a second round of carer grant funding
- The draft Carers Strategy would be considered at the next Unpaid Carers Group on 28<sup>th</sup> September. It focussed on 3 key areas:- making caring visible, improvements that make our lives easier and living in a Borough that cares about carers
- Rotherham was the only authority in the region to deliver a face-to-face event for Carers Week. Members of the Unpaid Carers Group mobilised to ensure the profile of carers and the vital role they played were raised. It had been a well supported event backed by a social media campaign prompting over 30 carers to come forward and make direct contact with the Adult Social Care Service Improvement and Governance Team
- In line with national and local restrictions during the pandemic, the Council-run Carer's Centre had not been open, however, Crossroads had re-opened "The Corner" in All Saints Square. Discussions would take place with the Unpaid Carers Group to look at how this offer could be enhanced as part of the Carers Strategy
- Work was progressing with Young Carers by Barnardos and the Young Carer Council
- Work was continuing on reviewing the Carers Centre looking at the needs assessment to understand how best to support the initiative and the 2 groups going forward

- The Carers Emergency Service was currently under review and looking to align the Strategy principles. Meetings were taking place with the Carers Forum and Adult Social Care Improvement and Governance Team to ensure total understanding of any issues

It was noted that the final Strategy would be submitted to the Board for approval in due course.

Resolved:- (1) That the update be noted.

(2) That the final Strategy be submitted to the Board for approval.

**Action:- Jo Hincliffe/Ian Spicer**

## **20. HEALTH AND WELLBEING BOARD PRIORITIES AND DRAFT ACTION PLAN SEPTEMBER 2021-MARCH 2023**

Ben Anderson, Director of Public Health, reported on the consultation with Board members and engagement with wider stakeholders, including delivery leads, that had taken place in July, 2021, on the draft refreshed Board priorities. Comments raised during the consultation were set out in the report submitted. The following powerpoint presentation was shown:-

### **Refresh of Priorities**

- As agreed at the last Health and Wellbeing Board meeting, the 4 key aims set out within the Health and Wellbeing Strategy would remain the headline outcomes that the Board was working towards
- The underpinning priorities would now be refreshed. It was proposed that the new priorities ran until March 2023 to align with financial years (with flexibility to refresh priorities sooner if required)
- It was proposed that the Health and Wellbeing Strategy delivery plan would be updated based on these priorities (additional milestones and actions may need to be agreed at appropriate intervals for the latter part of the plan period)

### **Strategy Principles**

- Reduce health inequalities by ensuring that the health of our most vulnerable communities, including those living in poverty and deprivation and those with mental health problems, learning or physical disabilities, was improving the fastest
- Prevent physical and mental ill-health as a primary aim but where there already was an issue, services intervene early to maximise impact
- Promote resilience and independence for all individuals and communities
- Integrate commissioning of services to maximise resources and outcomes
- Ensure pathways were robust particularly at transition points so that no one was left behind

- Provide accessible services to the right people, in the right place, at the right time

**Aim 1: All children get the best start in life and go on to achieve their full potential**

Previous priorities (November 2020-July, 2021)

- Develop our strategy for a positive first 1001 days
- Support positive mental health for all children and young people
- Support children and young people to achieve their full potential

Proposed priorities (July 2021-March 2023)

- Develop our strategy to give every child the best start in life
- Support children and young people to develop well

Board sponsors – Suzanne Joyner (RMBC) and Dr Jason Page (RCCG)

The new priorities that are being proposed had been consolidated and were broader in focus:

- Best start – this priority will include alignment with first 1001 days work within the Place Plan
- Developing well – this will align with other aspects of the Place Plan including mental health and wellbeing, SEND, LAC and transitions
- This priority will also encompass other key partnership priorities including work to tackle childhood obesity

**Aim 2: All Rotherham people enjoy the best possible mental health and wellbeing and have a good quality of life**

Previous priorities (November 2020-July, 2021)

- Deliver the Better Mental Health for All Strategy
- Deliver the Rotherham Suicide Prevention and Self-Harm Action Plan
- Promote positive workplace wellbeing for staff across the partnership

Proposed priorities (July 2021-March 2023)

- Deliver the Better Mental Health for All Strategy
- Delivery the Rotherham Suicide Prevention and Self-Harm Action Plan and further enhance crisis support services
- Promote positive workplace wellbeing for staff across the partnership
- Enhance Community Mental Health Services

Board sponsors – Kathryn Singh (RDASH)

- 2021-23 priorities continued
- Focus on IAPT and crisis support

**Aim 3: All Rotherham people live well for longer**

Previous priorities (November 2020-July, 2021)

- Build a social movement to support local people to be more physically active
- Ensure support is in place for carers
- Develop a whole-systems approach to tackling obesity in Rotherham with consideration of the impact of Covid-19

Proposed priorities (July 2021-March 2023)

- Ensure support is in place for carers
- Support local people to lead healthy lifestyles including reducing the health burden from tobacco, obesity and drugs and alcohol

Board sponsors – Sharon Kemp (RMBC) and Michael Wright (TRFT)

- Michael Wright will be joining as co-sponsor
- Based on evidence from the JSNA, tobacco had been raised as an important priority. It had also been commented that action around drugs and alcohol was a gap within the previous plan
- Aim 3 would therefore include a focus on lifestyle interventions aimed at tobacco, obesity and drugs and alcohol
- There would still be a close relationship between Aims 3 and 4. Social movement around physical activity would now sit in Aim 4

#### **Aim 4: All Rotherham people live in healthy, safe and resilient communities**

Previous priorities (November 2020-July, 2021)

- Delivery of a loneliness plan for Rotherham
- Promote health and wellbeing through arts and cultural initiatives
- Ensure Rotherham people are kept safe from harm

Proposed priorities (July 2021-March 2023)

- Delivery of a loneliness plan for Rotherham
- Promote health and wellbeing through arts and cultural initiatives
- Ensure Rotherham people are kept safe from harm
- Develop a Borough that supports a healthy lifestyle

Board sponsors – Steve Chapman (SYP) and Paul Woodcock (RMBC)

- Maintain focus on the 3 previous priorities around loneliness, arts and culture and keeping Rotherham people safe from harm
- Focus on ensuring that Rotherham was a place that supported healthy lifestyles through
  - Promoting active travel
  - Building on the social movement around physical activity including using the Women's Euros as a focus point of activity
  - Delivering against the Local Authority Declaration on Healthy Weight

Engagement with Board Members

- Maintaining alignment with the Place Plan remained a priority
- Activity to reduce the health burden from tobacco, drugs and alcohol should feature within the plan
- The relationship between the Health and Wellbeing Board's priorities and the priorities of other partnership boards, such as the Safer Rotherham Partnership, should be considered
- Childhood obesity should be captured as part of the Aim 1 section of the plan

- Work around SEND and Youth Offending Provision should also be incorporated within Aim 1
- There was some discussion regarding the overlap between Aims 3 and 4 and where activity should sit. It was emphasised that lifestyle interventions should sit within Aim 3 and developing a Borough that supported healthy lifestyles should sit within Aim 4
- A priority around partners' roles as anchor institutions and promoting social value should be included

#### Role of Board Sponsors

- Additionally, some feedback was received regarding the current position with Board sponsors. It was noted that:-
  - The role of Board sponsors could be clearer and it would be useful to have a document that set this out in further detail
  - Having a better balance of Board sponsors from all partner organisations would be desirable to ensure that all partners of the Board were able to take a leading role
  - There was currently no Board sponsor for the cross-cutting priorities and Aim 2 was the only Aim with a single Board sponsor

Discussion ensued on the presentation with the following issues raised/highlighted:-

- The need to define the role of a Board sponsor more clearly
- Probability of the need to review after April 2022 once the South Yorkshire ICS was in place and on an annual basis thereafter
- The need for another Board sponsor for Aim 2
- Caution with regard to the use of digital technology and not creating inequalities for service users
- Need to monitor the increase in the use of non-opiate drugs and alcohol in the Borough and ensure that the work plan reflected such

Resolved:- (1) That the refreshed strategic priorities and draft action plan be approved.

(2) That at the next meeting of the Health and Wellbeing Board Executive Group, consideration be given to the draft Terms of Reference for Board sponsors.

(3) That once agreed, a draft memorandum of understanding be produced outlining the role of Health and Wellbeing Board sponsors and emailed out to the Board for comment.

(4) That non-opiate drugs and tobacco be added to Aim 4.

**Action:- Ben Anderson/Becky Woolley**



**21. SMOKEFREE 2030 ROADMAP**

This item was deferred until the next meeting due to the absence of the presenting officer.

**22. LOCAL OUTBREAK ENGAGEMENT BOARD**

Sharon Kemp, Chief Executive, RMBC, gave the following verbal update on behalf of the Local Outbreak Engagement Board:-

- The Government had set out its Covid-19 Response – Autumn and Winter Plan 2021 which included “Plan A” – a comprehensive approach designed to steer the country through Autumn and Winter 2021/22 – and “Plan B” – which would only be enacted if the data suggested further measures were necessary to protect the NHS
- Rotherham’s Local Containment Outbreak Plan would be updated once further information and guidance had been received
- The continued focus was on the local infection rate which had seen a decrease since July but was still above the national average. As at 20<sup>th</sup> September, for all ages, the rate was 381.5 per 100,000 and for the over 60’s 226.9 per 100,000. The constant message was to make sure people understood that Covid-19 was still here and the importance of continued undertaking of the behaviours used and to self-isolate/tested if exhibiting symptoms
- The Dinnington testing site had been retained
- The Test and Trace Team continued to work well meeting all the national standards and indicators
- There were a number of challenges during the coming months including the rollout of vaccines for school children in the half term and encouraging everyone to take up the invitation to attend for a vaccination
- The communications message would be revised to ensure members of the public adhered to the national guidance i.e. wear a mask in a close setting, good hand hygiene and maintaining social distances as far as possible
- Some of the behaviours towards staff had not been good

Michael Wright, TRFT, reported that:-

- During recent weeks there had been 76 positive cases which had been above the peak of the first wave. As of 21<sup>st</sup> September, it had reduced to 45
- There were 3 people in critical care
- A number of staff had been impacted by Covid
- The Hospital had recently been on Level 4, the most severe level in terms of operational pressures
- The Integrated Discharge team was working really well

Discussion ensued with the following issues raised/highlighted:-

- The whole system was facing significant pressure – concern for staff resilience – at the same time as trying to deliver a recovery plan, waiting times for surgery, flu vaccination and a booster programme
- No significant decrease expected
- Priority had to be to get those not vaccinated to take up the offer (approximately 30,000) – importance of Making Every Contact Count encouraging those that had not taken up the offer to do so and signposting to the CCG website for the frequently asked questions

Resolved:- That the update be noted.

## **23. ISSUES ESCALATED FROM THE PLACE BOARD**

Chris Edwards, RCCG, presented the updated Rotherham Integrated Care Partnership Agreement.

The updated Agreement was intended to facilitate the further development of an ICP model for Rotherham in line with the policy direction set out in the DHSC White Paper – Integrating Care – and in the Health and Care Bill.

It was noted that Legislation was currently progressing through Parliament and, once the Bill had received Assent and final governance was known, the Agreement would be kept under review and updated further for April, 2022.

The document had been discussed and approved at the 8<sup>th</sup> September meeting of the Place Board.

Resolved:- (1) That the interim Agreement be noted.

(2) That the Chief Executive be delegated, in consultation with the Chair, authority to finalise and sign the Agreement.

**ACTION: Councillor Roche/Sharon Kemp**

## **24. LOCAL GOVERNMENT ASSOCIATION 'MUST KNOW' BRIEFING ABOUT DRUGS AND ALCOHOL TREATMENT**

The Board noted the link to the above briefing.

## **25. DATE AND TIME OF NEXT MEETING**

Resolved:- That a further meeting be held on Wednesday, 24<sup>th</sup> November, 2021, commencing at 9.00 a.m., venue to be confirmed.

**PLANNING BOARD**  
**23rd September, 2021**

Present:- Councillor Atkin (in the Chair); Councillors Bird, Cowen, R. Elliott, Fisher, Havard, Keenan, Lelliott, McNeely, Sansome, Tinsley, Wilson and Wooding.

An apology was received from Councillor Castledine-Dack.

The webcast of the Planning Meeting can be viewed at:-  
<https://rotherham.public-i.tv/core/portal/home>

**33. EXCLUSION OF THE PRESS AND PUBLIC**

There were no items on the agenda to warrant exclusion of the press and public.

**34. MATTERS OF URGENCY**

There were no matters of urgency for consideration.

**35. DECLARATIONS OF INTEREST**

There were no Declarations of Interest to record.

**36. MINUTES OF THE PREVIOUS MEETING**

Resolved:- That the minutes of the previous meeting of the Planning Regulatory Board held on Thursday, 12<sup>th</sup> August, 2021, be approved as a correct record of the meeting.

**37. DEFERMENTS/SITE VISITS**

There were no site visits recommended.

**38. DEVELOPMENT PROPOSALS**

Resolved:- (1) That, on the development proposals now considered, the requisite notices be issued and be made available on the Council's website and that the time limits specified in Sections 91 and 92 of the Town and Country Planning Act 1990 apply.

In accordance with the right to speak procedure, the following people attended the meeting and spoke about the applications below:-

**PLANNING BOARD - 23/09/21**

- Erection of 8 No. dwellinghouses with associated parking at land adjacent 7 Manor Road Brampton Bierlow for BO Homes (Yorkshire) Ltd, (RB2021/0309)

Ms. J. Newby (Objector)

A statement was read out on behalf of Mr. and Mrs. Krill (Objectors)

- Single storey extension to create 2 no. commercial units (Class E a/b/c) at 115-117 Whitehill Road Brinsworth for Koko Investments Ltd and Mr & Mrs Khela (RB2021/0921)

Ms. L. Sadler (on behalf of the Applicant)

A statement was read out on behalf of Ms. C. Hewitt who was representing her mother.

- Demolition of existing unlisted detached bungalow and part of front wall in Wickersley Conservation Area and erection of 1 no. dwellinghouse and new front wall at 4 Gillott Lane Wickersley for Mr & Mrs Lightfoot (RB2021/1370)

Mr. J. Knowles (on behalf of the Applicant)

A statement was read out on behalf of Mr. and Mrs. R. Bowns (Objectors)

- Application to Vary Condition 04 (timing of installation of traffic humps) imposed by RB2019/0837 at land east of Wentworth Way Dinnington for Taylor Wimpey Yorkshire (RB2021/1402)

Mr. J. Rafferty (Objector)

(2) That applications RB2021/0309, RB2021/0921 and RB2021/1402 be granted for the reasons adopted by Members at the meeting and subject to the relevant conditions listed in the submitted report.

(3) That application RB2021/1370 be granted for the reasons adopted by Members at the meeting and subject to the relevant conditions listed in the submitted report with the addition of a further condition relating to obscure glazing to the window on the west elevation.

**39. UPDATES**

The following update information was provided:-

Guidance was provided to Planning Board Members on lobbying, which could lead to the impartiality and integrity of a Councillor being called into question, unless care and common sense was exercised by all the parties involved.

It remained good practice that, when being lobbied, Planning Board Members should make it clear that they would only be in a position to take a final decision after having heard all the relevant arguments and taken into account all relevant material and planning considerations at the meeting itself.

It was suggested that a response template be developed that Councillors could distribute when contacted by developer or members of the public.

**40. DATE OF NEXT MEETING**

Resolved:- That the next meeting of the Planning Board take place on Thursday, 14<sup>th</sup> October, 2021 at 9.00 a.m. at Rotherham Town Hall.

**PLANNING BOARD  
14th October, 2021**

Present:- Councillor Atkin (in the Chair); Councillors A Carter, Castledine-Dack, Cowen, R. Elliott, Fisher, Havard, Keenan, Lelliott, McNeely, Sansome, Tinsley, Wilson and Wooding.

An apology was received from Councillor Bird.

The webcast of the Planning Meeting can be viewed at:-  
<https://rotherham.public-i.tv/core/portal/home>

**41. EXCLUSION OF THE PRESS AND PUBLIC**

There were no items on the agenda to warrant exclusion of the press and public.

**42. MATTERS OF URGENCY**

There were no matters of urgency for consideration.

**43. DECLARATIONS OF INTEREST**

Councillor Castledine-Dack declared a disclosable pecuniary interest in application RB2021/1540 (erection of 197 No. dwellinghouses and associated works at land off Chapel Way/Lambrell Avenue, Kiveton Park for Strata Homes) on the grounds that her employer, Alexander Stafford M.P., had submitted a objection and had requested his written statement be read out at the meeting.

Councillor Castledine-Dack left the room during consideration of this application.

**44. MINUTES OF THE PREVIOUS MEETING HELD ON 23RD SEPTEMBER, 2021**

Resolved:- That the minutes of the previous meeting of the Planning Regulatory Board held on Thursday, 23<sup>rd</sup> September, 2021, be approved as a correct record of the meeting.

**45. DEFERMENTS/SITE VISITS**

There were no site visits recommended.

**46. DEVELOPMENT PROPOSALS**

Resolved:- (1) That, on the development proposals now considered, the requisite notices be issued and be made available on the Council's website and that the time limits specified in Sections 91 and 92 of the Town and Country Planning Act 1990 apply.

In accordance with the right to speak procedure, the following people attended the meeting and spoke about the following application:-

- Erection of 197 No. dwellinghouses with access, landscaping & associated works at land off Chapel Way/ Lambrell Avenue Kiveton Park for Strata Homes (RB2021/1540)

Ms. C. Linley (Applicant)

Councillor D. Beck (Objector)

A statement was also read out on behalf of Alexander Stafford, M.P. (Objector)

(2) That, with regards to application RB2021/1540:-

(a) subject to a legal agreement under Section 106 of the Town and Country Planning Act 1990 for the purposes of securing the following:-

- 43 Affordable Housing Units on site.
- A commuted sum of £384,422, towards Secondary/SEND (Special Educational Needs and Disability) and SEMH (Social, Emotional and Mental Health) education provision in the area.
- A commuted sum of £98,500 towards sustainable travel encouragement.
- Financial contribution of £30,000 to enable improvements to children's play area at the Parish Council recreation ground off Wales Road.
- Establishment of a Management Company to manage and maintain the areas of Greenspace on site.

(b) subject to the satisfactory securing of such an agreement, the Council resolves to grant planning permission for the proposed development subject to the reasons for grant and conditions listed in the submitted report.

**47. UPDATES**

The following update information was provided:-

(a) Public Inquiry

The Head of Planning confirmed the scheduled dates from the 9<sup>th</sup>– 19<sup>th</sup> November for the virtual public inquiry following the refusal of planning permission and subsequent appeal for the erection of 116

**PLANNING BOARD - 14/10/21**

No. dwellinghouses, landscaping, public open space and associated infrastructure at the Pitches Sports Club, Wickersley Road, Broom for Newett Homes Limited (RB2019/0539).

The Head of Planning would share the proposed schedule with Members of the Planning Board once it was known and invited Members to join and observe the public inquiry proceedings.

**48. DATE OF NEXT MEETING**

Resolved:- That the next meeting of the Planning Board take place on Thursday, 4<sup>th</sup> November, 2021 at 9.00 a.m. at Rotherham Town Hall.



**STAFFING COMMITTEE**  
**22nd September, 2021**

Present:- Councillor Alam (in the Chair); Councillors Allen, Read, Reynolds and Singleton.

**1. DECLARATIONS OF INTEREST**

There were no declarations of interest.

**2. EXCLUSION OF THE PRESS AND PUBLIC**

The Chair advised that there were no items of business on the agenda that would require the exclusion of the press and public from the meeting.

**3. HYBRID WORKING POLICY**

Consideration was given to the report of the Assistant Chief Executive that proposed the introduction of a Hybrid Working policy.

The report stated that since March 2020 and the start of the Covid-19 pandemic approximately half of the Council workforce had been working from home using technology to access information remotely to deliver services. The Council's Year Ahead Plan had also outlined the further steps that would be taken to support staff and improve services for residents, including supporting staff to work more flexibly by building on recent experiences of home working. It was noted that the introduction of hybrid working practices within services would be dependent on maintaining the best possible service for residents, service users and customers.

The report detailed the benefits that the Council and employees had experienced over the previous 18 months including significantly reduced sickness absence and the related increase in productivity, improvements in work-life balance and in reducing the amount of travel time and related pollution associated with travelling to a fixed workplace. It was noted that employee feedback over the new working arrangements had been carefully collated and monitored and had been used in the development of the proposed Hybrid Working policy.

The Assistant Director, Human Resources and Organisational Development, noted the extensive range of flexible working policies that the Council already had in place and advised that the proposed Hybrid Working policy would act as a supplement to these existing policies to enable managers and employees to establish a way of hybrid working that was suitable to their service. The Assistant Director confirmed that that the proposed policy would not constitute a contractual change for Council employees.

**STAFFING COMMITTEE - 22/09/21**

The full proposed Hybrid Working policy was attached as an appendix to the officer's report.

Members welcomed the proposed policy. Members noted the important emphasis included in the proposed policy that the priority of the Council would always be the delivery of high-quality services that met the needs of residents, service users and customers, rather than for employees to be able to work in a way that was most beneficial to them.

**Resolved: -**

- 1) That the introduction of the Hybrid Working policy be approved.
- 2) That the operation of the policy be reviewed by the Staffing Committee in 6 months' time.

**4. EMPLOYEE SUPPORTED VOLUNTEERING POLICY**

Consideration was given to the report of the Assistant Chief Executive that proposed the introduction of an Employee Supported Volunteering policy.

The report stated that in June 2019 the Chief Executive and members of the Strategic Leadership Team had facilitated a series of staff engagement events that had been focussed on raising awareness of the Council's Thriving Neighbourhood's Strategy and ways of working. A key focus of the events had been to obtain employee feedback on the strategy alongside suggestions for ways in which to improve the levels of trust with residents. The report stated that a consistent piece of feedback from staff engagement events that had taken place since had been that employees would like to engage more with local communities, potentially through voluntary work. It was noted that the Council did not currently offer any provision for employee supported volunteering, however, many organisations including other Local Authorities supported their staff to volunteer or engage with voluntary bodies.

The report stated that there was a strong business case for the Council to implement an Employee Supported Volunteering policy that had the potential to deliver positive impacts for both the Council and the local community, as well as delivering positive wellbeing benefits for those undertaking the volunteering. It was noted that the introduction of the proposed Employee Supported Volunteering policy would enable the organisations where staff would be volunteering to gain skills, advice, and expertise and for Council employees to achieve a sense of giving back and making a difference to local communities. It was noted further that the introduction of the proposed policy could have a potential benefit in raising and enhancing the Council's profile and reputation in the Borough.

The full proposed Employee Supported Volunteering policy was attached as an appendix to the officer's report.

Members welcomed the proposed Employee Supported Volunteering policy and the positive benefits that it had the potential to deliver for the Council, employees and for the Borough and its residents. Members sought assurance that risk assessments would always be completed in advance of a Council employee commencing a volunteer placement in order to both protect them and the organisation where they were volunteering. The Assistant Director, Human Resources and Organisational Development, confirmed that comprehensive risk assessments would always be completed in advance of the commencement a volunteering activity commencing.

Members requested that the guidance contained in the policy regarding the claiming of expenses by staff who were volunteering be reviewed by officers as it was noted that it would only be under exemptional and rare circumstances where an employee would need to claim expenses while volunteering.

**Resolved: -**

- 1) That the introduction of the Employee Supported Volunteering Policy be approved.
- 2) That Human Resources review the information and guidance contained in the policy regarding the claiming of expenses.
- 3) That the Employee Supported Volunteering policy be widely promoted in order to encourage the uptake of volunteering opportunities amongst staff when available.

**LICENSING BOARD SUB-COMMITTEE**  
**4th October, 2021**

Present:- Councillor Ellis (in the Chair); Councillors Griffin, Hughes, Jones and Monk.

**10. DECLARATIONS OF INTEREST**

There were no Declarations of Interest made at the meeting.

**11. EXCLUSION OF THE PRESS AND PUBLIC**

Resolved:- That, under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in the Police Act 1997 and Paragraphs 3 and 7 of Part I of Schedule 12A to the Local Government Act 1972 (business affairs and prevention of crime).

**12. APPLICATIONS FOR THE GRANT/RENEWAL/REVIEW OF HACKNEY CARRIAGE/PRIVATE HIRE DRIVERS' LICENCE**

The Sub-Committee, considered a report of the Licensing Manager relating to an application for the review of the hackney carriage/private hire driver licence in respect of Mr. J.F.

Mr. J.F. was in attendance at the meeting.

Resolved:- That the hackney carriage/private hire driver licence in respect of Mr. J.F. be revoked.

**13. REQUEST FOR EXEMPTION FROM ROTHERHAM MBC HACKNEY CARRIAGE AND PRIVATE HIRE LICENSING POLICY REQUIREMENT**

The Sub-Committee of the Licensing Board considered a report, presented by the Licensing Manager, relating to an application from Mr. O. for an exemption from the Vehicle Age and Emissions Policy (Appendix I to the Council's Hackney Carriage and Private Hire Licensing Policy).

The vehicle had not previously been licenced by Rotherham but had been licensed as a Private Hire Vehicle by Transport for London. The vehicle was 6 years and 3 months old.

In order to license the vehicle, it must either be in exceptional condition (as defined in the Council's Policy) or an exemption from the Council's requirements in relation to vehicle age was required. The owner had been unable to provide documentation to confirm that the vehicle met the Council's exceptional condition criteria and, therefore, the application had been brought to the Sub-Committee for consideration in relation to an exemption from the Council's policy.

The Sub-Committee considered the reasons for the request in detail.

Resolved:- That the request for an exemption from the Council's Vehicle Age and Emissions Policy in respect of vehicle XXXUHH be refused.